

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT**  
**PROCEEDINGS OF THE COMMISSION**

Regular meeting of the Commission held February 23, 2011.

**PRESENT:** Commissioners Hasselblad, Mainz, Scheberle, and Blumreich

**EXCUSED:** Commissioner Alesch

**ALSO PRESENT:** T. Sigmund, D. Busch, P. McCarthy, M. Diaz, W. Angoli, M. Pierner, B. Bartel, L. Evenson, B. Vander Loop, J. Christ, L. Frisch, J. Nicks–Legal Counsel; C. Berndt–Village of Allouez; R. Kopish–Chamber of Commerce; R. Knoll–Fox River Fiber

Commission Secretary Hasselblad called the meeting to order at 8:30 a.m.

**1) Approval of minutes of Commission meeting held January 26, 2011.**

**Motion #11-007**

It was moved by Blumreich, seconded by Scheberle, and unanimously agreed to approve the January 26, 2011 minutes as distributed.

**2) Year-end financials.**

M. Diaz reported on the December and year-end 2010 financial results.

Commissioner Blumreich asked why depreciation for the year was favorable by \$566k compared to budget. M. Diaz responded depreciation has been based on the results from prior years and has been the process used for budgeting.

Commissioner Blumreich asked why staff does not take the depreciation off a schedule rather than use numbers from prior years. He also asked what staff is planning to do for 2012. M. Diaz responded the assets will be analyzed for projected new assets, construction in progress, and what has been retired. She stated the depreciation will be more accurate in 2012.

**3) Elect Commissioner Blumreich as Vice-President.**

**Motion #11-008**

It was moved by Scheberle, seconded by Mainz, and unanimously agreed to elect Commissioner Blumreich as Vice-President.

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**4) Adopt retirement resolution for Mike Kramer.**

Commissioner Hasselblad read the retirement resolution and extended the Commission's deepest gratitude to Mr. Kramer.

D. Busch stated over Mr. Kramer's 35 years of service, he worked over two years as a Treatment Operator, three years as a maintenance worker, and 19 years as a machinist. With the reorganization in 1999, the machinist position was eliminated. Mr. Kramer became a mechanic apprentice for four years and a journeyman mechanic for six years. Mr. Kramer will be missed.

**Motion #11-009**

It was moved by Scheberle, seconded by Mainz, and unanimously agreed to adopt the retirement resolution for Mike Kramer. (Resolution #11-001 is on file at the GBMSD offices).

**5) Request Commission approval to establish part-time employee benefits for health and dental insurance.**

J. Christ requested Commission approval for part-time employee benefits.

Commissioner Blumreich clarified that in 2005 the Commission approved part-time employee benefits. J. Christ replied that no part-time employee has participated in either the health or dental insurance plan since these benefits have been available.

Commissioner Blumreich stated that he would like to see what the City of Green Bay and Brown County provide for part-time employee benefits.

Commissioner Hasselblad asked staff to hold this item until the next Commission meeting unless it is needed sooner.

T. Sigmund stated that staff will review changes in benefits approved by the state legislature.

**6) Sewer plan approvals:**

- a) **Village of Howard 2011-2006.03; GBMSD Request 2011-02**
- b) **City of Green Bay Lambeau Street Extended, GBMSD Request 2011-03**

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#### Motion #11-010

It was moved by Meinz, seconded by Blumreich, and unanimously agreed to approve the Village of Howard 2011-2006.03 and City of Green Bay Lambeau Street Extended sewer plans subject to favorable review by Brown County Planning and final approval by the Wisconsin Department of Natural Resources.

#### 7) **Update of projects:**

##### a) **Consolidation Projects – Treatment plants construction phase**

W. Angoli reported the painting subcontractor has been replaced. He stated the existing security system was not compatible with the new security system software and hardware requirements, which is causing some delays due to upgrading security system hardware. He stated the process control system had been experiencing electrical faults on the process equipment. The system has been reconfigured and the problem has been corrected.

