



## Malt Beverage Report Requirements

Please download and extract the support files here [www.capretail.com/download/2014/PenMaltLiquor.zip](http://www.capretail.com/download/2014/PenMaltLiquor.zip)

Please make sure you are in the current version of CAP SellWise Pro 9 [www.capretail.com/downloads.htm](http://www.capretail.com/downloads.htm)

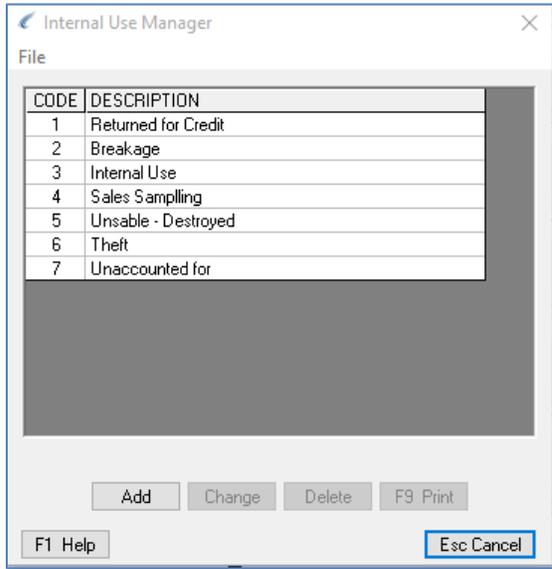
1. Copy the file "malt.set" to the data path initially
2. Copy the file PenUnits.cap to C:\Program Files\CAP
3. Copy the file UOM.cap to C:\SW or whatever your data path is located.
4. In configuration create a department called Keg Deposits.
5. In configuration under Cash Drop/Check Cashing/Lottery/Layaway/Delivery go to the Pa Liquor Reports section. Set PA Liquor Reports to Yes and define the Keg Deposit department you created.

PA Liquor Reports	
PA Liquor Reports	Yes
Department Code used for Keg Deposits and Returns	008 000 000

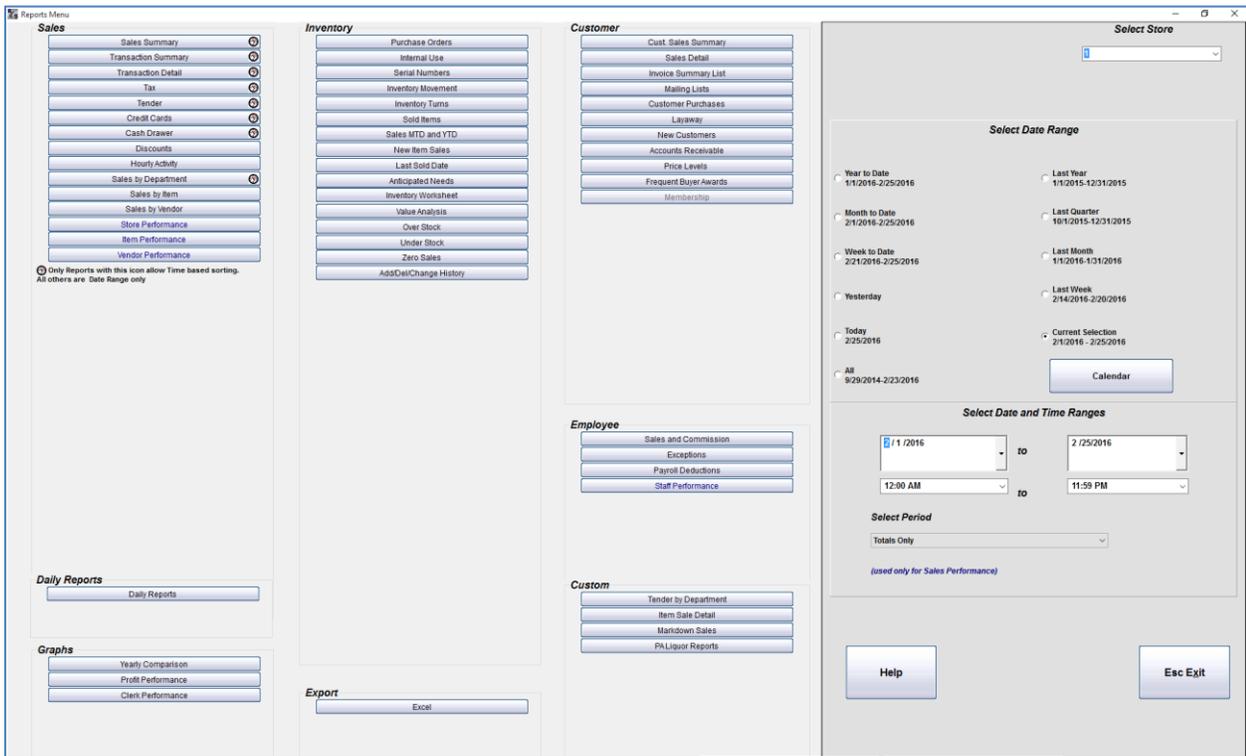
6. Vendors to be included must have a mail code of A B or C (this is the schedule on which they will be included)
7. Vendors on schedule C should have their EIN in additional info (need to create addl info type)
8. Set Inventory Items to be included with a predefined unit of measure.
9. Keg Deposits must be added as an Inventory Item per vendor to be track able. They will need to be on the purchase orders as well. They will need to be assigned to the Keg Department.
10. Assign volumetric value to each unit of measure. This will be in decimal point value to equal 1 to tag the sales as High Volume and to require a name and print a second copy. All High Volume sales are tagged with "HiVol" on the receipt itself.
11. Need to use Predefine UOM (UOM.cap)

