# Integrate Payference with Sage Intacct in 5 Easy Steps



# **Step 1. Subscribe to Web Services**

- 1. Go to Company > Services
- 2. Select subscriptions
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### Step 2. Locate the Company ID in Sage Intacct

- 1. Hover over Company and then select Company Info
- 2. The Company ID will be found in the ID field

#### **Step 3. Create a Web Service User**

Go to Company > Admin > Web Services



## **Step 4. Set Up Permissions**

- 1. In Intacct, go to Company > Users.
- 2. Locate the API user and click assign CFO read only role.

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# Step 5. Authorize Payference Sender ID

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