



PRICING UTILITIES

“GETTING STARTED GUIDE”

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Sales (800) 826-5009, Support (817) 560-7007 Monday - Friday, 8:30am-5:30pm Central Time

Pricing Utilities include **Promo Prices**, **Quantity Prices**, **Price Levels**, **Matrix** and **Mix 'n Match**.

To access Pricing Utilities go into the Inventory Lookup screen and select the Pricing Utilities button.

F4 Description	F5 SubDesc.	F6 S/L	F7 Item ID	UPC Code	F8 Dept	F9 Vendor	Quantity	Price
Component Cd Player 4x		1.	SNYCDX44	01234567890	071.000.000	ELECT	37	400.00
Monster Truck Conv Kit:rc10		2.	L5030		065.000.000	TOYS	10	115.00
Crepe Streamer Dk Blue		3.	S1810081		072.000.000	PARTY	92	11.00
Balloons		4.	B1814862		070.000.000	PARTY	69	1.97
Name Badges		5.	B1811588		068.000.000	PARTY	83	2.00
Ziggy Stickers		6.	Z1815417		068.000.000	PARTY	-28	1.75
Moorwood Deck Stain Blue	Blue	7.	D0793601		068.000.000	PARTY	-2.2021	24.74
Moorwood Deck Stain Brown	Brown	8.	D0795701		068.001.000	ABC	-9	21.95
Star Sweater Red/blue		9.	514M		068.000.000	LSPET	-1	1.00
Star Sweater Slv/blue		10.	515M		068.000.000	LSPET	-7	3.00
Rainbow Sweater Lt Blue Sz4		11.	523M		068.000.000	LSPET	5	7.69

Search Criteria --SL
 Use VVildcard
 F12 Clear Add New Item Page Up Page Down
 Help Custom List Alternate Item Alternate Vendor Pricing Utilities View Details F2 Exit

Select the Utility you would like to use from the list provided. Esc will take you back to the Inventory Lookup screen.

- Promo Prices
- Quantity Prices
- Price Levels
- Matrix
- Mix 'n Match
- Esc Cancel

Promo Pricing is a way to discount the price of an item for a selected period of time. Selecting Promo Prices from the list above will give you several options for setting up Promo Pricing which include Item Promos, Dept Promo, Group Promo, Matrix Promo, Daily Promo and EXIT will take you back to the Inv Lookup screen

- Item Promos
- Department Promos
- Group Promos
- Matrix Promos
- Daily Promos
- Exit

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Add Promo Price by selecting one of the options above. The Promo Price Manager allows you to set the start and end dates and the discount price. These prices will be applied at the POS without any additional action by the clerk.

Promo Price Manager

S/L	7.	Item ID	D0793601	F3 Select Item
Description	Moorwood Deck Stain Blue			F4 View All Items

Reg. Price	Promo Price	Starting	Ending	Type Change	Amount

Search

Item Promo

F2 Add New F8 Change F5 Delete F6 Purge Expired Promos by Item F7 Purge All Expired Promos F9 Print Tags F11 Print List F1 Help Esc Cancel

The Inventory record on display when you select Promo Prices will appear on the Promo Price Manager screen. You can choose a different item by selecting the F3 Select Item button then searching for the item by Stock Locator, Item ID, Desc. Etc. Once you have chosen the item you would like to put on Promo, select F2 Add New. As you will see below, it will display the current list price and cost of the item.

Moorwood Deck Stain Blue

List Price Item Cost

Promo Price Margin

Starting Ending F2 Calendar

Change Price to \$

Change Price by \$

Change Price by %

F1 Help F10 Accept Esc Cancel

Select the F2 Calendar button to enter the starting and ending date for the sale. You will see 2 calendars one for the starting and the other for the ending. Simple click on the date to select it.

Now enter the Promo price for this date range. There are three options.

Change Price to – enter the price of the item you want it to be on sale for.

