

**What's
cookin' in the
iSolved
kitchen?**



Let's take a look at what's been updated/added in 2021

- Configurable Employee Lists
- Multiple New Analytics Screens
- Prorated Pay
- Advanced Scheduling*
- Workforce Scheduler*
- New Adaptive Employee Experience
- Mobile Onboarding

* = additional fees may apply.



Configurable Employee Lists

With this upgrade, you can now choose what column you see on each of your employee lists, as well as the order they appear in:

Client: STEPHY - Stephanie Young Test Company

Employee List

Expand All Groups Collapse All Groups Clear Grouping/Filters

Drag a column header here to group by that column

Legal Name	Pay Group	Employee ID	First Name	Vacation	Employment Categ...	Preferred Name	Middle Name	Last Name	SSN	Status	Department
Stephanie Young Test ...	Monthly	93	Tory		Full Time			Avalos	555-55-1262	Active	1 - Job 1
Stephanie Young Test ...	Bi-weekly	74122	Margaret Taylor	1 - Vacation 1	Full Time			Cain	215-67-3345	Active	
Stephanie Young Test ...	Monthly	62	Brad		Full Time			Crouch	555-55-1239	Active	
Stephanie Young Test ...	Bi-weekly	74120	John	1 - Vacation 1	Full Time			Doe	499-29-9391	Active	1 - Job 1
Stephanie Young Test ...	Bi-weekly	561	Infected		Full Time			Employee	555-55-4679	Active	
Stephanie Young Test ...	Bi-weekly	89	Test		Full Time			Employee	555-55-1238	Active	2 - Job 2
Stephanie Young Test ...	9/80 paygroup	965431321	TEst	1 - Vacation 1	Full Time			Employee Number	555-88-5544	Active	
Stephanie Young Test ...	Bi-weekly	74119	Joe	1 - Vacation 1	Full Time			Joe	543-44-5681	Active	9 - Job 9
Stephanie Young Test ...	Bi-weekly	74121	Basketball	1 - Vacation 1	Full Time	Hello Dolly		Jones	123-45-6789	Active	
Stephanie Young Test ...	Monthly	74	Sean		Part Time			Lemley	555-55-5577	Active	1 - Job 1
Stephanie Young Test ...	Monthly	74117	Test		Full Time			NEw Hire	555-58-5412	Active	
Stephanie Young Test ...	Bi-weekly	54115	Melissa		Part Time			Test	555-55-1277	Active	
Stephanie Young Test ...	Bi-weekly	74123	Tyler	1 - Vacation 1	Full Time			Test	232-21-1234	Active	
Stephanie Young Test ...	Bi-weekly	559	Midas AK		Full Time					Active	
Stephanie Young Test ...	Bi-weekly	54118	New		Full Time					Active	
Stephanie Young Test ...	9/80 paygroup	74118	Test		1099					Active	
Stephanie Young Test ...	Bi-weekly	560	Will		Full Time	Bob				Active	
Stephanie Young Test ...	Monthly	1	Stephanie		Full Time			Young	555-55-5884	Active	
Stephanie Young Test ...	Bi-weekly	54116	Stephanie		Part Time	Sunshine				Active	
Stephanie Young Test ...	Semi Monthly	72	Stephanie		1099					Active	

Step 1: click here

Step 2: Column Chooser

Step 3: Click & drag to the top

Column Chooser

- Adjusted Service Date
- DBA
- Employee Name
- Gvt Contracts
- Hire Date
- Holiday



New Analytics Screens

Several new analytics screens have been added to the system. You can find all of these by navigating to Employee Admin Tools > Employee Analytics:

- Anniversaries
- Birthdays
- Emergency Contacts
- Employee Salary/Hourly Rate Listing*
- Hires and Terms
- Managerial Assignments



Employee Salary/Hourly Rate List:

Stephanie Young (Demo) Client: STEPHY - Stephanie Young Test Company

Search the menu

EMPLOYEE MANAGEMENT
ZAYZOON SSO
EMPLOYEE ADMIN TOOLS
Employee Administration
Employee Analytics
Anniversaries
Birthdays
Completed Workflow
Documents on File
Electronic Elections
Emergency Contacts
Employee Salary/Hourly Rate List
Hires and Terms
I-9 Audit
Managerial Assignments
Employee Utilities

