



SAN ANTONIO CHRISTIAN SCHOOL

After School Care Program Enrollment Form 2021-2022 School Year

Fill, save, and email this form to our After School Care Director at EHernandez@sachristian.org

Registration Fee: \$50.00 Per Child
Monthly Fee: \$200 Monthly Per Child (PreK 5 day – 5th, Sept.– May)
\$115 Monthly Per Child (PreK 3 Day Only, Sept.-May)

Child Name: _____
Grade: _____
Homeroom Teacher: _____

Pick Up Information

Father's Name: _____ Mother's Name: _____
(or Legal Guardian) *(or Legal Guardian)*

Father's Cell # _____ Mother's Cell # _____

Please list any **other** persons that you give permission to pick up your child(ren):

Name/Relationship and Contact Number: _____

Name/Relationship and Contact Number: _____

Best person to reach in the event of an emergency: _____

Please list any **allergies/dietary restrictions** for each child:

*** Snacks and drinks are provided daily ***

Please list any after school activities that you are aware of that your child(ren) might be participating in this year.

SACS After School Care Information

Hours of Operation:

Monday through Friday – 3:00-6:00 pm on regular school days and noon-4:00 pm on early dismissal school days. After school care is closed on school holidays.

Who may enroll in After School Care?

Children in grades PK through 5th grade may enroll in the program.

After School Care Schedule:

3:00 – 3:15	Check In
3:15 – 3:30	Snack
3:30 – 4:30	Homework, Quiet Play, Reading (<i>Pick up on the large playground</i>)
4:30 – 5:30	Outdoor Play (big playground) (<i>Pick up on the large playground</i>)
5:30 – 6:00	Clean up and quiet play (<i>Pick up at the large playground</i>)

General Guidelines:

- Students must have attended at least ½ of a school day to attend ASC
- Students who have doctors' appointments during the school day must be present for the equivalent of ½ of the day to attend ASC
- On half-days, student must be present the entire school day to attend ASC
- Students who are absent for the school day are not allowed to attend ASC
- Students are not allowed to enter or exit the facility without a parent, guardian, or ASC employee
- Participation is on a month by month basis and you may opt out at any time during the school year
- If your child is enrolled but unable to attend for a period of time due to sickness or quarantine, you will be charged a pro-rated fee for that month.

Financial Information:

The cost of the program is a flat rate of \$200.00 per child, per month, September through May. The same monthly installment is due regardless of the number of school days or days of attendance. There are no pro-rated fees. **A late fee of \$30.00 will be assessed for every half hour your child is not picked up by 6:00 pm (e.g. 6:05 arrival will result in a \$30.00 fee).** Recurrent late pickups may result in suspension or termination of enrollment.

The registration fee of \$50.00 per child (non-refundable) and the monthly payments of \$200/\$115 will be invoiced to your FACTS account. You may pay your invoice by logging into your FACTS Family Portal at <https://sanc-tx.client.renweb.com/pwr/>. If you are set up on Auto Pay, the invoice will be automatically processed from your financial account in FACTS, on the invoice due date. You may also call FACTS customer service at 1-866-441-4637 and they can take your payment over the phone.

I acknowledge that I have read the information above and agree to adhere to the guidelines and procedures set by San Antonio Christian School.

Parent Name (please print)

Parent Signature

Date