



## Your Checklist for School Activities

Things to consider when running COVID-safe school activities.



### Conduct regular risk assessments

Risk assessments shouldn't be a static thing. They need to be updated regularly and should include the protective measures that you're going to put in place.



### Limit group sizes

The government guidance also suggests that in instances where you're unable to maintain bubbles, you should aim to keep your students in a small group of no more than 15 children.



### Stay outdoors where possible

This will reduce the number of things that need to be cleaned. And research suggests that transmission rates are lower outdoors than indoors.



### Clean equipment regularly

Ensure that where equipment is used, there is a plan for cleaning after each use before putting it back into storage.



### Use a club management system

A club management system will help you to deliver clubs and school activities in a safe and efficient way, allowing you to set up clubs quickly, limit places and immediately notify parents of changes to the schedule.



### Consider taking your first aid management online

A first aid management system allows you to track injuries, care plans and medications online. And certain systems will even help you to manage COVID test results and case notifications.