

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT**  
**PROCEEDINGS OF THE COMMISSION**

Regular meeting of the Commission held May 24, 2010.

**PRESENT:** Commissioners Hasselblad, Mainz, Zabel, and Scheberle

**EXCUSED:** Commissioner Alesch

**ALSO PRESENT:** T. Sigmund, D. Busch, P. Kaster, W. Angoli, M. Pierner, M. Diaz, W. Oldenburg, R. Haase, J. Kennedy, J. Christ, D. Cawley, M. Kersten, B. Vander Loop, E. Vanden Avond, J. Van Sistine, J. Nicks & J. Heugel–Legal Counsel; B. Meeuwsen–Fourinox; R. Kopish–Chamber of Commerce

Commission Secretary Hasselblad called the meeting to order at 8:29 a.m.

**1) Hearing on the appeal by Fourinox Inc. on the determination of significant noncompliance.**

The hearing closed at 9:46 a.m. No oral arguments will be heard at this time. Written submissions will be accepted and should be sent to the Green Bay Metropolitan Sewerage District (GBMSD) no later than June 8, 2010.

**2) Introduce the new Electrical & Instrumentation Technician, Rick Haase.**

D. Busch introduced Rick Haase, who began his employment with GBMSD on May 10 as an Electrical & Instrumentation (E&I) Technician. Mr. Haase has 20 years of E&I experience and recently completed his instrumentation apprenticeship on May 6. Mr. Haase comes to us from NewPage Paper Corporation in Kimberly, and we're happy to have him.

R. Haase thanked the Commission for giving him the opportunity to work for GBMSD. He stated that he has been an electrician journeyman for over 16 years and received his electrician apprenticeship in 1989. He is interested in working at GBMSD for the next 10 – 15 years.

The Commission welcomed him.

**3) Approval of minutes of Commission meeting held April 26, 2010.**

**Motion #10-041**

It was moved by Mainz, seconded by Zabel, and unanimously agreed to approve the April 26, 2010 minutes as distributed.

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**4) April financials.**

M. Diaz reported the total operating revenues for April were unfavorable from budget by 3%. Year to date operating revenues were unfavorable from budget by 2%. She reported a new line item for travel and meeting expenses was created under operating expenses. The operating expenses for April were favorable to budget by 8% due to salaries, power, chemicals, and solid waste disposal were all under budget. She reported year to date operating expenses were favorable to budget by 5%. Net income was \$88,000 favorable to budget.

Commissioner Hasselblad stated that she very much appreciates the new format, narrative, and graphs.

**5) David Lefebvre receives the Central States Water Environment Association 2010 Treatment Facility Operations Award.**

T. Sigmund reported David Lefebvre and GBMSD were recognized with the Central States Water Environment Association 2010 Treatment Facility Operations Award.

The Commission congratulated D. Lefebvre and his staff.

**6) Request Commission approval to increase the project contingency on Contract A, the Chemical Feed Building, of the Wastewater Conveyance from the Southern Service Area Project 2008-07.**

M. Pierner requested Commission approval to increase the project contingency by \$25,000 on Contract A. He stated most of the initial contingency was used to remove poor soils encountered during excavation work, revisions to drain piping from an adjacent parking lot, and addition of air relief valves on the force mains because of piping conflicts with a natural gas pipeline.

**Motion #10-042**

It was moved by Mainz, seconded by Zabel, and unanimously agreed to increase the project contingency by \$25,000 on Contract A, the Chemical Feed Building, of the Wastewater Conveyance from the Southern Service Area Project 2008-07 for a total authorized project amount of \$848,095.

**7) Request Commission approval of Phase 2 of the De Pere Siphon Pipe Investigation Project 2009-15 with Jason Consultants Group.**

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B. Vander Loop requested Commission approval to enter into an agreement with Jason Consultants Group to perform phase 2 condition assessment engineering services. He stated this would be the second of three phases. He stated phase 1 included inspection and assessment of the vertical and horizontal alignment of the siphon pipes and phase 3 would include any necessary rehabilitation work.

T. Sigmund stated Jason Consultants Group has world-wide experience and has been able to keep the cost low.

Commissioner Hasselblad asked what the City of De Pere's share is for the De Pere siphon investigation and correction work. B. Vander Loop replied approximately 47%.

