



Report Catalog

Available LightWork Time Reports

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Timesheet Reports List

This page lists all the Reports accessible to a User, depending on its Group Security settings, within LightWork Time. If you'd like to request a change or customized Report is desired, please contact your LightWork Administrator.

Available Reports

- Current Employee Timecards
- Employee Punches
- Employee Setup List
- Hours Entered By Organization Level
- Hours Entered By Organization Level With Unit Rates
- PBJ Setup Review
- PBJ Staff Hours
- Pay Code Running Total For Date Range
- Shift Based Absences
- Shift Based Missed Punches
- Shift Based Punches
- Shift Based Tardies
- Time Change
- Time In Lieu - Summary
- Time Off Pay Code Check Balances
- Time Off Request List
- Time Off Requests By Pay Policy
- Time Off Requests by Manager
- Time Worked X Days In A Row
- Timesheet Approval Check
- Timesheet Detail By Pay Code:
- Timesheet Detail With In Out Actual
- Timesheet Detail With In Out For Holidays
- Timesheet Detail With In/Out
- Timesheet Detail with In/Out Shift
- Timesheet Summary
- Timesheet Summary - OT
- Timesheet Summary Above X Hours
- Timesheet Summary By Week
- Timesheet Summary Flash

Parameter Screens

LightWork Reports are entirely customizable based on desired 'parameters' that filter the report results to provide you with the most useful insights into your data.

- Within the **For Employees** section, a user can enter a specific segment of their workforce they'd like to filter the report by such as 'My Employees' which would see all the employees they have configured access to under User Security, 'Specific Employees' which restricts the report to a dynamic list of employees selected, and 'Selected Organization Level(s)' which allow the report to be filtered by Company as well as by the Organization Levels available in the system (for example these can be Division, Department, or Location).
- Within the **Pay Policies** section, a user can assign the specific Pay Policies they'd like the report to limit by. If none are moved to the Assigned section then all Available options would be applied as the parameter for Pay Policies.
- The **Date Range, Grouping, Sorting, and Output** options allow a user to further customize how the report is run and how it will display the found results.

The screenshot displays the parameter configuration interface for a report. It is organized into several sections:

- For Employee(s):** Contains three radio button options: My Employees, Specific Employee, and Selected Organization Level(s).
- Pay Policies:** A table with two columns: 'Available' and 'Assigned'. The 'Available' column lists: Contracted-Hourly, Hourly, Monthly, Salary, and Salary Summary. There are four arrow buttons (right, right, left, left) between the columns for moving items.
- Date Range:** Includes a search icon for 'Pay Period', and input fields for 'From Date' (01/01/2022) and 'To Date' (03/04/2022).
- Report Options:** Three dropdown menus for 'Grouping' (None), 'Sorting' (Name), and 'Output Type' (PDF).
- View Report:** A button with a printer icon and the text 'View Report'.

Common Functionality

These are functions that are shared within all out-of-box LightWork Reports and are found within the Parameter Screen.

- **For Employee(s) selection:** These options allow you to select My Employee (employees who have been configured for your user to have access to within User Security such as Direct Reports), Specific Employees (employees selected from a list of employees your user has access to), and Selected Organization Levels (which would allow you to refine results based by Company as well as Company Specific Organization Levels).
- **Date Range selection:** Most reports allow you to utilize Pay Period selection which would automatically fill out the 'From Date' and 'To Date' parameters for your report. If you desire more specific control over the timeframe queried as part of this report, feel free to make your selections for the To/From fields.
- **Output Type selection:** Output type allows you to select the method in which your report is delivered. All reports can be exported into a PDF or Excel. **Note:** If the PDF method is selected a new tab will be opened which may be prohibited by pop-up blockers. If the Excel method is selected the report will be brought directly into a CSV file to open in Excel and formatting may be affected. Formatting may require manual intervention.

Each of these reports is controlled by a 'securable' which allows for efficient control over what users can have access to them. This security measure allows Administrators to easily grant/remove access to these tools.

If you have any questions regarding these reports, their functionality, or potential customizations to make these work better for your organization, please reach out to the LightWork Team at Support@lightworksoftware.com.

Current Employee Timecards

Available Parameter(s): Company List.

Employee Timesheet

Print Date: 3/4/2022

Period: 02/11/2022 to 03/10/2022

Dunedin Enterprises - US

Shields, Marilou										
	Date	In Time	Out Time	Code	Reg	OT1	Job	Level 1	Level 2	Level 3
Sat	02/12/2022	12:00 am		Sick	8.00	0.00	QA Inspector			
Sun	02/13/2022	12:00 am		Reg	7.00	0.00	QA Inspector	Operations	Quality Assurance	Headquarters
Mon	02/14/2022	12:00 am		Reg	8.00	0.00	QA Inspector	Operations	Quality Assurance	Headquarters
Tue	02/15/2022	12:00 am		Reg	8.00	0.00	QA Inspector	Operations	Quality Assurance	Headquarters
Wed	02/16/2022	12:00 am		Reg	8.00	0.00	QA Inspector	Operations	Quality Assurance	Headquarters
Thu	02/17/2022	12:00 am		Reg	8.00	0.00	QA Inspector	Operations	Quality Assurance	Headquarters
Fri	02/18/2022	12:00 am		Reg	7.00	0.00	QA Inspector	Operations	Quality Assurance	Headquarters
Sat	02/19/2022	12:00 am		Reg	7.00	0.00	QA Inspector	Operations	Quality Assurance	Headquarters
Sun	02/20/2022	12:00 am		Reg	7.00	0.00	QA Inspector	Operations	Quality Assurance	Headquarters
Mon	02/21/2022	12:00 am		Reg	8.00	0.00	QA Inspector	Operations	Quality Assurance	Headquarters

		Reg	Sick
2/12/2022	Regular Hours	0.00	8.00
	Overtime1 Hours	0.00	0.00
2/13/2022	Regular Hours	7.00	0.00
	Overtime1 Hours	0.00	0.00
2/14/2022	Regular Hours	8.00	0.00
	Overtime1 Hours	0.00	0.00
2/15/2022	Regular Hours	8.00	0.00
	Overtime1 Hours	0.00	0.00
2/16/2022	Regular Hours	8.00	0.00
	Overtime1 Hours	0.00	0.00
2/17/2022	Regular Hours	8.00	0.00
	Overtime1 Hours	0.00	0.00
2/18/2022	Regular Hours	7.00	0.00
	Overtime1 Hours	0.00	0.00
2/19/2022	Regular Hours	7.00	0.00
	Overtime1 Hours	0.00	0.00
2/20/2022	Regular Hours	7.00	0.00
	Overtime1 Hours	0.00	0.00

Employee Punches

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, Sorting, and Output Type.

