

# Listing Analyst

**We're growing and are now hiring a Listing Analyst to join our Listing team based in Stockholm city. Our work environment is innovative and entrepreneurial. We have a service-oriented culture that demands agility and the desire to move quickly to seize opportunities in close co-operation with our partners. Our determination to be a catalyst for growth includes our people. By enabling our people to develop and grow, we will grow as a company. Our dedication to our partners and entrepreneur companies will be key to our success and Elasticia, our state of the art system, is the spine from where we operate. We are looking for a Listing Analyst who will thrive in this environment.**

## About us

Nordic Growth Market is one of the leading Nordic regulated exchange's with more than 30 years' experience as a dedicated partner for growth for SME companies. Through our marketplaces in Sweden, Denmark, Finland and Norway we offer trading in more than 20 000 different instruments such as equities, bonds, AIF's and derivatives. NGM is a wholly owned subsidiary of Börse Stuttgart which enables our companies with a gateway to Europe.

NGM want to become the most interesting choice for growth, foremost in the Nordics, by creating an ecosystem that allows anyone, at any time and in an easy way, to find opportunities for prosperity and growth through a transparent, reliable and sustainable financial ecosystem. We know that by being a marketplace where ideas and capital meet we will not only spark ideas into life, it will also create interesting opportunities for investors, advisors and many others and enable them to grow and prevail.

## Role and responsibilities

This is a great opportunity to participate in the listing process and sales towards SME companies. The ideal candidate has a proven experience from analysis of companies as well as a sales experience. Your job responsibilities includes;

- Analysis of potential listing candidates
- Administration of the listing process
- Participate in meetings with potential listing candidates
- Support in the sales process
- Support and being part of organizing sales activities
- Conducting both qualitative and quantitative analysis
- Contributing to the search for new clients by drafting pitches and commercial proposals
- Actively monitoring the SME markets and relevant news flow for clients and prospects
- Answering clients requests and queries

## Requirements

- A Bachelor's degree or Master's degree in a relevant discipline
- 2-3 years of experience of analytic background
- Experience of analyzing financial statements
- Experience of sales activities
- Proficiency in Excel and CRM systems
- A genuine interest for the financial markets in general and the SME market in particular
- Fluent language skills in English and Swedish

### Personal skills

You should be customer oriented, possess analytical skills and be an excellent communicator. In addition, you;

- have very strong multitasking, organizational, writing and communication skills
- have attention to detail, and a strong sense of accountability combined with a pragmatic approach
- are an excellent communicator able to clearly explain processes to high level internal and external contacts
- have keen attention to details
- demonstrate excellent interpersonal and organizational skills
- are able to work in a high-pressure fast paced environment
- plan and prioritize work using resources in the best possible way to complete tasks on time and with high quality
- explain difficult or sensitive information in a diplomatic way; works to build consensus
- proactively share experiences and knowledge towards the achievement of team objectives
- demonstrate a thorough understanding of the processes, objectives, and challenges within assigned customer accounts and evaluate solutions from the business' perspective
- have a structured and pragmatic way of managing processes
- have the ability to multi-task, organize and prioritize numerous tasks and complete them under tight time constraints

### Additional information

**Start:** As soon as possible or according to agreement

**Extent:** Full time

**Salary:** According to agreement

**Location:** Central Stockholm, Sweden

**Application:** Please submit your application to [hr@ngm.se](mailto:hr@ngm.se)

**Additional information:** If you have any further questions regarding the job description or the recruitment process, contact us at [hr@ngm.se](mailto:hr@ngm.se)

**We respectfully reject unwanted offers from recruitment and / or advertising providers.**