

GREEN BAY METROPOLITAN SEWERAGE DISTRICT
PROCEEDINGS OF THE COMMISSION

Regular meeting of the Commission held May 25, 2016.

PRESENT: Commissioners Hasselblad, Blumreich, Mainz, and Tumpach

EXCUSED: Commissioner Hoffmann

ALSO PRESENT: T. Sigmund, N. Qualls, P. Wescott, P. Kaster, B. Hafs, M. Diaz, J. Czypinski, M. Urbancic, T. Brown, T. Garrison, J. Smudde, J. Van Sistine, J. Smies–Legal Counsel

Commission President Hasselblad called the meeting to order at 8:30 a.m.

1) Safety moment.

T. Sigmund provided some information on vaccinations. He stated NEW Water, the brand of the Green Bay Metropolitan Sewerage District, employees are at no higher risk for Hepatitis A than the general population. He stated the greater concern for employees exposed to untreated wastewater is organisms, such as E. Coli, Salmonella, Shigella, and Shistamiasis.

2) Approval of minutes of Commission meeting held April 27, 2016.

Motion #16-028

It was moved by Tumpach, seconded by Blumreich, and unanimously agreed to approve the April 27, 2016 minutes as distributed.

3) April financials.

M. Diaz reported total operating revenues for the month of April were favorable to budget by \$44,000 or less than 1%. Year to date total operating revenues were favorable to budget by \$924,000 due to increased loads from user fees from snow melt, several rain events, and other revenues from septage from the three cheese facilities. Total operating expenses for the month of April were favorable to budget by \$140,000. Leading the favorable results were less expenditures than budgeted from maintenance plant, contracted services, solid waste disposal, and salaries & benefits. Year to date total operating expenses were favorable to budget by 13%. Leading the favorable results were contracted services, maintenance plant, and solid waste disposal. Net income for the month of April was \$2,100,000 from operating income.

4) Sewer plan approvals:

- a) Village of Howard Project No. 2016-2019.01; GBMSD Request 2016-11
- b) Village of Howard Project No. 16008; GBMSD Request 2016-12

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

05/25/16
Cont'd

PROCEEDINGS OF THE COMMISSION

N. Qualls reported the Village of Howard is requesting approval of two sewer plans for new development. He stated flow would be tributary to NEW Water's Bayview Interceptor and Duck Creek Interceptor.

c) Village of Pulaski Project No. 0295-16-03; GBMSD Request 2016-13

N. Qualls reported the Village of Pulaski is requesting approval of sanitary sewer to serve, in part, a new police station. He stated flow would be tributary via a force main to NEW Water's Bayview Interceptor.

d) Town of Lawrence Project No. L0017-91600160; GBMSD Request 2016-14

N. Qualls reported the Town of Lawrence is requesting approval of sanitary sewers for an addition to the Hemlock Creek Subdivision. He stated flow would be tributary to NEW Water's Ashwaubenon Creek Interceptor.

e) Village of Hobart Project No. 2320-16-05; GBMSD Request 2016-15

N. Qualls reported the Village of Hobart is requesting approval of sanitary sewers, and flow would be tributary to NEW Water's Ashwaubenon Creek Interceptor. He stated the five sewer plans would serve a population of about 1,500.

Motion #16-029

It was moved by Blumreich, seconded by Mainz, and unanimously agreed to approve the Village of Howard Project Nos. 2016-2019.01 and 16008, Village of Pulaski Project No. 0295-16-03, Town of Lawrence Project No. L0017-91600160, and Village of Hobart Project No. 2320-16-05 sewer plans subject to favorable review by Brown County Planning and final approval by the Wisconsin Department of Natural Resources (WDNR).

5) Update of projects:

a) Contract 34 Digestion and Solids Facility

N. Qualls reported the contractor continues to make strong headway on the solids facility and digester complex. He stated the building has been erected for the septage receiving facility, which is the next milestone. He reported the base slabs for the digesters have been completed, which involved about 80 truckloads of concrete per digester. The first skirt wall forms for the digesters were completed and the solids facility first floor slab will be poured today. He stated after further review by the engineer, contractor, and NEW Water staff, it was agreed to settle the claim for the Digester No. 2 foundation H pilings at a revised cost of \$35,678.02. The additional cost will be included in the next change order.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

05/25/16

Cont'd

PROCEEDINGS OF THE COMMISSION

6) Operation report:
a) Effluent quality for April

P. Wescott reported both facilities were in full compliance with all effluent limits for the month of April. The De Pere Facility tied performance records for Total Suspended Solids, and the Green Bay Facility tied performance records for Ammonia.

b) Air quality for April

P. Wescott reported the Green Bay Facility was in compliance with all air quality limits for the month of April, and there were no deviation notification submittals to the WDNR.