Punch Details

Print Date: 3/4/2022

Period: 2/11/2021 to 3/10/2022

Dunedin Enterprises - US

Device	Date	Time
Crawford, Kevin C.		

Kiosk	02/15/2022	03:20PM
Kiosk	02/15/2022	03:28PM
Kiosk	02/15/2022	03:30PM
Kiosk	02/15/2022	03:33PM
Kiosk	02/15/2022	04:29PM

Device	Date	Time
Baird, Jon Warren		

Kiosk	07/07/2021	03:51PM
Kiosk	07/07/2021	03:58PM
Kiosk	07/08/2021	03:47PM
Kiosk	07/08/2021	03:48PM

Device	Date	Time
Bell, Veronica S		

Kiosk	03/24/2021	09:45AM
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Device	Date	Time
Turner, Clair		

Kiosk	08/11/2021	10:51AM
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Device	Date	Time
Connery, Christine		

Kiosk	02/24/2021	10:09AM
Kiosk	02/24/2021	10:30AM
Kiosk	02/24/2021	10:31AM

Device	Date	Time
Astbury, Clint		

Kiosk	06/15/2021	05:06PM
Kiosk	04/21/2021	04:32PM

Device	Date	Time
Gideon, Jason		

Kiosk	01/21/2022	09:22AM
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Enterprise/Global

Device	Date	Time
Andrewson, Clays M		

Kiosk	01/05/2022	04:40PM
Kiosk	01/05/2022	04:43PM
Kiosk	01/05/2022	04:48PM
Kiosk	11/30/2021	03:28PM
Kiosk	09/10/2021	10:50AM

Generated 2022-03-04 @ 10:58 am
EmployeePunches.rpt | Custom

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Employee Setup List

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, Sorting, and Output Type.

Employee Setup Review

Print Date: 3/4/2022

Dunedin Enterprises - Canada

Employee	Bryan, Marilyn Alison (A)		Primary Manager	
Employee Type	Regular Full Time (RFT)	Organization Levels		
Salary/Hourly	H	Division	Canadian Operations (CO)	
Pay Policy	Hourly (HOURLY)	Department	Production- Canada (PRDD)	
Holiday Policy	NOT ASSIGNED	Location	Western BC office (W)	
Default Shift	NOT ASSIGNED	Cost Center	NOT ASSIGNED	
Last Hire	January 10, 2008			
Employee	Dolite, Theodore M (A)		Primary Manager	
Employee Type	Regular Full Time (RFT)	Organization Levels		
Salary/Hourly	S	Division	Canadian Operations (CO)	
Pay Policy	Salary (Salary)	Department	Production- Canada (PRDD)	
Holiday Policy	Testing Width (Testing Width)	Location	Western BC office (W)	
Default Shift	NOT ASSIGNED	Cost Center	NOT ASSIGNED	
Last Hire	January 10, 2008			
Employee	Donne, Jane Martha (A)		Primary Manager	Douglas, Shirley
Employee Type	Regular Full Time (RFT)	Organization Levels		
Salary/Hourly	H	Division	Canadian Operations (CO)	
Pay Policy	Hourly (HOURLY)	Department	Administration (ADMIN)	
Holiday Policy	NOT ASSIGNED	Location	Western BC office (W)	
Default Shift	NOT ASSIGNED	Cost Center	NOT ASSIGNED	
Last Hire	March 01, 2008			
Employee	Emerson, M (A)		Primary Manager	
Employee Type	NOT ASSIGNED	Organization Levels		
Salary/Hourly	S	Division	NOT ASSIGNED	
Pay Policy	Salary (Salary)	Department	NOT ASSIGNED	
Holiday Policy	Testing Width (Testing Width)	Location	NOT ASSIGNED	
Default Shift	NOT ASSIGNED	Cost Center	NOT ASSIGNED	
Last Hire	October 14, 2019			
Employee	Haley III, John Rees (A)		Primary Manager	Lamar, Nelson
Employee Type	Regular Full Time (RFT)	Organization Levels		
Salary/Hourly	H	Division	Canadian Operations (CO)	
Pay Policy	Hourly (HOURLY)	Department	Sales (SALES)	
Holiday Policy	NOT ASSIGNED	Location	Western BC office (W)	
Default Shift	NOT ASSIGNED	Cost Center	NOT ASSIGNED	
Last Hire	March 28, 2007			

Hours Entered by Organization Level

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, and Output Type.

Print Date: 3/9/2022
Period: 02/28/2022 to 03/13/2022

Dunedin Enterprises - US

Employee Name	Status	Type	Hours Entered	Regular	OT 1	OT 2	Sal/Hourly	Employee Type
Allen, Hugh								
A	Salary		0.00	0.00	0.00	0.00	S	RFT
Ament, John								
A	Salary		0.00				S	RFT
Amentie, Jonah								
LDA	Salary - Sum		71.00	69.00	0.00	0.00	S	INT
Andrews, Clay								
A	Salary		0.00				H	RFT
Astbury, Clint								
A	HOURLY		21.00	21.00	0.00	0.00	H	RFT
Azevedo, Sum								
A	Salary		40.00	40.00	0.00	0.00	S	RFT
Baird, John								
A	Salary		0.00				S	RFT
Baird, Jon								
A	Salary		0.00				S	SEA
Barnes, Shan								
A	Salary		0.00				S	RFT
Barnes, Shannon								
A	Salary		0.00				S	RFT
Bell, Veronika								
A	Salary		0.00				S	RFT
Black, Joseph								
A	Salary		0.00				S	RFT
Blurton, Lex								
A	Salary		0.00				S	RFT
Bonson, Criston								
A	Salary		0.00				S	RFT
Callman, Miah								
A	Salary		0.00				S	RFT
Callman, Miah								
A	Salary		0.00				S	RFT
Cambridge, Ryan								
A	Salary		0.00				S	RFT
Cambridge, Ryan								
A	Salary		0.00				S	RFT
Cameron, Nancy								
A	Salary		0.00				S	RFT
Caputo, Marcy								
A	Salary		0.00				S	RFT
Cojar, Meghan								
A	CON-HOURLY		0.00				H	RFT
Colbert, Maderia								
A	CON-HOURLY		0.00				H	RFT
Conley, Ashley								
A	Salary		0.00				S	RFT
Connery, Christine								
A	Salary - Sum		0.00	0.00	0.00	0.00	S	RFT
Craig, John								

Hours Entered by Organization Level (with Unit Hours)

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, and Output Type.

