

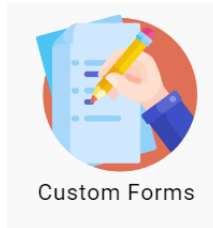
Custom Forms



Hippo Manager now allows user to have the ability to upload any form your practice uses and customize it so that it will be pre-populated with patient and owner information when you need it. To create custom forms, first navigate to the administration tab, then click on the "Customize Data" icon. Note: *Only Super Users have access to the Administration tab.*

To Create Custom Forms:

First, click on the Custom Forms Icon:



Then:

Custom Forms Click the plus sign to add a new form:

ID	Name	Date Created	Last Modified
3		2020-10-08 19:43:28	2020-10-08 19:43:28

Form Name:

Form Template File Then name the form, and click "Add PDF" to upload a PDF version of your BLANK FORM to Hippo and begin customizing.

The form designer will appear below and you will be able to drag and drop the Available Fields on the right into the proper position on the form:

Drag and position the available fields on the right to the report template on the left. Fields will be printed from the left to right, remember to leave enough room on the right for longer text.

Page 1 of 3 Available Fields

Click "Previous" or "Next" to navigate through each page in multi-page forms.

Patient Gender

Patient Id

Patient License #

Patient Markings

Patient Microchip #

Patient Name

Patient Species

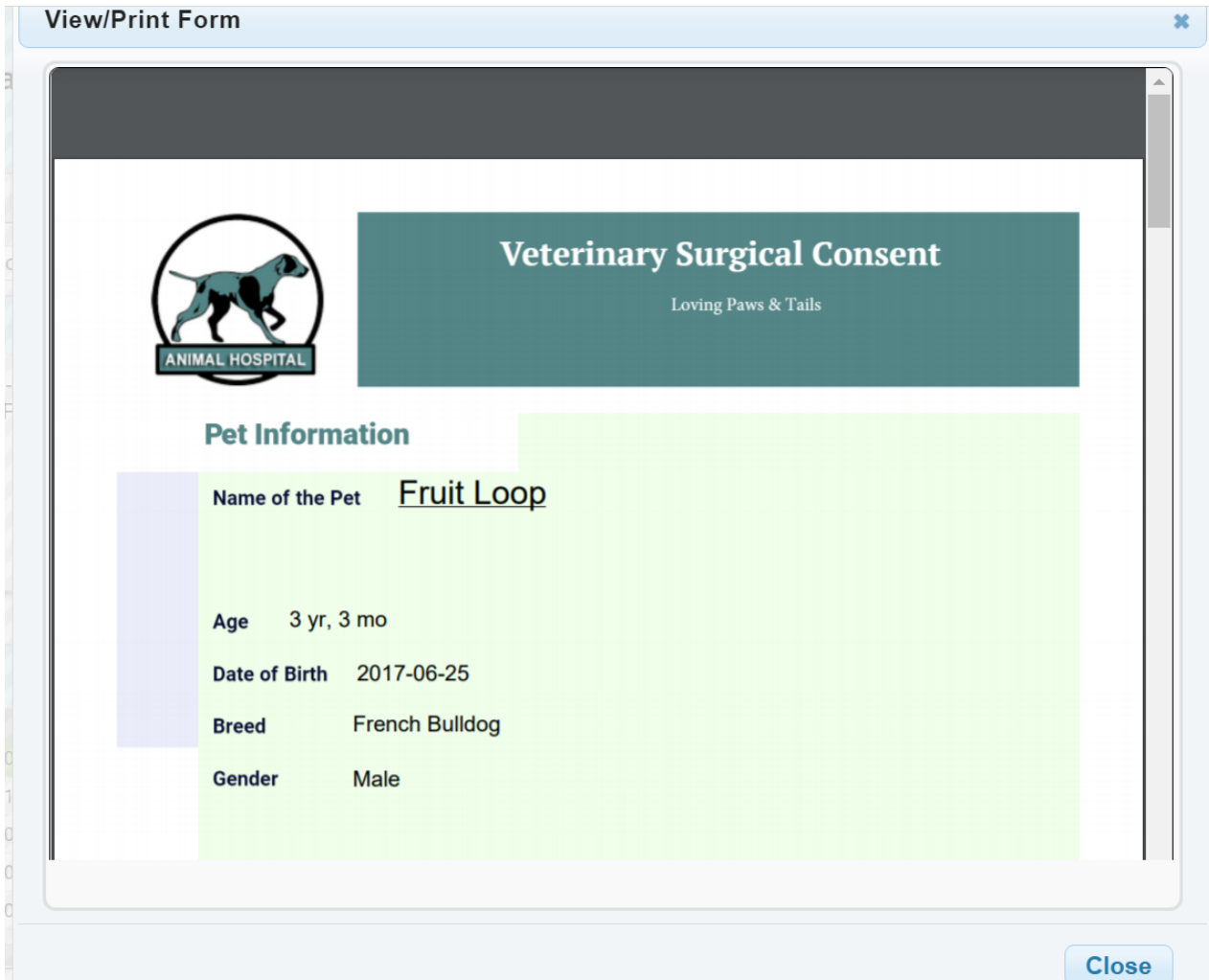
rDVM Apt./Suite Address

Be sure to click "Save Form" at the bottom when finished!




To Use Custom Forms:

Once a custom form has been created and saved, you'll find it in the Patient tab. Simply click on the name of the form you wish to generate and Hippo will open a PDF form with all the fields you added to the form pre-populated.



View/Print Form

 **Veterinary Surgical Consent**
Loving Paws & Tails

Pet Information

Name of the Pet	Fruit Loop
Age	3 yr, 3 mo
Date of Birth	2017-06-25
Breed	French Bulldog
Gender	Male

Close

At this point, you can print the form, get it signed, and then add a photocopy or picture back to Hippo in the "Documents" widget.

For more information on the Documents widget please see the QSG.