Change Price by \$ - enter the dollar amount you want the item discounted off the list price

Change Price by % - enter the percent you want the item discounted off the list price

You will now see the new promo price, margin and dates for the promo. F10 Accept will save this.

Moorwood Deck Stain Blue

List Price 24.74 Item Cost 15.00

Promo Price 22.24 Margin 32.6%

Starting 10-05-2011 Ending 10-10-2011 F2 Calendar

Change Price to

Change Price by \$ \$ 2.50

Change Price by %

F1 Help F10 Accept Esc Cancel

This will take you back to the Promo Price Manager screen where it will show you the Promos for the item selected. Here you can add more promos for this item for a different date range. Change and existing Promo or Delete a Promo.

F6 Purge Expired Promos for this item **or F7 Purge All Expired Promos** can also be done from this screen. This will remove any expired promos by looking at the dates on the promos and the date in your system and delete any that have expired. You can also select **F9 to Print Tags** for the item on promo or **F11 to Print** a List of your promo items.

S/L 7. Item ID D0793601 F3 Select Item

Description Moorwood Deck Stain Blue F4 View All Items

Reg. Price	Promo Price	Starting	Ending	Type Change	Amount
24.74	22.24	10/5/2011	10/12/2011	By	2.50

Search

Item Promo

F2 Add New F8 Change F5 Delete F6 Purge Expired Promos by Item F7 Purge All Expired Promos F9 Print Tags F11 Print List F1 Help Esc Cancel

Quantity Pricing allows you to set a lower price on the item when a certain quantity is purchased. This can be achieved by either Lot Pricing or Each Pricing. Ex. **Each Pricing** – 1 can of stain is \$24.74 each, buy 5 cans of stain for \$22.50 each, buy 10 cans of stain for \$19.95 each. **Lot Pricing** – 1 can of stain is \$24.75, if you purchase 5 cans of stain it is \$110

Select **Add** and choose if you want to do Each or Lot pricing

Enter the Quantity and the Price, then select Calculate to verify Profit and Margin information. On Lot Pricing you can also select if you want the discounted price on items above the Lot quantity. Select Accept after you have entered the qty and price and verified the information.

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Moorwood Deck Stain Blue

Quantity	Price	Type
5	22.50	Lot

Stock Locater

List Price

Cost

EACH Price Example

9 items @ \$2.59 each

LOT Price Example

5 items for \$9.95

You can add more levels by selecting Add.

Promo Pricing

D	Promo	Starting	Ending
	22.24	0/5/2011	0/12/2011

Quantity Pricing

Qty	Price	Type
5	22.50	Lot

Now the Quantity Pricing and Promo Pricing information will show on the Item Detail – Main screen for easier viewing, seen above.

Price Levels

Price Levels allows you to give preferred customer, employees, contractors, etc a better price by item, department or vendor. The Price Level character is assigned to the Name record and a corresponding Price Level is defined in Inventory. The Prices can be set to an exact amount, percent discount or cost plus percent. Multiple Price Levels can be set for each item.

Ex. List Price is \$24.74 (this is the price that will be given to anyone without a Price Level defined)

Price Level A (preferred customer) = \$22.50

Price Level B (employee) = \$19.95

Price Levels

Apply Price Level to
Item Department Vendor

View
All Items Department Price Vendor Price Price Level
Selected Items Levels Levels

S/L 7. Item ID D0793601
Description Moorwood Deck Stain Blue
Current Cost 10.50 List Price 24.74

PrLevel	Type	%	Customer Price
A	Mark Down	9.1%	22.50

Add Change Delete Print/Save Grid F12 Item Report Esc Exit

Add a Price Level by selecting either an Item, Dept or Vendor. Once one of these has been selected, Press the Add button.

List Price 24.74

Pricing Type
 Cost Plus Percentage
 Special Price
 Percent off ListPrice

Price Level Code (A - z, 1- 0)

Amount \$ %

Customer Price

F1 Help Accept Cancel

You now have the option of selecting the **Pricing Type – Cost Plus %, Special Price or % off List Price**. Enter the Price Level code which can be any character on the keyboard including both upper/lower case letters. Now enter the Amount or Percentage depending on which Pricing Type you selected. Hit the Tab key and it will display the discounted Price for that Price Level. Press Accept to finish.

