

**VACANCY DETAILS**

<b>Department: GW Machining</b>	<b>Hours: 37.5 hours per week on a flexible shift working basis in accordance with the needs of the business</b>
<b>Job Title: Stores Assistant x2</b>	<b>Job Ref: GW700</b>
<b>Place of Work: Bridgnorth</b>	
<p><b>JOB DETAILS</b></p> <p>The Postholder's duties will include general housekeeping, assisting with (i) loading / off loading of materials; <b>(ii)</b> checking / receiving of materials; (iii) maintaining stock rotation in line with FIFO; (iv) ensuring all H&amp;S requirements are met within given storage areas; and (v) with booking goods out as required on the Navision computer system – with accurate selection. Assist with stores stock taking when required. The Postholder is also required to provide departmental support for any task not necessarily specified to ensure the smooth running of the department including supporting Production with the movement of materials around the shop floor as requested. Drive Company vehicles to support the movement of goods between GW sites.</p> <p>The successful candidates will hold a counterbalance Forklift Truck Licence and will have basic stores knowledge and knowledge of H&amp;S and environmental requirements for the handling of all stores items. Previous experience of using computer systems to book goods out is needed for this position, along with good communication skills and competence using Microsoft Office. Experience using Navision would be desirable for this role. Candidates must hold a current, valid driving licence.</p>	

# HAVE YOU GOT THE SKILLS?

We are always looking for people who want to grow and develop their skills. If you're an ambitious individual who wants to work for a world-leading casting foundry and consultancy please fill in the form and upload your CV. If we have a vacancy that matches your skills and experience we'll be in touch.

<https://www.gwcast.com/current-vacancies>