Print Date: 3/9/2022
Period: 02/28/2022 to 03/09/2022

Hours Entered by Organization Level (with Unit Hours)

Dunedin Enterprises - Canada

-

Waltians, Josh

Administration - ADMIN

Donne, Jane

Human Resources - HR

Jones, Adrian

Materials - MATERIALS

Tero, Patrick

Production- Canada - PROD

Bryan, Marilyn
Dolite, Theodore
Jang, Richard
Lamar, Nelson
MacHeath, Fetch
O'Dade, Alan
Tailor, Strab
Tinker, Bill
Toora, Conn

Sales - SALES

Haley III, John
Plumlin, Ernest

Status	Pay Policy	Hours Entered	Regular	OT 1	OT 2	Sal/Hourly	EE Type	UnitRate
A	HOURLY	0.00				H	RFT	11.76

Dunedin Enterprises - US

-

Gideon, Jason
Henry, Annie
Hotchner, Aaron
Reid, Spence
Tastor, Example
Thundercloud, Wentworth
Volograd, Marcus
Zamelodchikova, Katya

Accounting - ACCOUNTING

Caputo, Marcy
Coqar, Meghan
Colbert, Maderia
Douglas, Shirley
Frums, Rick
Gileta, Suzanne
Graham, Thomas
Lakesman, Beth
Reid, Susan

Administration - ADMIN

Encinia, Nick
Jones, Ken
Juarez, Marian
Miller, Ben
Morency, Janice
Short, Robin
Smith, Matt
Stewart, Mary
Wilson, Samuel
Wong, Will
Wright, William

Hardware - HARDWARE

Darkwolf, Duke
Hernandez, Joseph
Letter, Shane
MacDonald, Margaret
Smith, Michelle
Sonum, Guy
Steward, Halley

Generated: 2022-03-09 @ 11:15 am
TimeSheetHoursEnteredByOrgLevelUnitRate.rpt

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Payroll-Based Journal 'PBJ' Setup Review

Available Parameter(s): None. This report does not have filtering parameters in place; it simply pulls configured pay codes and locations associated with the Payroll-Based Journal set-up.

Payroll Based Journal - Setup Review

Configured Pay Codes

Description	ID
Flat Amount	FLAT
Paid Time Off	PTO
Regular Earning	Reg

Configured Location(s)

Description	PBJ Job Classification	PBJ Labor Type
East Division Office (EAST)	Administrator (1)	Administration Services (1)

Payroll-Based Journal 'PBJ' Staff Hours

Available Parameter(s): Settings (Year, Quarter, Use Date Range, Facility ID, and State), Company and Organization Level(s) selections.

Payroll Based Journal - Hours

Facility ID: 123
State: Florida
From: 01/01/2022 to 03/31/2022

Payroll Based Journal - Hours			
PBJ Pay Type	Work Date	PBJ Job Title	Hours

No applicable records found

Pay Code Running Total for Date Range

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, For Pay Code(s), Grouping, Sorting, and Output Type.

Time Summary - Attendance Running Total

Print Date: 3/9/2022
Period: 03/07/2022 to 03/13/2022

Dunedin Enterprises - US

Allen, Hugh			
Pay Code	Work Date	Hours	Running Total
Regular Earning	03/08/2022	0.00	0.00
			Total: 0.00
Amentle, Jonah			
Pay Code	Work Date	Hours	Running Total
Regular Earning	03/08/2022	37.00	37.00
Regular Earning	03/09/2022	32.00	32.00
			Total: 69.00
Astbury, Clint			
Pay Code	Work Date	Hours	Running Total
Regular Earning	03/07/2022	9.00	9.00
Vacation Pay	03/08/2022	12.00	12.00
Sick Pay	03/09/2022	0.00	0.00
Flat Amount	03/10/2022	0.00	0.00
			Total: 21.00
Connery, Christine			
Pay Code	Work Date	Hours	Running Total
Regular Earning	03/08/2022	0.00	0.00
			Total: 0.00
Henry, Annie			
Pay Code	Work Date	Hours	Running Total
Regular Earning	03/07/2022	1.00	1.00
Sick Pay	03/07/2022	19.00	-19.00
Regular Earning	03/08/2022	12.00	12.00
Regular Earning	03/09/2022	4.00	4.00
			Total: -2.00

Shift Based Absences

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, Sorting and Absences Only, and Output Type.

Time Summary - Shift Absence Report

Print Date: 3/9/2022
Period: 01/01/2022 to 03/09/2022

Dunedin Enterprises - US

Human Resources - HR

Employee Name	Work Date	Shift Start	End	Absence Status
Bell, Veronica	02/28/2022	7:00 am	2:00 pm	Absent
Bell, Veronica	03/01/2022	7:00 am	2:00 pm	Absent
Bell, Veronica	03/02/2022	7:00 am	2:00 pm	Absent
Bell, Veronica	03/03/2022	7:00 am	2:00 pm	Absent
Bell, Veronica	03/04/2022	7:00 am	2:00 pm	Absent
Bell, Veronica	03/05/2022	7:00 am	2:00 pm	Absent
Bell, Veronica	03/06/2022	7:00 am	2:00 pm	Absent
Bell, Veronica	03/07/2022	7:00 am	2:00 pm	Absent
Bell, Veronica	03/08/2022	7:00 am	2:00 pm	Absent
Bell, Veronica	03/09/2022	7:00 am	2:00 pm	Absent

Quality Assurance - QA

Employee Name	Work Date	Shift Start	End	Absence Status
Shields, Marilou	02/11/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	02/22/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	02/23/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	02/24/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	02/25/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	02/26/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	02/27/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	02/28/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	03/01/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	03/02/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	03/03/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	03/04/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	03/05/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	03/06/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	03/07/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	03/08/2022	7:00 am	2:00 pm	Absent
Shields, Marilou	03/09/2022	7:00 am	2:00 pm	Absent

Shift Based Missed Punches

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, Sorting, and Output Type.

Time Summary - Shift Missed Punches Report Dunedin Enterprises - US

Print Date: 3/9/2022
Period: 02/28/2022 to 03/13/2022

Employee	Work Date	Shift Start	End	In Time	In Status	Out Time	Out Status
Allen, Hugh	03/08/2022	8:00 pm	8:00 am	2:18 pm	Early		MP
Ament, John	02/28/2022	8:00 pm	8:00 am	12:00 am	Early		MP
Ament, John	03/01/2022	8:00 pm	8:00 am	12:00 am	Early		MP
Ament, John	03/02/2022	8:00 pm	8:00 am	12:00 am	Early		MP

Shift Based Tardies

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, Sorting, and Output Type.


