

How to Complete a Business 4506-C

For any questions regarding your 4506-C, please contact your Account Executive or Account Manager.

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1a. Enter the	Form 4506-C			OMB Number	1b. Enter the EIN #
business name listed	(September 2020)				for the business
on the Tax Return.	► Do not sign this form unless all applicable lines have been completed.				shown in Box 1a.
		 Request may be rejected if the form is incomplete or illegible. For more information about Form 4506-C, visit www.irs.gov and search IVES. 			
3. Put the name and	1a. Name shown on tax return (if a joint return, enter the name shown 1b. First social security number on tax return, individual taxpayer identification				5/
current full address	f business listed in		number, or employer identification number (see instructions)		4. Important! If
of business listed in Box 1a.			2b. Second social security number or individual taxpayer identification number		business filed using
DOX 1a.		If joint tax return			a: • Different address
5a. Leave this	Current name, address (including apt., room, or suite no.), city, state, and ZIP code (see instructions)				from the tax year
blank.	a contain manner meancas (a				
	4. Previous address shown	Previous address shown on the last return filed if different from line 3 (see instructions)			
6. <u>1120, 11120S,</u>	5a. IVES participant name, address, and SOR mailbox ID				be shown here. • P.O. Box it must
and/or 1065 must					be shown here.
be written on this					Be sure to discuss
line, IRS will reject if it is not there.	Caution: This tax transcript	is being sent to the third party entered on Lin	e 5a. Ensure that lines 5 through 8 are completed before sig	ning. (see instructions)	with your borrower(s); this
if it is not there.	 Transcript requested. Enter the tax form number here (1040, 1065, 1120, etc.) and check the appropriate box below. Enter only one tax form number per request 				must be accurate or
		t, which includes most of the line items of a t	ax return as filed with the IRS. A tax return transcript does no	ot reflect changes	the IRS will reject
6a. There must be a	made to the account after the return is processed. Transcripts are only available for the following returns: Form 1040 series, Form 1065, Form 1120-K, Form 1120-K, Form 1120-L, and Form 1120-S. Return transcripts are available for the current year and returns processed				the request.
check mark in this	during the prior 3	during the prior 3 processing years			
Box, otherwise it will be rejected by		 Account Transcript, which contains information on the financial status of the account, such as payments made on the account, penalty assessments, and adjustments made by you or the IRS after the return was filed. Return information is limited to items such as tax liability and 			
the IRS.	- Carominative (1)	estimated tax payments. Account transcripts are available for most returns			6c. There must be a check mark in this
		 Record of Account, which provides the most detailed information as it is a combination of the Return Transcript and the Account Transcript. Available for current year and 3 prior tax years 			
			eries transcript. The IRS can provide a transcript that include Form W-2 information. The IRS may be able to provide this		box if the business filed an amended
	for up to 10 years. Info	mation for the current year is generally not a	vailable until the year after it is filed with the IRS. For examp 8. If you need W-2 information for retirement purposes, you	ile, W-2 information for	return.
Signature: Enter borrower's signature.		stration at 1-800-772-1213	b. If you need 44-2 anomiasion for residencia purposes, you	aroud contact the	
Phone: Enter phone	Caution: If you need a copy of Form W-2 or Form 1099, you should first contact the payer. To get a copy of the Form W-2 or Form 1099 filed with your return you must use Form 4506 and request a copy of your return, which includes all attachments. 8. Year or period requested. Enter the ending date of the tax year or period using the mm/dd/yyyy format (see instructions)				8. Tax year (fiscal
number for business					or calendar) being requested must be
listed in Box 1a.	Coulless Do not size this for	Caution: Do not sign this form unless all applicable lines have been completed.			
	-	Signature of taxpayer(s). I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information.			
			st sign. If signed by a corporate officer, 1 percent or more sh ministrator, trustee, or party other than the taxpayer, I certify		included, the IRS will reject the
	execute Form 4506-C on behalf of the taxpayer. Note: This form must be received by IRS within 120 days of the signature date.				request. If the business operates on
Enter the title of the	Signatory attests that See instructions.	Signatory attests that he/she has read the attestation clause and upon so reading declares that he/she has the authority to sign the Form 4506-C. See instructions.			
individual signing for the partnership,	Signature (see i	nstructions)	Date Phone number of	f taxpayer on line 1a or 2a	a fiscal year, then the fiscal year end
estate, or trust.	Date of Taxable Control				dates must be listed.
1065LLC	Print/Type name				For example: 2020; 2021; or
(Partnership only) • General Partner	Sign Title (if line 1a above is a corporation, partnership, estate, or trust)				12/31/2020;
Limited Partner	Here	NAN	I		12/31/2021
Owner	Spouse's signal	ture	Date		
• Member Manager	Print/Type name				Date: Must be dated
Managing Member					within 120 days of
• Owner	Catalog Number 72627P		www.irs.gov	Form 4506-C (9-2020)	request being sent to
• Member	For Privacy Act and Paperwork Reduction Act Notice, see page 2.				IRS; if there is no date, the IRS will
1120-11205 {Corporation/s					reject the request.
(small business)					J. T. H. Toquest.
Corporation)					
PresidentVice President		Final	Ting		
• CEO		Final	Tiha		
 Treasurer 	1 TT IDO '1	1 4506 0 :	1		
Owner	1. The IKS Wil	i reject any 4506-C t	that has anything crossed-ou	It	

and re-reentered; even if it is initialed by the person making the change.

2. Legibility is very important. The IRS will reject the request if illegible.

• CFO

Secretary

• COO • CAO