T. Sigmund stated the cost share is in the Annexation and Consolidation Agreement.

Commissioner Mainz asked if staff has heard from the City of De Pere. B. Vander Loop replied a letter was sent to the City of De Pere addressing project costs and De Pere's cost share.

Commissioner Hasselblad suggested staff keep the City of De Pere up to date.

**Motion #10-043**

It was moved by Zabel, seconded by Scheberle, and unanimously agreed to approve Phase 2 of the De Pere Siphon Pipe Investigation Project 2009-15 with Jason Consultants Group in the amount of \$71,220 and a 5% contingency for a total amount of \$74,781.

**8) Sewer plan approval:**

**a) Village of Howard Project 08012; GBMSD Request 2010-11**

M. Pierner reported the Village of Howard is requesting 1,184 ft. of 8 inch sewer to serve 34 residential acres off of Frederick Court.

**Motion #10-044**

It was moved by Mainz, seconded by Zabel, and unanimously agreed to approve the Village of Howard 08012 sewer plan subject to favorable review by Brown County Planning and final approval by the Wisconsin Department of Natural Resources.

**9) Update of projects:**

**a) Consolidation Projects – General**

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W. Angoli stated this will be the last consolidation projects – general update.

**b) Consolidation Projects – Treatment plants construction phase**

W. Angoli reported staff is reviewing options for lead based primer paint found on various piping and pumping systems throughout the plant. He stated the substantial completion date of April 9, 2010 was not met by the contractor. Staff and the engineer are reviewing the liquid damages to be assessed to the contractor and will be deducted from the April's pay request.

**c) Consolidation Projects – Conveyance facilities**

M. Pierner reported the waste activated sludge interplant pipelines have been placed into service.

**d) RAS/WAS System Improvements Project**

W. Angoli reported staff is reviewing final closeout requirements for this project to present at the June Commission meeting.

**10) Operation report:**

**a) Effluent quality for April**

**b) Air quality for April**

D. Busch reported both facilities were in compliance with effluent and air quality limits for April. He reported the WPS feeder line 135 that experienced major damage on April 14 has been repaired and put back into service on May 7. He stated currently the estimated cost of repairs and restoration to line 135 is approximately \$138,000.

**11) Executive Director's report:**

**a) June Commission meeting**

The next Commission meeting is scheduled for June 28 at 8:30 a.m.

**b) Compensation and Benefits Statement**

A compensation and benefits statement was included in your Commission packet.

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J. Christ introduced Emily Vanden Avond, who will be helping out this summer in Support Services and Human Resources. Ms. Vanden Avond is currently attending the University of Wisconsin-Milwaukee, majoring in Human Resources.

The Commission welcomed her.

**c) Registered lobbyist**

Tom Sigmund and Lisa Evenson are now registered lobbyists.

**d) Update on phosphorus rules**

T. Sigmund met with DNR Secretary Matt Frank to discuss the proposed modifications to the DNR phosphorus rules for point and nonpoint sources. Staff met last week with representatives from three environmental advocacy groups to discuss the phosphorus rules. A meeting on phosphorus is set for this Thursday at the Milwaukee Metropolitan Sewerage District.

**e) Proposed EPA changes to biosolids incineration regulation**

EPA has published proposed changes to air and waste rules that will regulate incineration of municipal sludge that could have a significant impact on technologies GBMSD uses at its Green Bay Facility. GBMSD has retained Art Harrington from Godfrey & Kahn to work with staff and the National Association of Clean Water Agencies (NACWA) on how these rules will affect Wisconsin. GBMSD has the only incinerator in Wisconsin.

**f) 2010 NACWA Summer Conference**

Registration is open for the NACWA Summer Conference.

**12) Convene in closed session under State Statute 19.85 (1) (g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved:**

**a) Air permit update**

**b) Discussion of possible dispute on Swan Road Interceptor**

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**Motion #10-045**

It was moved by Mainz, seconded by Zabel, and unanimously agreed to convene in closed session under State Statute 19.85 (1) (g) for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved.

**13) Reconvene in open session.**

**Motion #10-046**

It was moved by Mainz, seconded by Zabel, and unanimously agreed to reconvene in open session.

There being no further business to come before the Commission, the meeting adjourned at 10:40 a.m.

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Secretary