Time Summary - Shift Tardy Report Dunedin Enterprises - US

Print Date: 3/9/2022
Period: 01/01/2022 to 03/13/2022

Employee	Work Date	Shift Start	End	In Time	In Status	Out Time	Out Status
Allen, Hugh	03/08/2022	8:00 pm	8:00 am	2:18 pm	Early		MP
Ament, John	02/28/2022	8:00 pm	8:00 am	12:00 am	Early		MP
Ament, John	03/01/2022	8:00 pm	8:00 am	12:00 am	Early		MP
Ament, John	03/02/2022	8:00 pm	8:00 am	12:00 am	Early		MP
Astbury, Clint	03/07/2022	8:00 pm	8:00 am	12:00 pm	Early	9:00 pm	Early
Shields, Marliou	02/12/2022	7:00 am	2:00 pm	12:00 am	Early		MP
Shields, Marliou	02/13/2022	7:00 am	2:00 pm	12:00 am	Early		MP
Shields, Marliou	02/14/2022	7:00 am	2:00 pm	12:00 am	Early		MP
Shields, Marliou	02/15/2022	7:00 am	2:00 pm	12:00 am	Early		MP
Shields, Marliou	02/16/2022	7:00 am	2:00 pm	12:00 am	Early		MP
Shields, Marliou	02/17/2022	7:00 am	2:00 pm	12:00 am	Early		MP
Shields, Marliou	02/18/2022	7:00 am	2:00 pm	12:00 am	Early		MP
Shields, Marliou	02/19/2022	7:00 am	2:00 pm	12:00 am	Early		MP
Shields, Marliou	02/20/2022	7:00 am	2:00 pm	12:00 am	Early		MP
Shields, Marliou	02/21/2022	7:00 am	2:00 pm	12:00 am	Early		MP

Time Change

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, Sorting and Output Type.

 **Timesheets to Review - Time Change Affected** Print Date: 3/15/2022
Dunedin Enterprises - US

Employee Astbury, Clint (DEU)				Timesheet Key: 11176
	In	Out	Overridden Out	Line Notes
Timesheet:	03/12/2022 9:00PM	03/13/2022 3:00AM	Y	*Time Change: -1 Hour OutTime to adjust calculation
Punches:				
Review:	Review Notes			
Reason:	*Time Change: -1 Hour OutTime to adjust calculation *Time Change: Manual Review - Employee Clicked in or out during the time change window			

Time in Lieu - Summary

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, Sorting, and Output Type.

Time In Lieu - Summary

Print Date: 3/10/2022
Period: 11/16/2021 to 12/15/2021

Test Organization Name

Qualified Employees

Employee	Hours Worked	Min Threshold	Below Threshold	Max Threshold	Time In Lieu Owed
Smith, Winnie	201.93	165.00		198.00	3.93

Non-Qualified Employees

Employee	Hours Worked	Min Threshold	Below Threshold	Max Threshold	Time In Lieu Owed
Anderson, Archer	172.22	165.00		198.00	
Anderson, Joshua	181.23	165.00		198.00	
Anderson, Melissa	131.90	165.00	-33.10	198.00	

Time Off Pay Code Check Balances

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, Sorting, and Output Type.

Time Off Pay Code Check Balances				Print Date: 3/11/2022
Dunedin Enterprises - US				Period: 1/1/2021 to 3/11/2022
Allen, Hugh F				
Pay Code	Description	Date	Hours Requested	
HOL	Holiday	02/22/2021	13.00	
VAC	Vacation	02/06/2021	11.00	
VAC	Vacation	02/05/2021	12.00	
Allen, Hugh F - Holiday [HOL] Plan			Total Requested Holiday Hours:	36.00
			Available Holiday Hours:	72.00
Pay Code	Description	Date	Hours Requested	
VAC	Vacation	02/06/2021	11.00	
VAC	Vacation	02/05/2021	12.00	
Allen, Hugh F - Vacation [VAC] Plan			Total Requested Vacation Hours:	23.00
			Available Vacation Hours:	30.00
Astbury, Clint				
Pay Code	Description	Date	Hours Requested	
VAC	Vacation	03/08/2022	12.00	
HOL	Holiday	09/02/2021	0.00	
HOL	Holiday	09/01/2021	0.00	
VAC	Vacation	03/14/2021	7.00	
VAC	Vacation	03/12/2021	12.00	
VAC	Vacation	03/10/2021	12.00	
VAC	Vacation	03/10/2021	2.00	
VAC	Vacation	02/28/2021	13.00	
VAC	Vacation	02/27/2021	13.00	
VAC	Vacation	02/25/2021	11.00	
VAC	Vacation	02/24/2021	12.00	
Astbury, Clint - Holiday [HOL] Plan			Total Requested Holiday Hours:	94.00
Unavailable Holiday Hours: -15.00			Available Holiday Hours:	72.00
Pay Code	Description	Date	Hours Requested	
Sick	Sick	03/09/2022	0.00	
Sick	Sick	02/22/2021	6.75	
Sick	Sick	02/22/2021	6.75	
Astbury, Clint - Illness [ILL] Plan			Total Requested Illness Hours:	13.50
			Available Illness Hours:	101.81
Pay Code	Description	Date	Hours Requested	
VAC	Vacation	03/08/2022	12.00	
VAC	Vacation	03/14/2021	7.00	
VAC	Vacation	03/12/2021	12.00	
VAC	Vacation	03/10/2021	12.00	
VAC	Vacation	03/10/2021	2.00	
VAC	Vacation	02/28/2021	13.00	
VAC	Vacation	02/27/2021	13.00	
VAC	Vacation	02/25/2021	11.00	
VAC	Vacation	02/24/2021	12.00	
Astbury, Clint - Vacation [VAC] Plan			Total Requested Vacation Hours:	94.00
Unavailable Vacation Hours: -79.00			Available Vacation Hours:	8.00
Baird, Jon Warren				
Pay Code	Description	Date	Hours Requested	
VAC	Vacation	03/19/2021	3.00	
HOL	Holiday	03/10/2021	12.00	
Baird, Jon Warren - Holiday [HOL] Plan			Total Requested Holiday Hours:	15.00
			Available Holiday Hours:	72.00
Pay Code	Description	Date	Hours Requested	
VAC	Vacation	03/19/2021	3.00	
Baird, Jon Warren - Vacation [VAC] Plan			Total Requested Vacation Hours:	3.00
			Available Vacation Hours:	46.00
Cogar, Meghan				
Pay Code	Description	Date	Hours Requested	
VAC	Vacation	04/01/2021	0.00	
Cogar, Meghan - Holiday [HOL] Plan			Total Requested Holiday Hours:	0.00
			Available Holiday Hours:	72.00
Pay Code	Description	Date	Hours Requested	

Time Off Request List

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Grouping, Sorting, and Output Type.