PAYROLL PROCESSING
REPORTING
CLIENT MANAGEMENT
EMPLOYEE SELF-SERVICE
SYSTEM MANAGEMENT
SECURITY
PRODUCTION UTILITIES

Options: All Active Employees As of Date: 10/29/2021 Filter

Expand All Groups Collapse All Groups Clear Grouping/Filters

Drag a column header here to group by that column

Legal Name	Pay Group	Employee ID	Employee Name	Job	Work Location	Work Location Min Wage	Hourly Rate	Per Pay Salary	Pay Type
Stephanie Young Test Com...	Monthly	93	Tony Avalos	12	NASHVILLE, TN	7.25	32.97		Salary
Stephanie Young Test Com...	Bi-weekly	74122	Margaret Taylor Cain		NASHVILLE, TN	7.25	14.42	1153.85	Hourly
Stephanie Young Test Com...	Monthly	62	Brad Crouch	6	LOCUST GROVE, VA	9.50	1.00	173.33	Hourly
Stephanie Young Test Com...	Bi-weekly	74120	John Taylor Doe		ATLANTA, GA	7.25	43.27	3461.54	Hourly
Predecessor Wage Test Co...	PWTEST	1	test ee 1	8	Locust Grove, VA	9.50	0.00	0.00	Hourly
Stephanie Young Test Com...	Bi-weekly	89	Test Employee	2	LOCUST GROVE, VA	9.50	28.85		
Stephanie Young Test Com...	Bi-weekly	561	Infected Employee		LOCUST GROVE, VA	9.50	2.00		
Stephanie Young Test Com...	9/80 paygroup	965431321	Test Employee Number		ATLANTA, GA	7.25	62.50		
Stephanie Young Test Com...	Bi-weekly	74119	Joe Joe	1	LOCUST GROVE, VA	9.50	19.23		
Stephanie Young Test Com...	Bi-weekly	74121	Basketball Jones		NASHVILLE, TN	7.25	480.77		
Stephanie Young Test Com...	Monthly	74	Sean Lemley		LOCUST GROVE, VA	9.50	16.64		
Stephanie Young Test Com...	Monthly	74117	Test New Hire		DOVER, DE	9.25	24.04		
Stephanie Young Test Com...	Bi-weekly	54115	Melissa Test	2	LOCUST GROVE, VA	9.50	7.25		
Stephanie Young Test Com...	Bi-weekly	559	Midas AK TEST		LOCUST GROVE, VA	9.50	14.50		
Stephanie Young Test Com...	Bi-weekly	74123	Tyler Test		BISMARCK, ND	7.25	0.00		
Stephanie Young Test Com...	Bi-weekly	54118	New Tester		DES MOINES, IA	7.25	0.00		
Stephanie Young Test Com...	9/80 paygroup	74118	Test Vendor		BATON ROUGE, LA	7.25	50.00		
Stephanie Young Test Com...	Bi-weekly	560	Will Willis		PHILADELPHIA, PA	7.25	20.00		
Stephanie Young Test Com...	Monthly	1	Stephanie Young		SAN DIEGO, CA	14.00	25.24		
Stephanie Young Test Com...	Semi Monthly	72	Stephanie Young		LOCUST GROVE, VA	9.50	1.00		
Stephanie Young Test Com...	Bi-weekly	54116	Stephanie Young		LOCUST GROVE, VA	9.50	35.25		

Work Location Min Wage

Hourly Rate

7.25

32.97

7.25

14.42

9.50

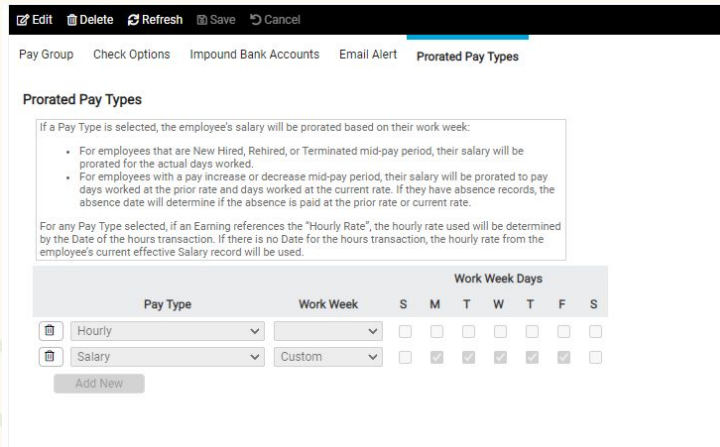
1.00



Prorated Pay

We now have the ability to Prorate Pay:

- Mid Pay Period Salary Terms/Hires
- Mid Pay Period Rate Changes Salary and Hourly(if using IST)
- Options to choose how you want the work week split:



