

GREEN BAY METROPOLITAN SEWERAGE DISTRICT
PROCEEDINGS OF THE COMMISSION

Special meeting of the Commission held September 11, 2015.

PRESENT: Commissioners Hasselblad, Blumreich, Mainz, Tumpach, and Hoffmann (via conference call)

ALSO PRESENT: T. Sigmund, N. Qualls, J. Van Sistine, J. Nicks—Legal Counsel

Commission President Hasselblad called the meeting to order at 11:00 a.m.

1) Request Commission approval to enter into an agreement with Northern Electric, Inc. to provide construction materials and labor for the Green Bay Facility Pump Station Secondary Feeder Replacement Project.

N. Qualls reported a situation occurred on August 21, 2015 that caused a failure of one of the power sources that feed power to NEW Water's, the brand of the Green Bay Metropolitan Sewerage District, pump station. An investigation into the cause of the failure is in process. NEW Water was in the process of selecting a consultant for design services for a long-term solution for the redundant power to the pump station because some of the cables are 40 years old and in poor condition when the power quality event and failure occurred. That project was put on hold. NEW Water staff mobilized an emergency generator to provide a redundant power supply. He stated the standby generator is less reliable than having a utility feeder in place. NEW Water solicited proposals from two qualified, electrical contractors. Staff recommends award to Northern Electric, Inc. in the amount of \$44,000 with a 20% contingency. He stated the 20% contingency is justified because of the relatively low contract amount and it is not a traditional design/bid/build approach.

J. Nicks from Godfrey & Kahn stated that in his opinion the Commission does have authority in an emergency to waive the normal bidding requirements. He stated in this situation, the normal bidding requirements would probably take NEW Water out several weeks so based on staff's analysis of this he could find pretty clearly that the Commission could on these facts find that there was an emergency and waive the bidding requirements. His recommendation would be if the Commission wants to proceed to approve the Northern Electric contract, the motion should include not only approval of the proposal, but also include a finding in the motion that is justified based upon an emergency that requires repairs.

Commissioner Mainz asked if this project was properly designed by an engineer. N. Qualls stated that staff did not intend to have an engineer's stamp on it. He stated one of NEW Water's engineers and an Electrical & Instrumentation Team Leader reviewed the project and approved what the contractor provided for materials, including the selection of cable size, cable type, conduit size, and conduit type.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

9/11/15
Cont'd

PROCEEDINGS OF THE COMMISSION

Commissioner Mainz asked if it would be wise to have an engineering stamp on this project. T. Sigmund replied that staff did not feel it was necessary for a temporary solution. N. Qualls stated this is short-term fix for redundant power to the pump station. In three to five years there is a major capital project with the pump station, including a study and design on the metro pumping, electrical infrastructure, and the mill pumping facilities. A new duct bank will be installed from the transformer location to the pump station and the secondary parallel feeders to the pump station will be redone. He stated the temporary cable would be disconnected, but could remain in place as a backup.

Commissioner Mainz asked what is the lowest cost way. N. Qualls replied underground is relatively low cost, but provides a level of confidence with regard to risk. The conduit would be horizontally drilled in place, so it would not be an open cut installation.

Commissioner Mainz asked if there is any recourse if the cable malfunctions. N. Qualls replied this project will be done under a purchase order that has warranty conditions associated with it.

Commissioner Mainz asked if it will be tested. N. Qualls replied it will be high pot tested after installation.

Motion #15-053

It was moved by Blumreich, seconded by Hoffmann, and unanimously agreed that the Commission finds that an emergency exists with respect to the repair work outlined in the memorandum from staff and therefore approves the recommendation for the Commission to approve the contract with Northern Electric, Inc. to provide construction materials and labor for the Green Bay Facility Pump Station Secondary Feeder Replacement Project in the amount of \$44,000 and a 20% contingency of \$8,800 under the authority of the Executive Director for a total authorized amount of \$52,800.

There being no further business to come before the Commission, the meeting adjourned at 11:17 a.m.

GREEN BAY METROPOLITAN SEWERAGE DISTRICT

Secretary