Time Off Request List							Print Date: 3/14/2022
Dunedin Enterprises - US							Period: 3/14/2021 to 3/14/2022
Crawford, Kevin C.							
Start Date	End Date	Hours	Pay Code	Status	Created	Warnings	
10/01/2021 8:00AM	10/01/2021 7:00PM	11.00	VAC	Submitted	09/30/2021		
09/30/2021 8:00AM	09/30/2021 2:00PM	6.00	VAC	Submitted	09/30/2021		
Baird, Jon Warren							
Start Date	End Date	Hours	Pay Code	Status	Created	Warnings	
09/10/2021 8:00AM	09/10/2021 8:00AM	0.00	HOL	Submitted	09/08/2021		
09/09/2021 8:00AM	09/09/2021 8:00PM	12.00	HOL	Submitted	09/08/2021		
09/08/2021 8:00AM	09/08/2021 2:00PM	6.00	HOL	Submitted	09/08/2021		
03/19/2021 8:00AM	03/19/2021 11:00AM	3.00	VAC	Taken / Applied To Timesheet	03/18/2021		
03/18/2021 8:00AM	03/18/2021 1:00PM	5.00	VAC	Cancelled	03/18/2021		
Stewart, Mary A							
Start Date	End Date	Hours	Pay Code	Status	Created	Warnings	
04/22/2021 8:00AM	04/22/2021 10:00AM	2.00	Sick	Denied	04/21/2021		
04/21/2021 8:00AM	04/21/2021 12:00PM	4.00	Sick	Denied	04/21/2021		
Gasper, John							
Start Date	End Date	Hours	Pay Code	Status	Created	Warnings	
03/24/2021 8:00AM	03/24/2021 3:00PM	7.00	VAC	Denied	03/23/2021		
03/23/2021 8:00AM	03/23/2021 3:00PM	7.00	VAC	Denied	03/23/2021	DUPLICATE	
03/23/2021 8:00AM	03/23/2021 8:00PM	12.00	VAC	Denied	03/23/2021	DUPLICATE	
Astbury, Clint							
Start Date	End Date	Hours	Pay Code	Status	Created	Warnings	
09/21/2021 8:00AM	09/21/2021 5:00PM	9.00	HOL	Submitted	09/21/2021		
09/09/2021 8:00AM	09/09/2021 3:00PM	7.00	HOL	Submitted	09/09/2021		
09/02/2021 8:00AM	09/02/2021 8:00AM	0.00	HOL	Taken / Applied To Timesheet	09/01/2021		
09/01/2021 8:00AM	09/01/2021 8:00AM	0.00	HOL	Taken / Applied To Timesheet	09/01/2021		
04/22/2021 8:00AM	04/22/2021 1:00PM	5.00	HOL	Denied	04/21/2021		
04/21/2021 8:00AM	04/21/2021 11:00AM	3.00	HOL	Denied	04/21/2021		
03/23/2021 8:00AM	03/23/2021 5:33PM	9.00	Sick	Approved	03/10/2021	DUPLICATE	
03/23/2021 8:00AM	03/23/2021 2:00PM	6.00	VAC	Cancelled	02/23/2021	DUPLICATE	
03/23/2021 3:00PM	03/23/2021 8:22PM	5.00	VAC	Approved	03/10/2021	DUPLICATE	
03/22/2021 8:00AM	03/22/2021 3:23PM	7.00	Sick	Approved	03/10/2021	DUPLICATE	
03/22/2021 10:30AM	03/22/2021 3:00PM	5.00	VAC	Approved	03/10/2021	DUPLICATE	
03/22/2021 8:00AM	03/22/2021 8:00PM	12.00	VAC	Cancelled	03/10/2021	DUPLICATE	
03/21/2021 8:00AM	03/21/2021 8:00PM	12.00	VAC	Cancelled	03/10/2021		
03/20/2021 8:00AM	03/20/2021 8:00PM	12.00	VAC	Cancelled	03/10/2021		
03/19/2021 8:00AM	03/19/2021 2:00PM	6.00	VAC	Cancelled	02/23/2021	DUPLICATE	
03/19/2021 8:00AM	03/19/2021 2:00PM	6.00	VAC	Cancelled	02/23/2021	DUPLICATE	
03/19/2021 8:00AM	03/19/2021 2:00PM	6.00	VAC	Cancelled	02/23/2021	DUPLICATE	
03/14/2021 8:00AM	03/14/2021 3:00PM	7.00	VAC	Taken / Applied To Timesheet	03/15/2021		

Time Off Requests By Pay Policy

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Date Range, Include Request Status Options (Submitted, Cancelled, Approved, Denied), and Output Type.

