



Ladders and Stepladders for Managers - Ladder Association (Remote Learning)

Course Aim

To provide delegates with knowledge and skills that will allow them to ensure work is properly planned and organised, and that those involved in carrying out the work are competent and properly trained.

This **remote learning** and examination option for the Ladders and Stepladders for Managers course has been created to allow delegates to gain and develop the required knowledge outside of the classroom.

Classroom Training

This course is also available as a full-day classroom based course.

Who Should Attend?

Any person who has responsibility for overseeing the work of operatives on site, ensuring that work is properly planned and organised and that those involved carrying out the work are competent and properly trained, and that ladders, Stepladders and Step Stools are correctly inspected and maintained.

Course Duration

This is a 1 day course.

Agenda

The training and examination for this course will be delivered remotely via Microsoft Teams, but will follow the same curriculum as the classroom course and the same standard of training will be delivered, meeting all Scheme Rules.

Delegates will:

- Learn about current legislation, regulations and guidance affecting work at height using Ladders, Stepladders and Step Stools
- Understand that they must resource work so it may be completed safely and efficiently
- Learn the difference between pre-use and formal inspections
- Understand the difference between maintenance, repairs and who is allowed to carry these out
- Learn the correct methods of disposal of equipment

Course Content

- Current Legislation, Regulations & Guidance
- Manager's Roles & Responsibilities
- Risk Assessment / Emergency & Rescue Plans
- Equipment
- Site Task Equipment People (the STEP analogy)
- Storage, Transportation & Maintenance
- Inspection of Ladders & Stepladders
- Behavioural Competencies
- Personal Hazards



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Certification

Assessment

Delegates will complete their assessment through Class Marker, but must remain visible via their webcam on Microsoft Teams at all times.

Theory test is an open book assessment with a pass mark of 80%, however please note the use of mobile phones is not permitted.

Upon successful completion of this course, delegates will receive a Ladder Association certificate and LadderCard.

Additional Information

Virtual Classroom

This course will be delivered via video conferencing using Microsoft Teams Virtual Classroom. This allows two-way communication, ensuring the course is interactive with delegates having the opportunity to ask questions. Each delegate in attendance must have a webcam and microphone, to provide evidence of identity and the ability to answer all examination questions.

Hardware requirements

Devices Requirement

Standard laptop camera, microphone, and speakers

- For a better experience with video calls and online meetings, we recommend using a computer that has a 2.0 GHz processor and 4.0 GB RAM (or higher)

Desktop PC

- Computer and processor: Minimum 1.6 GHz (32-bit or 64-bit)
- Memory: 2.0 GB RAM
- Hard disk: 3.0 GB of available disk space
- Display: 1024 x 768 screen resolution
- Graphics hardware: Minimum of 128 MB graphics memory
- Operating system: Windows 10, or Windows 8.1 in 32-bit and 64-bit
- Video: USB 2.0 video camera

Mac

- Processor: Minimum Intel processor, Core 2 Duo or higher
- Memory: 2.0 GB RAM
- Hard disk: 1.5 GB of available disk space
- Display: 1280 x 800 or higher resolution
- Operating system: Mac OS X 10.11 El Capitan or later
- Video: Compatible webcam
- Voice Compatible microphone and speakers, headset with microphone, or equivalent device