



Kolibri Law Support Solutions provides a suite of business support services that are fundamental to running a successful law firm. We understand the unique needs of law firms and will take work off your plate so you have more time to grow your practice and serve your clients.

**Like the hummingbird** – or “kolibri,” as it’s known in several European languages – our team moves quickly. Just as the compact hummingbird is an efficient flying machine, we strive for optimal efficiency in serving our clients. And we share with the hummingbird a penchant for hovering, always there for you with whatever assistance your firm needs.

Count on Kolibri Law Support Solutions – the experts in law firm management – for tailored solutions, implementation and continuous oversight to help you run a lean and efficient law firm.

### Virtual and à La Carte

Our comprehensive range of services is delivered remotely by a dedicated team that serves as part of your internal team. Choose only those services that your organization needs.

**Firm management:** We bring expertise in law firm management, strategic planning and execution. Our people can fill a variety of roles – chief of staff, executive director, owner/partner liaison – and provide leadership meeting management and oversight. We’ll work closely with your managing partner, management team and/or executive committee to help implement the firm’s strategy and meet your strategic goals.

**Financial management:** Budget development and reporting. Weekly cash-flow management and forecasting. IOLTA and trust account management. Accounts receivable, expense and accounts payable management. We’ll keep your finances in order and offer insights you can leverage to grow your practice.

**Human capital management:** From recruiting, onboarding and selection in the offer process to payroll, benefits management, performance management and employee recognition, we’ll help you retain the best employees – and optimize their performance. Under the guidance of one of our HR specialists, we’ll also manage the day-to-day employee events that occur at busy law firms like yours.

**Operations management:** Maximize organizational efficiency with services including IT support, facilities management, office services oversight and vendor management as well as risk mitigation through strict data-security best practices.

**Sales and marketing management:** Generate more business and convert more prospects through services such as website management, digital marketing, referrals and professional networks management, events planning and sales pipeline management. We’ll establish a system to keep you in front of prospects and ensure measurable results.

### Changing How You Do Business

With Kolibri Law Support Solutions, your law firm can:

- Focus on servicing your clients and growing your practice.
- Improve profitability by reducing overhead and enhancing operational efficiency.
- Get strategic insights that allow you to make smarter business decisions.

**Please contact  
us to learn  
more today.**

[kolibrilaw.com](http://kolibrilaw.com)

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