Time Off Requests by Pay Policy				Print Date: 3/14/2022
Request Status(es): All				Period: 01/01/2021 to 03/14/2022
Dunedin Enterprises - US				
Hourly Pay Policy				
Gasper, John				DEU 10246
Approval Notes				Denying
Astbury, Clint				DEU 10304
Manager	Moroney, Janice	Total Hours	12.00	
Status	Denied	Submitted	12/21/20 2:08 pm	
From	1/15/21 8:00 am	Action User	Administrator, HR	
To	1/15/21 8:00 pm	Action Date	2/1/21 7:19 pm	
Type	Vacation Pay (VAC)			
Approval Notes	Denied to clean up the Process Time Off section in HanaQA			
Manager	Moroney, Janice	Total Hours	12.00	
Status	Cancelled	Submitted	2/18/21 4:56 pm	
From	2/18/21 8:00 am	Action User	Administrator, HR	
To	2/18/21 8:00 pm	Action Date	2/18/21 9:23 am	
Type	Sick Pay (Sick)			
Request Notes	Testing http://lightwork.my/lightworksoftware.com/8000/branches/LIGHTWORK-3541			
Manager	Moroney, Janice	Total Hours	14.00	
Status	Partially Taken	Submitted	2/22/21 3:46 pm	
From	2/28/21 8:00 am	Action User	Administrator, HR	
To	3/1/21 9:00 am	Action Date	2/23/21 3:14 pm	
Type	Vacation Pay (VAC)			
Approval Notes	Approving to clean up queue			
Request Notes	slay-dilley			
From		To	Hours	
	02/28/2021 8:00 am	02/28/2021 9:00 pm	13.00	
	03/01/2021 8:00 am	03/01/2021 9:00 am	1.00	
Overrides	on 2/22/21 3:46 pm		Override Notes	
From	3/1/21 8:00 am			
To	3/1/21 9:00 am			
Manager	Moroney, Janice	Total Hours	13.50	
Status	Taken	Submitted	2/18/21 6:46 pm	
From	2/22/21 8:00 am	Action User	Administrator, HR	
To	2/22/21 2:45 pm	Action Date	2/23/21 3:14 pm	
Type	Sick Pay (Sick)			
Approval Notes	Approving to clean up queue			
Manager	Moroney, Janice	Total Hours	24.00	
Status	Denied	Submitted	2/16/21 6:01 pm	
From	2/21/21 8:00 am	Action User	Administrator, HR	
To	2/24/21 3:00 pm	Action Date	2/22/21 4:17 pm	
Type	Vacation Pay (VAC)			
From		To	Hours	
	02/21/2021 8:00 am	02/21/2021 5:00 pm	9.00	
	02/23/2021 8:00 am	02/23/2021 4:00 pm	8.00	
	02/24/2021 8:00 am	02/24/2021 3:00 pm	7.00	
Manager	Moroney, Janice	Total Hours	25.00	
Status	Taken	Submitted	2/21/21 3:40 pm	
From	2/27/21 8:00 am	Action User	Administrator, HR	
To	3/1/21 8:00 pm	Action Date	2/23/21 3:14 pm	
Type	Vacation Pay (VAC)			
Approval Notes	Approving to clean up queue			

Time Off Requests By Manager

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels, Direct Reports Only), Date Range, Include Request Status Options (Submitted, Cancelled, Approved, Denied), and Output Type.

Print Date: 3/14/2022
Period: 1/1/2022 12:00:00AM to 3/14/2022


Request Status(es): All

Division: Enterprise - US
Manager: Allen, Hugh

Ament, John		DEU - 10245
From	2/25/22 8:00 am	Status Cancelled
To	2/25/22 5:00 pm	Submitted 2/25/22 11:06 am
Type	Vacation Pay (VAC)	Action User
Total Hours	9.00	Action Date
Request Notes checking to see if I get modal telling me not enough time		
From	2/25/22 8:00 am	Status Approved
To	2/25/22 8:00 pm	Submitted 2/25/22 2:04 pm
Type	Vacation Pay (VAC)	Action User Allen, Hugh F
Total Hours	12.00	Action Date 2/25/22 2:05 pm
Approval Notes approved		
From	2/25/22 8:00 am	Status Approved
To	2/26/22 3:00 pm	Submitted 2/25/22 2:11 pm
Type	Vacation Pay (VAC)	Action User Allen, Hugh F
Total Hours	15.00	Action Date 2/25/22 2:11 pm
From	2/25/22 8:00 am	Hours 8.00
	2/25/22 8:00 am	2/25/22 4:00 pm
	2/26/22 8:00 am	2/26/22 3:00 pm
		7.00
From	2/28/22 8:00 am	Status Submitted
To	2/28/22 5:00 pm	Submitted 2/25/22 2:20 pm
Type	Vacation Pay (VAC)	Action User
Total Hours	9.00	Action Date
From	2/28/22 8:00 am	Status Submitted
To	3/1/22 2:00 pm	Submitted 2/25/22 2:21 pm
Type	Vacation Pay (VAC)	Action User
Total Hours	17.00	Action Date
From	2/28/22 8:00 am	Hours 11.00
	2/28/22 8:00 am	2/28/22 7:00 pm
	3/1/22 8:00 am	3/1/22 2:00 pm
		6.00

Time Worked X Days In A Row

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Sorting, and Output Type.

 **Time Worked - Days In A Row** Print Date: 3/14/2022
Period: 01/01/2022 to 03/14/2022

Dunedin Enterprises - US

Employee	From Date	To Date	S/H	Days	Paycode Min/Max	Employee Type
Shields, Marlow	2022-01-11	2022-01-26	5	16	Reg / Reg	RPT

Timesheet Approval Check

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, and Output Type.

Timesheet Approval Check

Print Date: 3/16/2022
 Period: 01/01/2021 to 03/16/2022

Dunedin Enterprises - Canada

Pay Period: 01/03/2022 to 01/09/2022

Missing Timesheet(s)

Employee	Status	Original Hire	Last Hire	Terminated On
Bryan, Marilyn Alison	A Active	01/10/2008	01/10/2008	
Donne, Jane Martha	A Active	03/01/2008	03/01/2008	
Haley III, John Rees	A Active	03/28/2007	03/28/2007	
Holden, Robert L	A Active	02/17/2020	02/17/2020	
Jang, Richard Geraldo	A Active	02/28/2007	02/28/2007	
MacHeath, Fetch	A Active	01/10/2008	01/10/2008	
Mogee, Timothy	T Terminated	09/09/2020	09/09/2020	08/05/2021
Plumlin, Ernest Mac	A Active	06/25/2009	06/25/2009	
Test, Social	A Active	10/23/2019	10/23/2019	
Tinker, Bill Spry	A Active	06/30/2009	06/30/2009	
Toore, Conn Bart	A Active	09/30/2009	09/30/2009	
Toro, Patrick Delt	A Active	09/11/2020	09/11/2020	
Waltans, Josh Tre	A Active	09/09/2020	09/09/2020	

Timesheet Detail by Pay Code

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policy, Date Range, Pay Code selections, Grouping, Sorting, and Output Type.