ID	Unit	Description	High Volume
1	ea	Each	
2	1/2pt	1) 7-8 oz	0.125
3	1pt	2) 8.1 - 16 oz	0.25
4	1qt	3) 16.1 - 32 oz	0.5
5	Gal	4) 112.1 oz to 128 oz	
6	OUnit	5) Other Unit	
7	1/8 B	6) 1/8 Barrel	0.75
8	1/6 B	7) 1/6 Barrel	1
9	1/4 B	8) 1/4 Barrel	1
10	1/2 B	9) 1/2 Barrel	1
11	OBar	10) Other Barrel	1

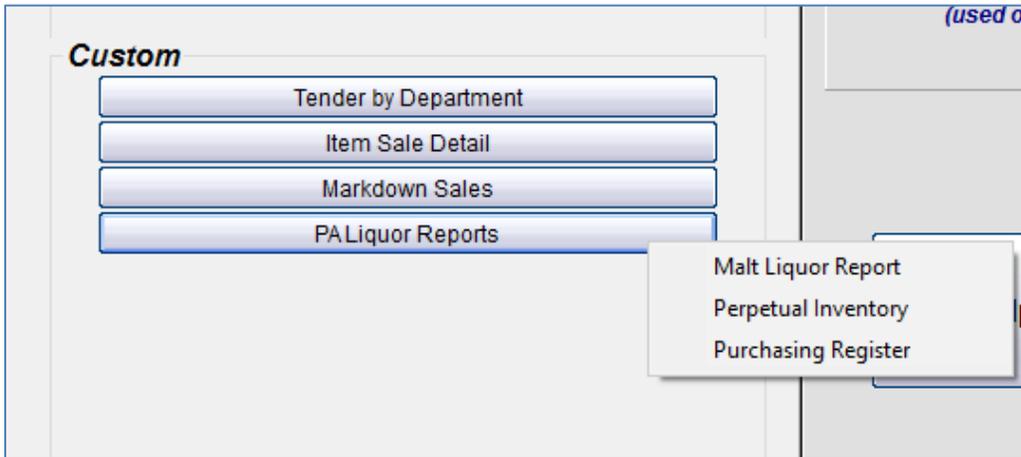
12. Only items that match these requirements will be included on the report.
13. An inventory valuation must be as at close of business at the end of each month.
14. Internal use definitions must be defined to match those required by the report.



15. Copy the MaltLiquorRpt.exe to C:\Program Files
16. CAP directory and make a shortcut to the desktop
17. Select the date range when running the report then click on the Custom Report Category PA Liquor Reports.



18. Select the report you want to run from the 3 options



19. The Malt Liquor Report will be separated by the tabs at the bottom. This is the report for State Reporting

Malt Beverage Report for Feb 2016  
O20

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
2	Name of Distributor		Complete Address												
3	CAP Software		4100 International Plaza, Suite 510, Fort Worth, TX 76109-4844												
4		Description	Units			Other	Barrels				Other	Liter			Other
5	1	Inventory at Beginning of Month	4080	62208	144	96	0	0	2	3	0	0	0	0	0
6	2	Purchased from In-state Manufacturers (Schedule "A")	0	0	0	0	0	0	0	0	0	0	0	0	0
7	3	Purchased from Importing Distributors (Schedule "B")	120	2622	12	0	0	0	2	5	0	0	0	0	0
8	4	Purchases from Out-of-State Manufacturers (Schedule "C")	0	0	0	0	0	0	0	0	0	0	0	0	0
9	5	Total (add Lines 1,2,3,4)	4200	64830	156	96	0	0	4	8	0	0	0	0	0
10	6	Inventory at End of Month	0	0	0	0	0	0	0	0	0	0	0	0	0
11	7	Balance to Account For (Line 5 minus Line 6)	4200	64830	156	96	0	0	4	8	0	0	0	0	0
12	8	Sales	0	1092	0	0	0	0	0	26	0	0	0	0	0
13	9	Other Removals. (Schedule Attached)	0	0	0	0	0	0	0	0	0	0	0	0	0
14	10	Total Accounted For	0	1092	0	0	0	0	0	26	0	0	0	0	0
15	I hereby affirm under penalties prescribed by law that this report (including accompanying schedules) has been examined by me and to the best of my knowledge and belief is a true, correct and complete report.														
16	Name of Owner		Title			Signature									
17	Name of Corporation or Registered Name with the Liquor Control Board														
18															
19															
20															

◀ ▶ \ Schedule A / Schedule B \ Schedule C / Other Removals \ Summary /

F10 Print      F6 Save      Esc Exit



High Volume Report is a selection in the Transaction Detail Report. When only this option is selected you only see High Volume Sales.

The image shows a software dialog box titled "Transaction Detail". It contains a list of transaction types with checkboxes. The "High Volume Sales" option is checked and highlighted in blue. Below the list are two dropdown menus: "Select station" (set to "All") and "Select Sales Code" (empty). There are also three unchecked checkboxes: "Include Remarks", "Show Subdescription", and "Do not include Name Details". At the bottom are two buttons: "F10 Accept" and "Esc Cancel".

**Transaction Detail**

Select transactions to view

- Sales
- Sales on Account
- Discounted Sales
- Clerk Discounts
- Sales below Cost
- Returns
- Voids
- Internal Use
- Overrings
- No Tax Charged
- Paid Out
- Received on Account
- Layaways
- High Volume Sales

Select station: All      Select Sales Code: [Empty]

Include Remarks

Show Subdescription

Do not include Name Details

F10 Accept      Esc Cancel