The screenshot shows a web application interface for configuring "Prorated Pay Types". At the top, there is a navigation bar with buttons: Edit, Delete, Refresh, Save, and Cancel. Below this is a sub-navigation bar with links: Pay Group, Check Options, Impound Bank Accounts, Email Alert, and Prorated Pay Types (which is currently selected). The main content area is titled "Prorated Pay Types" and contains a text box explaining the proration logic. It states that if a Pay Type is selected, the employee's salary will be prorated based on their work week. Two bullet points provide further details: 1) For employees that are New Hired, Rehired, or Terminated mid-pay period, their salary will be prorated for the actual days worked. 2) For employees with a pay increase or decrease mid-pay period, their salary will be prorated to pay days worked at the prior rate and days worked at the current rate. If they have absence records, the absence date will determine if the absence is paid at the prior rate or current rate. Below this text, a note states: "For any Pay Type selected, if an Earning references the 'Hourly Rate', the hourly rate used will be determined by the Date of the hours transaction. If there is no Date for the hours transaction, the hourly rate from the employee's current effective Salary record will be used." The bottom section is a table for configuring Pay Types. It has columns for Pay Type, Work Week, and Work Week Days (S, M, T, W, T, F, S). There are two rows: "Hourly" and "Salary". The "Hourly" row has a dropdown for "Hourly" and a dropdown for "Work Week". The "Salary" row has a dropdown for "Salary" and a dropdown for "Custom". The "Work Week Days" column has checkboxes for each day of the week. The "Hourly" row has all checkboxes unchecked. The "Salary" row has checkboxes for M, T, W, T, F, and S checked, while S is unchecked. There is an "Add New" button at the bottom left of the table.

Pay Type	Work Week	S	M	T	W	T	F	S
Hourly		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salary	Custom	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

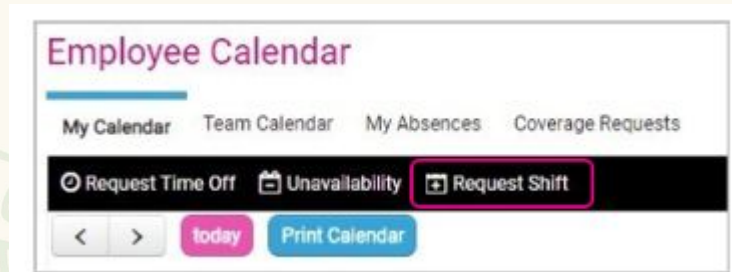
Add New



Advanced Scheduler

This year we have introduced some new enhancements to scheduling capabilities with iSolved Time:

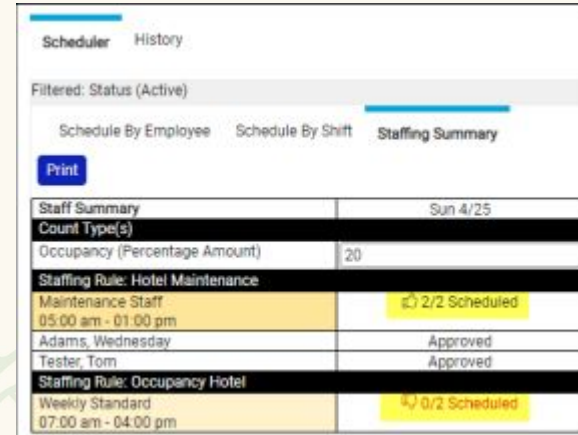
- Shift eligibility: Eligibility rules to determine who is eligible for a shift
- Employee Unavailability: Employees can set the days and times they are unavailable
- New Schedule Alerts: Shift change alerting/notifications
- Shift Requests: Employees can request to work a shift
- Request Shift Changes/Coverages: Employees can request a shift change or request coverage for a posted shift



Workforce Scheduling

The Workforce Scheduling add-on allows you to schedule employees by shift and staffing needs:

- Staff Count Types: Project Work Hours, Occupancy Percentage, or Total Amount(ie # of beds)
- Staffing Rules: define how many employees you need based on specific daily values (see examples below)
 - When occupancy is equal to 100%, then I need 10 employees
 - When occupancy is at or greater than 75%, I need 8 employees
- Schedule by Shift view
- Staff Summary
- Notifications to fill shifts



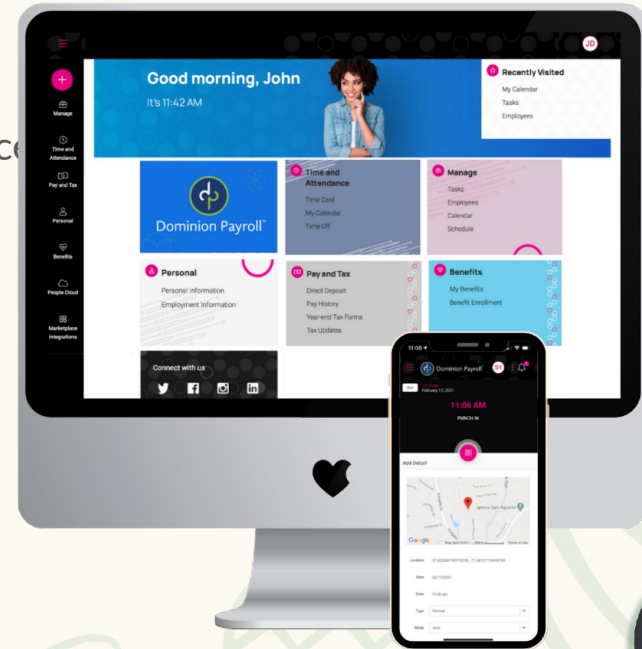
Scheduler History	
Filtered: Status (Active)	
Schedule By Employee Schedule By Shift Staffing Summary	
Print	
Staff Summary	Sun 4/25
Count Type(s)	
Occupancy (Percentage Amount)	20
Staffing Rule: Hotel Maintenance	
Maintenance Staff	2/2 Scheduled
05:00 am - 01:00 pm	
Adams, Wednesday	Approved
Tester, Tom	Approved
Staffing Rule: Occupancy Hotel	
Weekly Standard	0/2 Scheduled
07:00 am - 04:00 pm	



