SalonUltimate
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Webinar Training Outline – Manager Functions

Time Stamp	Topic
0:00	**Intro**
0:33	**Employees / Users**
0:35	Setting up a User
3:12	Editing a Time Card
5:18	Edit Schedule
5:27	Edit Via Appointment Book
5:54	Edit Via Daily Schedule
6:42	Edit Via Weekly Schedule
8:18	Tip Tracking / Report
9:15	**Sales**
9:24	Void / Change Transaction
11:26	View Sales
12:15	View Provider Performance Via Queue Bubble
12:38	Client Queue Metrics
13:07	View Sales Icon (Summary & Detail)
14:01	**Inventory**
14:09	Assign Retail Item to BackBar Usage
14:53	Transfer Out of Stock
15:48	**Clients**
15:57	Appointment Confirmations (Manual)
18:28	Work Tickets
18:46	Work Ticket Menu (in advance)
19:34	Printing Via Client Queue
20:18	Printing Via Appointment Book
20:44	Mark Client as No Show / Walk Out