

ALTOMAXX TECHNOLOGIES INC.
AGREEMENT QUOTATION

AltoMaxx Technologies is an independent Certifying Body (CB) and was established in Canada to regulate Unmanned Aircraft Systems (UAS). AltoMaxx Technologies Inc was incorporated in 2018, and instantly became one of Canada's largest RPAS trainers specializing in high quality RPAS Regulatory Training, Tactical Flight Training & Flight Reviewers. AltoMaxx Technologies preserves its commitment to provide quality audits and certification services. Qualified and experienced staff are retained to ensure a continuity of quality audits and certification of products. AltoMaxx Technologies operates a comprehensive management system to ensure a high standard of service and safety of personnel.

Why get certified with AltoMaxx?

- Build business and public trust
- Establish operations to industry standard
- Ensuring the reliability of activities that could impact public health and safety and the environment.

AltoMaxx Technologies was founded using extensive knowledge of the requirements for drone operations. AltoMaxx Technologies has regional assessors throughout Canada and plans to extend its service operations worldwide.

AltoMaxx Technologies offers certification under the ISO/IEC Standard 21384-3 Unmanned Aircraft Systems- Operations. The scope of coverage of a certification mark is related to operational processes and all related safety documentation. To successfully obtain certification a client must have a comprehensive understanding of drone operations as it relates to the relevant standard. To avoid ambiguity or to indicate a limitation of the certification scope, the client must use a mark only after examination and review by the certification body and the client proves appropriately qualified. All certificates pertain to the Operation process of Unmanned Aerial Systems. The process and related counterparts of operation must be in full compliance with the regulations and guidelines set by the specific jurisdiction. The client is expected to display the competence and the capacity to operate drones. Only then will certification be granted.

Standard(s)/Criteria: 21384-3:2019

1. Company Name: _____
(Legally incorporated name)

Address: _____
Street City/State (Province)
_____ Postal Code/ZIP Country

Mailing Address: _____
(If different from above)

Telephone: _____ Fax: _____

2. Branch: _____
(If more than one Branch, please attach an application for each.)

Address: _____
Street City/State (Province)
_____ Postal Code/ZIP Country

Mailing Address: _____
(If different from above)

Telephone: _____ Fax: _____

Corporate Contact Name: _____

Corporate Contact Telephone: _____

Operating Hours: Holidays/Closings:

Evaluations will be conducted on a day by day basis. The process time and resources required is dependent on the size of the company. All fees associated with travel will be the responsibility of the client. Additional hours used to verify the corrective actions are in place would be at the cost of the client. Any and all non-conformances must be addressed by the client before certification is granted. By signing this agreement, you, the client, agree to undertake all the requirements for certification under the Unmanned Aerial Systems – Operations ISO 21384-3 standard. Granted you are successful in delivering the requirements for the relevant scheme, a surveillance process of three (3) years commences on the anniversary of the date at which certification is granted. A quote for these three years is attached in Schedule A.

Year 1	Year 2	Year 3
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Day 1: Document rev, Safety Manual risk assessments, Operational manual	Day 1: Operational manual, Head Office Admin, Support-Competency	Day 1: Operational manual , Head Office Admin, Support-Competency
Day 2: Head Office Admin, Support- Competency	Day 2: On site, Operational control and admin	Day 2: On site, Operational control and admin
Day 3: On site, Operational control and admin		

AltoMaxx as a service provider has the capability to offer certification for Unmanned Aerial Systems to clients through an evaluation and review process. As a service Provider we shall provide to Customer the certification of processes as per ISO 21384-3. By signing below you the customer accepts the service and associated fees attached hereto as Schedule A. In addition, you agree to the terms and conditions outlined the “Terms and Conditions for Certification” available at www.altomaxx.com.

I _____, am authorized by _____ to apply
Name and Title (print or type) *Company*

on behalf of the company for AltoMaxx Technologies’ evaluation and certification services. I further authorized and agree to pay the Certification Body for any charges billed for the initial evaluation and/surveillance of processes for Certification.

Signature *Date*
(print or type) *Name and Title*



Evaluation personnel: _____

**Return this application (and make payment if applicable) to:
AltoMaxx Technologies Inc.**

iso@altomaxx.com

40 Aberdeen Ave Suite 004, St. John's, NL A1A 5T3

Phone: 833.258.6629

AltoMaxx Technologies will collaborate with clients to establish the best schedule for the evaluation. All evaluations are completed by professionals who maintain confidentiality in order to protect the client. Evaluators shall remain impartial throughout the audit. AltoMaxx Technologies performs ongoing risk assessments to identify risks and highlight the mitigation strategy. The evaluation process establishes a level of confidence that the client is meeting the functionality of Standards 21384-3. The client will undergo observation of the entire Operation Procedure. All documentation, including processes, logs, records, the pre-flight and post flight processes as well as the full flight operation will be reviewed to determine if the client is adhering to safe, consistent working practices.

Upon successful completion of the application, the client must provide AltoMaxx Technologies proof of a drone program as well as documents that outlines UAS Operating Procedures.

1. All Procedural Documentation
2. All Pilot and Technical Log File Templates
3. List of UAS in service (manufacturer, model, serial number, registration, etc.)
4. Any other relevant documentation related to a UAS Program

Copies of the required documents are to be sent to the above address or emailed to iso@altomaxx.com. The evaluation results will help to determine whether the client is fulfilling responsibilities set by ISO and other regulatory bodies governing UAS operations. AltoMaxx Technologies is flexible in its approach in enabling a range of evaluation methods to be applied. Users of this International Standard are cautioned to exercise care that this flexibility is not misused.

ADMINISTRATIVE USE ONLY	
Resources available for scope of work	Yes <input type="checkbox"/> No <input type="checkbox"/>
(If declining) Justification	
Approved by:	
Date:	

SCHEDULE A

F/01
 Rev No. 03
 28-04-21

Bill To:
 Name
 Company Name
 Street Adress
 City, Postal Code
 Phone
 Email

Description	Amount
Sub Total	\$
GST/HST	\$
Total	\$

Altomaxx Technologies Inc.

SCHEDULE B

SUPPORTING DOCUMENTS INCLUDED WITH THE RETURN OF THIS AGREEMENT

Document	If required:	Reason for Omission
Client Equipment List		
Remote Audit Notification (if applicable)		
Health and Safety Manual		
Risk Assessments/JSA's		
Standard Operating Procedures		
Field Templates (Site Survey, Assessments)		

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