7) Executive Director's report:
a) June Commission meeting

The June Commission meeting will be held Wednesday, June 22, 2016, beginning at 8:30 a.m.

b) Jim Harper promoted to Mechanical Team Leader

Jim Harper was promoted to Mechanical Team Leader, and NEW Water is in the process of hiring a Journeyman Maintenance Mechanic.

c) Employee education on High Deductible Health Plans

Last fall the Commission asked staff to educate employees on High Deductible Health Plans (HDHPs). NEW Water held four workshops in May, which were attended by 70 employees. Copies of the PowerPoint presentation and Frequently Asked Questions (FAQ) handout were provided in the Commission packet. New questions will be added to the FAQ handout.

Commissioner Hasselblad asked staff to provide the Commission with the final list of questions.

T. Sigmund stated more sessions will be held in July on HDHPs, and a couple of the sessions will be held in the evening so employees' spouses can attend. Employees were informed that staff will make a recommendation on a 2017 health insurance plan, but it is ultimately a Commission decision.

Commissioner Mainz asked if NEW Water can offer more than one plan to employees. T. Brown replied NEW Water is looking at the state plan. She stated the state plan offers four options, but the local government category that NEW Water is in can only offer one plan. She stated from talking to NEW Water's insurance broker, it is unlikely that there is better plan outside of the state plan. The cost of a plan is tied to plan design and benefits offered. The state is looking at a number of options.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

05/25/16
Cont'd

PROCEEDINGS OF THE COMMISSION

Commissioner Mainz asked about the Cadillac Tax. Commissioner Tumpach replied the Cadillac Tax has been suspended, and may be removed.

Commissioner Mainz asked if NEW Water's goal for health insurance is to be below a Cadillac plan. T. Sigmund replied the Cadillac Tax was not well thought out and has not been indexed. He stated that with escalation eventually all health plans will be a Cadillac plan.

Commissioner Tumpach stated union employees gave up pay increases for better benefits, and now good health plans are considered a Cadillac plan.

T. Sigmund stated his goal is to provide employees with good health care at a reasonable price.

Commissioner Mainz stated it would be helpful to know where our major customers, such as the City of Green Bay, Village of Allouez, City of De Pere, and Village of Ashwaubenon, are compared to NEW Water. T. Brown replied Milwaukee and Madison Metropolitan Sewerage Districts will be added to the list.

d) Treatment facility overflow

On May 10, 2016 there was a release of final effluent and foam from a vent on the final effluent line at the Green Bay Facility. Approximately 125 gallons of liquid with entrained foam was discharged onto the ground. No foam or effluent left the site or reached a storm sewer. The vent pipe was rerouted into an adjacent equalization basin to prevent any future releases. Staff is looking into the root cause of the venting. Since the event was categorized as a treatment facility overflow, NEW Water reported it to the DNR, provided a public notice to the Green Bay Press-Gazette, and posted it on its website.

e) Semi-annual report on the Great Lakes Restoration Initiative Silver Creek Pilot Adaptive Management Project grant

The semi-annual report on the Great Lakes Restoration Initiative Silver Creek Pilot Adaptive Management Project grant was included in the Commission packet. Staff has done a great job and has received positive feedback.

Commissioner Hasselblad asked if the drone has been purchased and if NEW Water staff is going to program it. J. Smudde replied yes.

Commissioner Mainz asked if the drone has been registered. J. Smudde replied NEW Water received the drone last week and staff is in the process of registering it.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

05/25/16
Cont'd

PROCEEDINGS OF THE COMMISSION

f) Silver Creek Student CREW (Committed to Restoring and Enhancing our Waters) event

On May 13, 2016 the second Silver Creek Student CREW event took place as part of the Great Lakes Initiative. Students and teachers from Bayport and Oneida High Schools participated, and it was a great event.

T. Garrison stated it was a very nice, value added event. The event provided education and communication on the value of water. She stated everyone was invited to the Oneida High School for lunch.

T. Sigmund stated a couple of tours were provided to staff on the R2E2 Project, and the feedback was overwhelming. If interested, a tour will be provided for the Commission.

The NACWA Conference will be held in mid-July in Denver, Colorado. Please let Jean Van Sistine know if you plan to attend.

There being no further business to come before the Commission, the meeting adjourned at 9:09 a.m.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

Secretary