



## **Access Control**

## Allowing schools to block particular users from syncing between Wonde and Pobble Education.

To log into your account please head to: <https://edu.wonde.com/login>

Once logged in to the Wonde Portal your dashboard should look something like this:

The dashboard features a top navigation bar with the Wonde logo, 'Dashboard' (with a red notification dot), 'Manage settings', 'Notifications', and 'Discover'. A 'Getting started' progress indicator is shown. The user profile 'Polly Bentley' from 'Larsen Secondary School' is in the top right. The main content area is titled 'Dashboard' and contains two large application tiles: 'schoolvouchers' with a 'Launch' button and 'TestRegister' (Simplifying COVID-19 Testing) with a 'Get started' button. Below these are two smaller tiles: 'Pobble' and 'Discover Apps' (represented by a dashed box with a plus sign).

Next click on the tile for *Pobble*. This will take you to the application management page as seen below.

You will then be presented with 3 options :

- *Documents* - Where you can view our Data Handling Agreement.
- *Permissions* - This area will allow you to view the data Pobble Education is asking to read from your MIS.
- *Access Control* - A tool allowing you to prohibit certain users from being shared.

The application management page for Pobble Education Ltd shows the company logo and a brief description: 'Pobble makes writing ridiculously exciting! Teachers use the Pobble platform to find the best teaching resources, give pupils a global audience for their work, and to assess writing.' Below this are four management options, each with an icon and a description: 'Permissions' (shield icon) to manage data access; 'Documents' (folder icon) to view and download legal documents; 'Access Control' (user icon with checkmarks) to manage user access; and 'Display rules' (checkboxes icon) to restrict students by groups.

Please select *Access control*, you will then have a further 3 options:

- Allow access to all users
- Exclude certain users and allow access to all others (*Everyone but these users*)
- Allow access to certain users and exclude all others (*No one but these users*)

The screenshot shows the Wondershare PDFelement interface. At the top, there is a navigation bar with the 'W' logo, 'Dashboard', 'Single Sign-On', 'Manage settings', 'Notifications', and 'Discover'. On the right, the user 'Polly Bentley' is logged in, with 'Larsen Secondary School' listed below. The main content area shows the breadcrumb 'Dashboard > Pobble Education Ltd > Access control' and a status 'You have selected 0 out of 2787 people'. Below this is a section titled 'For Pobble I would like to:' with three radio button options: 'Allow access to all users', 'Exclude certain users and allow access to all others' (which is selected and has a 'Recommended' badge), and 'Allow access to certain users and exclude all others'. A search bar with the placeholder 'Search term' is located below the options. Underneath the search bar is an 'Advanced search' section with a table of users. The table has columns for 'Name', 'User type', 'Registration', 'Year', and 'Access'. Five users are listed, all with 'Included' access.

<input type="checkbox"/>	Name	User type	Registration	Year	Access
<input type="checkbox"/>	Chris Aaron	Student	10A	10	Included
<input type="checkbox"/>	Daniel Aaron	Contact			Included
<input type="checkbox"/>	Jason Aaron	Student	10B	10	Included
<input type="checkbox"/>	Jonas Aaron	Contact			Included

In addition to using the search bar and typing a particular name, if it's easier, you can select the students you would like to exclude, using the filters available.



**For Pobble I would like to:**

- Allow access to all users
- Exclude certain users and allow access to all others Recommended
- Allow access to certain users and exclude all others

Q Search term

Advanced search

<b>User type</b>			<b>State</b>	
Student	Contact	Employee	Included	Excluded

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<b>Registration groups</b>	<b>Year groups</b>
Select	Select

Please don't hesitate to get in touch with Wonde support if needed: support@wonde.com