Print Date: 3/16/2022
 Period: 03/16/2021 to 03/16/2022

Timesheet Detail by Pay Code

Dunedin Enterprises - Canada Group Total : 433.00

Pay Code	Date	Hours	Notes	
Delite, Theodore				Employee Total: 84.00
Regi	03/16/2021	4.00		
Regi	03/17/2021	0.00		
Regi	08/01/2021	80.00		
Donne, Jane				Employee Total: 13.00
PREMIUM	03/13/2022	13.00		
Jones, Adrian				Employee Total: 80.00
Regi	08/01/2021	80.00		
Lamar, Nelson				Employee Total: 80.00
Regi	08/01/2021	80.00		
MacHeath, Fetch				Employee Total: 16.00
Regi	11/06/2021	8.00		
Regi	11/07/2021	8.00		
O'Dade, Alan				Employee Total: 80.00
Regi	08/01/2021	80.00		
Tailor, Strab				Employee Total: 80.00
Regi	08/01/2021	80.00		

Dunedin Enterprises - US Group Total : 7,615.36

Pay Code	Date	Hours	Notes	
Allen, Hugh				Employee Total: 109.00
Regi	05/10/2021	6.00		
Regi	05/11/2021	6.00		
Regi	05/12/2021	9.00		
Regi	08/01/2021	80.00		
Regi	02/25/2022	8.00		
Regi	03/08/2022	0.00		
Ament, John				Employee Total: 152.23
Regi	05/10/2021	3.00		
Regi	05/11/2021	1.00		
Regi	06/21/2021	0.00		
Regi	07/19/2021	8.00		
Regi	07/20/2021	4.00		
Regi	07/21/2021	6.00		
Regi	07/31/2021	1.00		
Regi	08/01/2021	61.00		
Regi	08/02/2021	2.00		
Regi	08/03/2021	2.90		
Regi	08/04/2021	2.10		
Regi	08/08/2021	3.23		
Regi	08/15/2021	10.00		
Regi	01/17/2022	8.00		
Regi	01/18/2022	5.00		
Regi	01/31/2022	6.00		
Regi	02/01/2022	6.00		

Timesheet Detail with In/Out Actual

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Date Range, Pay Code selections, Grouping, Sorting, and Output Type.

Print Date: 3/16/2022
Period: 03/16/2021 to 03/16/2022

Timesheet Detail With In/Out Actual

Dunedin Enterprises - Canada

Dolte, Theodore - 100100								
Date		Time In	Time Out	Pay Code	Reg Hrs	OT1 Hrs	OT2 Hrs	Reason
03/16/2021	Tue	12:00 am		Reg	4.00	0.00	0.00	
03/17/2021	Wed	12:00 am		Reg	0.00	0.00	0.00	
06/01/2021	Sun	11:58 pm	11:59 pm	Reg	80.00	0.00	0.00	
					84.00	0.00	0.00	
Donne, Jane - 200200								
Date		Time In	Time Out	Pay Code	Reg Hrs	OT1 Hrs	OT2 Hrs	Reason
03/13/2022	Sun	7:00 pm	8:00 am	PREMIUM	13.00	0.00	0.00	
					13.00	0.00	0.00	
Jones, Adrian - 042								
Date		Time In	Time Out	Pay Code	Reg Hrs	OT1 Hrs	OT2 Hrs	Reason
06/01/2021	Sun	11:58 pm	11:59 pm	Reg	80.00	0.00	0.00	
					80.00	0.00	0.00	
Lamar, Nelson - 100700								
Date		Time In	Time Out	Pay Code	Reg Hrs	OT1 Hrs	OT2 Hrs	Reason
06/01/2021	Sun	11:58 pm	11:59 pm	Reg	80.00	0.00	0.00	
					80.00	0.00	0.00	
MacHeath, Fetch - 100300								
Date		Time In	Time Out	Pay Code	Reg Hrs	OT1 Hrs	OT2 Hrs	Reason
11/06/2021	Sat	7:00 pm	3:00 am	Reg	8.00	0.00	0.00	
11/07/2021	Sun	7:00 pm	3:00 am	Reg	8.00	0.00	0.00	
					16.00	0.00	0.00	
O'Dade, Alan - 100200								
Date		Time In	Time Out	Pay Code	Reg Hrs	OT1 Hrs	OT2 Hrs	Reason
06/01/2021	Sun	11:58 pm	11:59 pm	Reg	80.00	0.00	0.00	
					80.00	0.00	0.00	
Tailor, Strab - 300100								
Date		Time In	Time Out	Pay Code	Reg Hrs	OT1 Hrs	OT2 Hrs	Reason
06/01/2021	Sun	11:58 pm	11:59 pm	Reg	80.00	0.00	0.00	
					80.00	0.00	0.00	
Employee Count: 7					Group Totals:	433.00	0.00	0.00

Timesheet Detail with In/Out Shift

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Date Range, Pay Code selections, Grouping, Sorting, and Output Type.

Print Date: 3/16/2022
Period: 03/16/2021 to 03/16/2022

Timesheet Detail
Dunedin Enterprises - Canada

Dollie, Theodore

Pay Code	Org 2	Job Code	Day	Start Date & Time	Lunch End Time	Shift	Reg	OT1	Other	
Reg1	Production-Canada	LINESUP	Tue	3/16/2021 12:00AM	0.00 12:00AM	02	4.00			
							Daily Total:	4.00	0.00	0.00
Reg1	Production-Canada	LINESUP	Wed	3/17/2021 12:00AM	0.00 12:00AM	02	0.00			
							Daily Total:	0.00	0.00	0.00
							Week 1 Total:	4.00	0.00	0.00
Reg1	Production-Canada	LINESUP	Sun	8/1/2021 11:58PM	0.00 11:58PM	02	80.00			
							Daily Total:	80.00	0.00	0.00
							Week 2 Total:	80.00	0.00	0.00
							Employee Total:	84.00	0.00	0.00

Timesheet Summary

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policies, Date Range, Grouping, Sorting, and Output Type.

 **Timesheet Summary**
Dunedin Enterprises - Canada
Production- Canada - PROD

Print Date: 3/16/2022
Period: 03/16/2021 to 03/16/2022

	Regi	Total Hours
Dolite, Theodore - 100100	84.00	84.00
Lamar, Nelson - 100700	80.00	80.00
MacHeath, Fetch - 100300	16.00	16.00
O'Dade, Alan - 100200	80.00	80.00
Taylor, Strab - 300100	80.00	80.00
Total	340.00	340.00

Timesheet Summary - OT

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policies, Date Range, Grouping, Sorting, and Output Type.

