

**1. Policy Statement**

SBL regard the Health, Safety and Welfare of their employees, and those who may be affected by their activities, of prime importance and provide a Healthy and Safe working environment for all its employees, visitors and on site contractors.

We recognize and comply with our obligations under the Health, Safety & Welfare at Work Act 1974, including all relevant regulations and approved codes of practice additional to the Act.

**2. Objectives**

<b>Objective</b>	<b>Responsibility</b>	<b>Method</b>
To provide a Healthy and Safe working environment for all employees and visitors to SBL sites.	CEO	Please refer to our Policy Arrangements Manual 02A000A for full details.
Consult with, Educate and Train all employees in Health, Safety and Welfare issues applicable to SBL's business activities.	CEO	Our Health & Safety committee meets monthly and is chaired by Senior management. Induction and refresher training on Health, Safety and Welfare issues applicable to SBL.
Keep up to date with the latest Health, Safety & Welfare legislation.	CEO	We maintain a register of legislation which addresses legislation applicable to SBL
To maintain and improve compliance with applicable standards and legislation	CEO	Our employees and internal auditors are empowered to identify any opportunities for improvement which are reviewed and any action agreed by management before implementation.
To provide suitable and sufficient First Aid Facilities in SBL Buildings	CEO	The H&S Law poster is displayed in all kitchen areas. First Aid boxes / Accident books are located in all buildings.

**3. Organisation Chart**

See Organisation Chart.

**4. Authorisation, Review & Availability**

This policy is approved and authorised for use by the CEO as part of our continual improvement programme it is updated whenever changes to this policy occur, is formally reviewed by the undersigned at least once every 12 months to ensure it remains current, is freely available to employees, customers, suppliers and all other interested parties via our web site, Reception or by asking any of our employees.

Authorised for use by Phil Doye, Chief Executive Officer .....Date 05/09/2019