

## Job Description

**Position:** Intervention Support Officer

**Salary:** Circa £30,000 (experience dependent)

**Location:** Birmingham/ will consider remote working for 2 days per week

**Contract Hours:** Full Time (37.5 hours per week paid),

**Closing date:** T.B.C

**Interview Date:** T.B.C

Is this you? Can do attitude, energetic and driven. Are you passionate about making a positive impact, working for a purpose driven organisation and being part of a movement?

Yes? Great! Read on to understand more about us, the role and how to apply.

Innovating Minds is a multi-award-winning Social Enterprise and one of the UK's fastest growing social enterprises. Founded in 2016, the business has grown from strength to strength financially, customers and people, we work across the UK and recognised as a leading influencer and innovator in mental health and wellbeing.

*"We offer a world where people with emotional and mental health needs are supported to achieve their aspirations"*

2021 is a year growth across the board, with our most recent wins in training 250 people to deliver a programme that will help children impacted by domestic abuse and launching the national Clinical Supervision Hub.

We have also developed a leading online platform EduPod. This is a new way for mental health leads to plan, manage and evaluate their journey to creating happy and mentally healthy environments for the whole school community. EduPod is currently used in over 100 schools.

Due to our ongoing success, all our programmes have grown significantly and therefore we are now looking to recruit an Intervention Support Officer to work closely with the CEO and the wider team to make the programmes a national success.



This role requires you have experience of working therapeutically with children in educational and community settings. You will also need to have experience of working strategically within the education system. This role is for an individual that is passionate about early help and supporting children and families. It is ideal for an individual that has worked in alternative provisions or mainstream education, a SENCO or someone looking to for an alternative role outside of the education system.

### What will you be doing?

- Become main point of contact for trained Healing Together facilitators and EduPod users by creating a supportive relationship and responding to any delivery enquiries.
- Supporting EduPod users to ensure effective implementation of the whole school approach within their school and through the accreditation process.
- Supporting Healing Together customers by providing consultation to start delivering the programmes and continuing to deliver the programme with children and/or families.
- You will be expected to undertake appropriate proactive actions to support our customers implement their training.
- Work with the wider team and support members of staff within the implementation team
- You will monitor and oversee the performance of key strategic projects and programmes
- Work closely with other IM Managers ensure a collaborative approach to all activity from Sales and Marketing to Product Development.
- Sending our surveys and questionnaires to customers and analysing the data to look for opportunities of programme development.
- To organise and support online CPD events
- Reporting on the performance to the CEO and board members - impact data etc
- Any other duties that are deemed necessary and reasonable.

Innovating Minds operates using online systems only therefore we are looking for a candidate that is experienced and confident with using online systems.

This is an exciting role and an opportunity to be part of making a difference.

We offer flexible working, access to ongoing support, training and we invest in your career aspirations.

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To apply please

[www.innovatingmindscic.com](http://www.innovatingmindscic.com)

- Emotional wellbeing support in education • Enhancing employability skills
- Mental health awareness & management training for the education & employment sector





To apply, please submit a CV and a covering letter, send to  
[tracey@innovatingmindscic.com](mailto:tracey@innovatingmindscic.com)

For more information about Innovating Minds CIC, please visit:  
[www.innovatingmindscic.com](http://www.innovatingmindscic.com)

Pre-application enquires are welcome, contact Dr Asha Patel, CEO & Clinical Psychologist. [info@innvoatingmindscic.com](mailto:info@innvoatingmindscic.com)

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