# About Us

Grainger & Worrall Limited is a privately owned limited company, and is a manufacture of Ferrous and Non-ferrous cast, and machined components primarily for the Automotive, Motorsports, Aerospace and Marine industries, Grainger & Worrall Limited conduct onsite tooling manufacture to support, Prototype production and volume OEM supply of cast and machined components.

Grainger & Worrall Limited operates under EN ISO9001 2015, and IATF16949 2016 International Quality Management System certification.

Grainger & Worrall Limited operates two sister companies within the Grainger & Worrall Group, however these two companies are autonomous and not covered within the scope of Grainger & Worrall Limited Quality Management System.

- Grainger & Worrall Machining Limited (Bridgnorth)
- Grainger & Worrall Engineering (Coscast) Limited (Worcester)

### The organisation and its context

The organisation has assessed internal and external issues which may affect the intended results of its QMS.

### Internal issues

- Product and service quality
- HSE
- Organisational performance
- Production capacity
- Infrastructure
- Inter-company communication
- Business continuity

### **External issues**

- Customer satisfaction
- Supplier performance
- Competitors
- Regulatory & statutory requirements
- Economic climate
- Technological advances

Created By	Issue Level	Date	Approved By	Position
Shaun Longden: Quality Projects Manager	13	28/01/2021	Ashley Lovewell	Quality Director



Scope of the Quality Management System

### The needs and expectations of interested parties.

The organisation understands the needs and expectations of its interested parties relevant to the quality management system.

The organisation will arrange a meeting once per year to review targets and performance of these measures.

Needs and Expectations of Interested Parties Matrix

iterested parties	Needs and expectations	How managed	How / where monitored
ustomers	1. Technical capability	1. Review of customer requirements against technical capabilities	1. Enquiry and quote data on HubSpot
	2. Value for money	2. Quoting within customer expectations	2. Enquiry and quote data on HubSpot
	3. Product quality	<ol> <li>Adherence to customer requirements / specifications met through reliable inspection/verification processes</li> </ol>	3. inspection records GOM, CMM, CT, Digital X-ray Data reviewed
	4. Adherence to schedules	4. NPI & manufacturing processes	<ol> <li>Daily production meetings, weekly NPI meetings, monthly management meetings</li> </ol>
	5. Good communication	5. Customer liaison processes	5. Customer feedback
uppliers	1. Clear communication of product requirements and delivery schedules	<ol> <li>Accurate purchase orders with detailed specifications provided with delivery requirements</li> </ol>	<ol> <li>Secondary sign off, of purchase orders, GWL supplier monitoring processes. Supplier performance discussed in management meetings.</li> </ol>
	2. Payment to agreed terms	2. Prompt payment of invoices to agreed terms	2. GWL Accounts Payable processes and monitoring
perations	1. Clear company goals and objectives	1. Clear goals and objectives defined by top management	<ol> <li>Measurement of performance to company goals at monthly management and board meetings.</li> </ol>
	2. Clear communication of customer requirements	<ol> <li>Clear process instructions and product requirements communicated and made available</li> </ol>	<ol> <li>Training matrices, customer concern metrics, scrap and rework metrics.</li> </ol>
	<ol><li>Provision of sufficient resources and equipment to meet these requirements</li></ol>	3. NPI process, CAPEX spending, recruitment processes	<ol> <li>Daily production meetings. Monthly management meetings discussi resources, risk identification and mitigation methods used to maintain/develop/improve – plant &amp; equipment etc.</li> </ol>
inance	1. Accurate data with regards to sales, purchases and inventory	1. Good governance, stability, sustainable financial performance	<ol> <li>Defined and discussed in board and management meetings. Non- confidential Information reported in department meetings.</li> </ol>
mployees	1. Safe and pleasant work environment	<ol> <li>Clean, safe work environment, environment and equipment to all relevant legislation</li> </ol>	1. ISO14001 and 18001 audits
	2. Job security, progression and development opportunities	2. Job security, development opportunities with wages / salary paid on time	<ol> <li>HR processes, skills matrices, annual appraisals, sales forecasts, training programmes for employee development.</li> </ol>
	3. Positive reward and recognition	3. Recognition and reward	3. Annual appraisals, pay reviews
	4. Clear communication of expectations	4. Clear process instructions, output requirements and training	4. Employee handbooks, HR updates, newsletter.
virectors/Management	1. Return on investment	1. Sustained profitability / ROI	<ol> <li>Financial results discussed at monthly management and board meetings</li> </ol>
	2. Efficiently run business	<ol> <li>Utilising accurate information for decision making and risk and opportunity assessments</li> </ol>	<ol> <li>Business metrics discussed at monthly management and board meetings.</li> </ol>
	3. Compliance with regulatory and statutory requirements	3. Transparency, Legal compliance, Non-disclosure of confidential information	3. Independent financial auditing, ISO 14001, and 18001 auditing.
ertification bodies		1. Compliance with the requirements of the standards	1. Internal and external audits.
1. Certification to IATF 18949, ISO 9001, ISO 14001 and I	1. Certification to IATF 16949, ISO 9001, ISO 14001 and OHSAS 18001	2. Safe environment to carry out audits 3. Openness in responses	<ol> <li>Auditors briefed on safety procedures, PPE requirements and escorted during their visits.</li> <li>Evidence based audits</li> </ol>
		4. Action/closure on non-conformances	<ol> <li>Evidence based address</li> <li>8D and other corrective action reports, closure times for corrective actions.</li> </ol>
tatutory and ∋gulatory bodies	1. Transparency, compliance with legal obligations	Operating process and procedures which conform to regulatory requirements.     Conformity to industry codes and standards, environmental protection.	1. Internal and external auditing
ther Parties - Local	1. Good relationship	1. Actively involved in local community events	1. Local media and industry publications
ommunity 'isitors	2. Safe environment to visit	2. All visitors signed in, escorted, PPE loaned if required	2. HSE audits and auditor feedback