##### b) **Ninth Street and Ashwaubenon Creek Interceptor Rehabilitation – Phase 2**

M. Pierner reported the project is nearing completion. Staff is working toward close out in the next few months.

##### c) **Beaver Dam Creek Interceptor Relocation – Phase 1 work for Highway 41 expansion**

M. Pierner reported the project has run into poor soil conditions. The project design team is currently reviewing options available that will allow pipe to be properly installed in the poor soils that have been encountered.

Commissioner Scheberle asked about the easement process. M. Pierner stated that staff is working with the property owners to ask them to grant an easement in a timely manner. He stated that if the land owner is not willing to grant the requested easement, GBMSD will utilize the eminent domain law to acquire the necessary easements.

##### d) **Raw Wastewater Pump Station Bar Screen Replacement**

##### e) **Pump Station Monitoring & Control Improvements**

##### f) **WAS Thickening Monitoring & Control Improvements**

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**g) North Basin Complex Gate Replacement**

**h) Electrical Generation Facility**

W. Angoli reported the punch list items are being finalized.

**i) Sludge Loading and Chemical Addition System**

W. Angoli reported the wall panels are under review to determine if they meet the Buy American De Minimis requirements.

**8) Operation report:**

**a) Effluent quality for January**

D. Busch reported both facilities were in compliance with all effluent limits for January.

**b) Air quality for January**

D. Busch reported the Green Bay Facility was in compliance with air quality limits for January.

Commissioner Hasselblad asked if the recently proposed Environmental Protection Agency (EPA) MACT standards for sewage sludge incinerators will affect GBMSD's operating conditions. D. Busch replied yes. The EPA proposal is more stringent than the DNR and EPA regulations GBMSD presently operates under. This will impact future incinerator operation, especially with respect to much more stringent levels on mercury emissions. Under the Clean Air Act the EPA may reconsider these rules based on feedback received.

**9) Executive Director's report:**

**a) March Commission meeting**

The next Commission meeting is scheduled for March 23 at 8:30 a.m.

**b) Update on communications with customers**

GBMSD staff has continued to meet with its customers and other stakeholders regarding the Solids Management Plan. Informational meetings were held and have been well attended. As a result of these meetings, the public hearing has been postponed until after the additional analysis is complete.

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#### c) **Solids Management Plan additional effort**

Staff will present a recommendation to the Commission at the March meeting to select a rate consultant for the rate analysis work. Staff will also present a recommended amendment to CH2M HILL's Solids Management Plan Agreement to the Commission at the March meeting to conduct the extra analysis requested by customers, as this work is beyond the scope of the original agreement.

A parallel effort is to update the cost allocation procedure to allow staff to accurately develop 2012 rates. Staff recommends selecting CDM to do this work to be awarded under the authority of the Executive Director. The second part of this work will be a request for proposal to several qualified consultants to work with customers to develop a rate methodology for 2013 and beyond.

Commissioner Hasselblad asked if the Commission is being asked to consider one consultant because of time.

T. Sigmund responded yes. Mr. Boomhouwer, a consultant with CDM, Inc., is familiar with the work and handled this update of the Cost Allocation Methodology in 2007. The recommendation is to select Mr. Boomhouwer.

Commissioner Mainz asked if Mr. Boomhouwer is available. T. Sigmund replied that Mr. Boomhouwer is available beginning March 1.

#### d) **2011 Golden Business Partner Award**

GBMSD received a 2011 Golden Business Partner Award from the Partners in Education. This award recognized the work GBMSD has done exclusively with the schools in environmental education. GBMSD was nominated by the teachers.

#### e) **Environmental Protection Agency MACT standards for incinerators**

The EPA finalized revisions to the sewage sludge incinerator air rule and the solid waste rule and those rules were signed by the EPA Administrator on February 21, 2011. GBMSD has been in touch with National Association of Clean Water Agencies (NACWA). NACWA staff and technical resources will be used to evaluate and summarize the rules. NACWA has a strategy to challenge the rules.

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**f) Village of Allouez letter**

GBMSD received a letter from the Village of Allouez providing comments on the 2011 budget, communication with customers, and comments on operations at GBMSD.

T. Sigmund drafted a letter to provide clarification on points raised in the Allouez letter and requested Commission feedback. He plans to send the letter next week.

There being no further business to come before the Commission, the meeting adjourned at 9:25 a.m.

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Secretary