Apply Price Level to

View

S/L Item ID

Description

Current Cost List Price

PrLevel	Type	%	Customer Price
A	Mark Down	9.1%	22.50
B	cost plus	20.00%	12.60
C	By Percent of Price	10.00%	22.27

From here you can view All Items, Selected Items, Price Levels by Dept and by Vendor. You can also get a **Price Level Report** by selecting the Price Level button then entering the Price Level code ex. "A" Select Level Report to get a printed report which will show you the Item, List Price, Price Level Price and the % savings.

Apply Price Level to

View

Price Level

PrLevel	SL	Description	Type	%	Customer Price
A	2.	Monster Truck Conv Kit:rc10	Mark Down	47.8%	60.00
A	7.	Moorwood Deck Stain Blue	Mark Down	9.1%	22.50
A	35.	Disposal	cost plus	20.00%	.00
A	37.	Levis	cost plus	660.00%	91.20
A	1.	Component Cd Player 4x	By Percent of Price	11.00%	356.00
A	53.	32 Lcd Tv	By Percent of Price	11.00%	368.02
A	157.	test group	cost plus	20.00%	6.00
A	159.	test group	cost plus	20.00%	6.00
A	17.	Leather Jacket	cost plus	20.00%	60.00

Matrix – Please see Matrix doc

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Mix 'n Match allows you to discount like items when a specified quantity is purchased. Similar to Quantity Pricing but with Mix 'n Match the customer can purchase different items in the group to receive the discount.

Built	Group	Code	Start Date	End Date
Yes	Dpt	D	10/24/2011	10/31/2011
Yes	Misc	Z		
Yes	Wine	V		
Yes	singles	A		

Groups

Add Change Delete **F10 Update Table**

Group Items

Add Items Delete Items View Items

F1 Help F9 Print Esc Cancel

Select **Add** to create your **Mix n Match Group**. Enter a Group Name "Wine" and select from the drop down the Price Code for this Group "V". Now select the F4 Define Qty Levels button. You can also enter a Starting and Ending date for the Mix N Match discount to be in take place. If you would like the discount to also apply above the quantity level you have set check the box.

Group Name

Price Code

Start

End Date

F4 Define Qty Levels F6 Date Range (optional)

Apply Pricing to all items above defined Quantity Level

Esc Exit

Every inventory item you wish to be in the Mix n Match group must contain the Price Code character in the item record under Additional Information – Mix 'n Match Code field.

Stock Locator 87. Description Beer Six
 Vendor Item # 87 Sub-Description
 UPC(s)
 Unit of Measure Ea - Each

Main Additional Information Messages

Pricing Options

Price Levels Food Stamp No Mix 'n Match Code B View

Define Qty Levels by selecting Add then enter the Quantity Level and either the % discount or \$ discount. You can also set it up for Get One Free and selecting the check box. Ex. Buy qty 3 get one Free.

Level	Qty Level	Discount Level %	Get One Free	Price

Add Change Delete F9 Print Esc Cancel

Select Discount Type

Qty Level

Discount Level %

for \$\$

Get one free

Esc Exit

Once you have defined your quantities and discount type select Accept to save. Select Yes to Build Table Now

Mix 'n Match Groups

Built	Group	Code	Start Date	End Date
No	Beer	B		
Yes	Dpt	D	10/24/2011	10/31/2011
Yes	Misc	Z		
Yes	Wine	V		
Yes	singles	A		

Adding Price Level

Build Table Now?

Yes No

Groups

Add Change Delete F10 Build Table

Group Items

Add Items Delete Items View Items

F1 Help F9 Print Esc Cancel

Now when the items in the Mix 'n Match Group are sold and the quantity you have set is met, the customer is automatically going to receive the discount without any extra steps from the clerk.

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