### Scope of the quality management system

Grainger & Worrall Ltd. (the organisation) at its current premises of Building 7, Stanmore Industrial Estate, Bridgnorth, Shropshire, operates a Quality Management System which has established processes and documented procedures for the manufacture of ferrous and non-ferrous castings and the associated machining, assembly and subassembly of components incorporating customer specific requirements.

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### **Outsourced processes**

Some processes, e.g., machining, heat treatment and testing, may be subcontracted to various approved companies and test houses. Sub-contract Test and Calibration laboratories are always certified to ISO17025.

# **Clause exemption**

The organisation claims exemption of all aspects of product design as detailed in section 8.3 of IATF 16949:2016 & ISO 9001:2015.

The rationale for this exemption is that the organisation is not responsible for customer product design.

The organisation still maintains responsibility for process design requirements.

# **Customer Specific Requirements**

Customer specific requirements are determined, reviewed, and implemented for each product through the Enquiries and quotation process, and the New Product Introduction process.

# **Our Mission**

To be known globally as.

The leading supplier of prototyping services in structural Powertrain Components and, an exceptional supplier of Castings and Machining for Specialist and Low Volume Cast Components.

# **Our Quality Policy**

The objective of this policy is to constantly strive for excellence in the goods and services we provide for our customers. Our commitment to this policy is key to the GW Group Business Strategy, and the utilisation of the principles outlined in BS EN ISO 9001:2015 and IATF 16949:2016.

We aim to achieve this through the implementation of Quality Objectives supported by processes that are effectively communicated and maintained by the management, and that\_relate to the methods by which we will endeavour to successfully complete all customer contracts, achieve our business plan objectives, and strive for continual improvement.

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We must develop a culture of open communication and teamwork to facilitate a philosophy of continuous improvement in Quality, Efficiency and Productivity, with zero defects always being the aim.

### The Quality Management System shall support:

The Company's Quality Policy, compliant with the requirements of EN ISO 9001:2015 and, for production components for "on-the road" vehicles, the requirements of IATF16949:2016.

The Mission Statement by defining Objectives & Key Performance Indicators to enable Continuous Improvement of.

Customer Satisfaction Quality of Service Product Quality Process Efficiency Development of Resources Quality Management Systems

This shall be achieved through regular Management Review & monthly review of our Key Performance Indicators

Matthew Grainger

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