

How to open your account

The law says that we must confirm the identity of every customer when you open a new savings account with us, whether you are a new or existing customer. There is no need to worry, this doesn't mean you are under suspicion. This is to ensure we can meet UK Money Laundering Regulations to help stop criminals from using financial products or services for their own benefit. We will only ask for enough information to allow us to open your account.

SWANSEA
BUILDING SOCIETY

Established 1923

www.swansea-bs.co.uk

What you will need to open an account



When you open an account, we are required to verify your name and address. Our preferred way to identify applicants who are over 18 is through SmartSearch, an online tool that uses information from Credit Reference Agencies to verify your identity. In most cases, this will allow us to open your account without any paper-based identification. (Please note this will show as a search of the database only and not as a credit score check, so will not affect your credit rating). If we require further proof of identification, we will let you know. These requirements will also apply if you are under 18. The number and types of identification you will need to provide in these cases are dependent on whether you are an existing customer and if you open an account at one of our branch offices or by post.

You can open your account by calling in at any one of our branch offices or via post by bringing along or posting your fully completed application form together with your initial deposit. If opening the account through the post, please do not enclose cash and if you are sending us a cheque, please ensure it is made payable to you personally and not to Swansea Building Society. Existing customers can email a scanned copy of a fully completed application form to your nearest branch office and can choose to either post

in or call to branch with the initial opening deposit. As above, if you are posting the deposit, please do not send cash.

If you have any questions regarding the above information, please call in, write, email or telephone one of our branch offices where one of our friendly experienced staff will be able to assist.

Checklist

1	Have you completed and signed the application form? If you require forms to add additional applicants to an account (or add an additional one operator to a child's account) please contact your local branch office or download the appropriate form from the website.	✓
2	Have you read the Financial Services Compensation Scheme Information Sheet / Financial Services Compensation Scheme Exclusions List? The above form is available for you to read/download from the Savings Literature / Forms option in the Savings section of the website. You will be asked to confirm on the application form that you have received the FSCS Information Sheet, and the Society must receive that confirmation before opening your account.	✓
3	Do you need to supply identification? For information on when ID is required, please read the leaflet 'Proving Your Identity' available from your local branch office or the Savings Literature / Forms option in the Savings section of the website.	✓
4	Don't forget the money for the account! Please note the minimum initial deposit required for the account type being opened.	✓
5	Pop it all back to us - either through the post or in person (or if an existing customer, by email). Please do not send cash through the post and ensure cheques are made payable to yourself.	✓

That's it! - it's that easy!

Once your application form has been received, the details and all relevant information for your new account will follow shortly after.

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Swansea Building Society is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
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