Timesheet Summary OT Only Dunedin Enterprises - US

Print Date: 3/16/2022
Period: 03/16/2021 to 03/16/2022

Blurton, Lex - 10267				
Pay Code	Date	OT1	OT2	
Reg	05/10/2021	10.00	0.00	
Reg	05/23/2021	5.00	0.00	
Blurton, Lex - 10267 - OT Totals		15.00	0.00	
Cogar, Meghan - 10240				
Pay Code	Date	OT1	OT2	
Regi	03/14/2022	6.85	0.00	
Regi	03/29/2021	6.00	0.00	
Regi	03/30/2021	6.00	0.00	
Regi	11/06/2021	1.00	0.00	
Regi	11/07/2021	1.00	0.00	
Cogar, Meghan - 10240 - OT Totals		20.85	0.00	
Colbert, Maderia - 10262				
Pay Code	Date	OT1	OT2	
Regi	03/29/2021	11.00	0.00	
Sick	04/01/2021	12.00	0.00	
Colbert, Maderia - 10262 - OT Totals		23.00	0.00	
Craig, John - 115				
Pay Code	Date	OT1	OT2	
Regi	06/29/2021	2.00	0.00	
Regi	06/30/2021	3.00	0.00	
Regi	07/01/2021	7.00	0.00	
Craig, John - 115 - OT Totals		12.00	0.00	
- OT Totals		70.85	0.00	
Pay Type Totals		70.85	0.00	

Timesheet Summary Above X Hours

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policies, Date Range, Grouping, Sorting, Hours Above, Show Detail, and Output Type.

Timesheet Summary Above 0.00 Hours

Print Date: 3/16/2022
Period: 3/16/2021 to 3/16/2022

Dunedin Enterprises - Canada

Pay Code	Date	Regular Hours	OT1 Hours	OT2 Hours	Total Hours
Dolite, Theodore - 100100		84.00	0.00	0.00	84.00
Donne, Jane - 200200		13.00	0.00	0.00	13.00
Jones, Adrian - 042		80.00	0.00	0.00	80.00
Lamar, Nelson - 100700		80.00	0.00	0.00	80.00
MacHeath, Fetch - 100300		16.00	0.00	0.00	16.00
O'Dade, Alan - 100200		80.00	0.00	0.00	80.00
Tailor, Strab - 300100		80.00	0.00	0.00	80.00

Dunedin Enterprises - US

Pay Code	Date	Regular Hours	OT1 Hours	OT2 Hours	Total Hours
Allen, Hugh - 151		109.00	0.00	0.00	109.00
Ament, John - 10245		152.23	0.00	0.00	152.23
Amentle, Jonah - 111023		91.00	0.00	0.00	91.00
Andrews, Clay - 10236		88.00	0.00	0.00	88.00
Astbury, Clint - 10304		77.00	0.00	0.00	77.00
Azevedo, Sue - 10011		40.00	0.00	0.00	40.00
Baird, John - 120		91.00	0.00	0.00	91.00
Baird, Jon - 120		28.00	0.00	0.00	28.00
Barne, Shan - 1223		0.00	0.00	0.00	0.00
Barnes, Shannon - 152		80.00	0.00	0.00	80.00
Bell, Veronica - 109		80.00	0.00	0.00	80.00
Black, Joseph - 24		82.00	0.00	0.00	82.00
Blurton, Lex - 10267		310.00	15.00	0.00	325.00
Bronson, Carlton - 10291		80.00	0.00	0.00	80.00
Callman, Miah - 10258		80.00	0.00	0.00	80.00
Cambridge, Ryan - 10255		80.00	0.00	0.00	80.00
Cameron, Nancy - 10242		80.00	0.00	0.00	80.00
Caputo, Marcy - 10294		80.00	0.00	0.00	80.00
Cogar, Meghan - 10240		40.00	20.85	0.00	60.85
Colbert, Maderia - 10262		16.00	23.00	0.00	39.00
Conley, Ashley - 10293		80.00	0.00	0.00	80.00
Connery, Christine - 10290		48.00	0.00	0.00	48.00
Craig, John - 115		14.00	12.00	0.00	26.00
Crawford, Kevin - 10229		54.75	0.00	0.00	54.75
Cullen, William - 144		80.00	0.00	0.00	80.00
Darkwolf, Duke - 203		37.00	0.00	0.00	37.00
Douglas, Shirley - 146		115.00	0.00	0.00	115.00
Drayson, Sally - 10299		80.00	0.00	0.00	80.00
Folegan, Noah - 10254		80.00	0.00	0.00	80.00

Timesheet Summary by Week

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policies, Date Range, Grouping, Sorting, and Output Type.

Timesheet Summary by Week Dunedin Enterprises - Canada

Print Date: 3/16/2022
Period: 03/16/2021 to 03/16/2022

		PREMIUM	Regl	Total Hours
Dolite, Theodore - 100100	2021-03-14	0.00	4.00	4.00
	2021-08-01	0.00	80.00	80.00
Donne, Jane - 200200	2022-03-07	13.00	0.00	13.00
Jones, Adrian - 042	2021-08-01	0.00	80.00	80.00
Lamar, Nelson - 100700	2021-08-01	0.00	80.00	80.00
MacHeath, Fetch - 100300	2021-11-01	0.00	16.00	16.00
O'Dade, Alan - 100200	2021-08-01	0.00	80.00	80.00
Tailor, Strab - 300100	2021-08-01	0.00	80.00	80.00
Total		13.00	420.00	433.00

Dunedin Enterprises - US

		0050	FLAT	HOL	MIL	OT1	PC	PREMIUM	Reg
Allen, Hugh - 151	2021-05-09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2021-08-01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2022-02-20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00
	2022-03-06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ament, John - 10245	2021-05-09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2021-06-20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2021-07-18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Timesheet Summary by Week

Available Parameter(s): Employee Selections (My Employees, Specific Employee, Selected Organization Levels), Pay Policies, Date Range, Grouping, Sorting, and Output Type.

Timesheet Flash

Print Date: 3/16/2022

Period: 03/16/2021 to 03/16/2022

Dunedin Enterprises - Canada

Labor Hours	Hours	Amount	% Total
PREMIUM	13.00	248.63	0.05
Regi	420.00	11,438.02	2.45

Dunedin Enterprises - US

Labor Hours	Hours	Amount	% Total
0050	0.00	0.00	0.00
FLAT	14.00	35,427.45	7.57
HOL	0.00	0.00	0.00
MIL	150.00	2,814.82	0.60
OT1	70.85	1,605.34	0.34
PC	9.00	108.00	0.02
PREMIUM	54.00	885.81	0.19
Req	458.53	80,041.49	17.11
Reqi	6,801.98	307,263.91	65.69
Sick	42.00	383.23	0.08
VAC	15.00	26,599.59	5.69

Enterprise/Global

Labor Hours	Hours	Amount	% Total
PREMIUM	43.00	924.86	0.20
Regi	0.25	5.38	0.00
Total	8,091.61	467,746.53	

Thank You

Need More Info? Contact your LightWork Representative with any questions.