New Employee Adaptive Experience

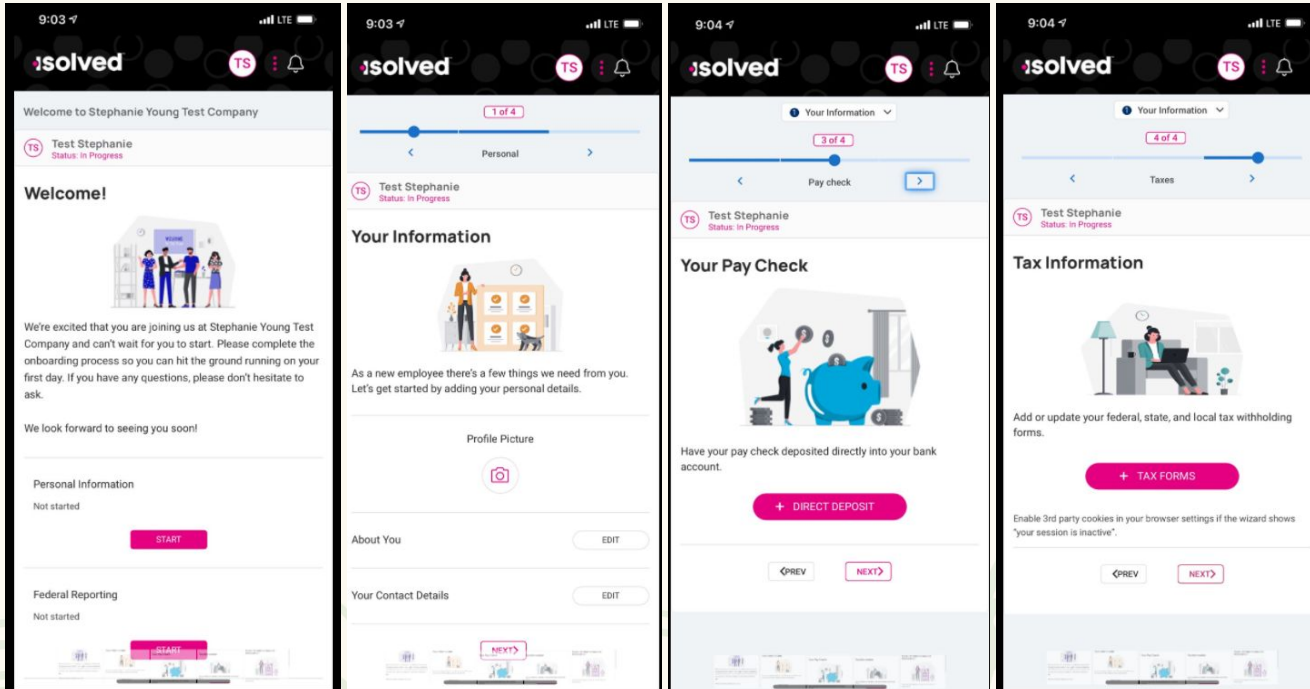
The New Employee Adaptive Experience is an upgrade to the current Employee Self Service(ESS) experience for Employees/Managers:

- New Look and Feel
- Works on any device: computer, tablet, mobile device
- Download or send multiple paystubs at once
- Replaces the Go App
- Only for Employees/Managers
- <https://empower.dominionpayroll.com/newuiguide>



Mobile Onboarding

Mobile Onboarding was just released! There is no additional setup involved as long as you are already using Onboarding and the New Adaptive Employee Experience!



Coming in 2022

Below are some exciting things we are looking forward to being released in 2022:

- Predictive Analytics
- Expense Management
- Occurrence Tracking (points through Time & Attendance)
- Rewards store in Share & Perform (Gift cards/company store)
- iSolved Giving and Volunteering



iSolved Gifting & Volunteering

