



Dominion Payroll™

iSolved™

## iSolved release 7.1 2.5.2021

Our HCM software partner iSolved® has launched a newly designed branding program. The brand evolution includes [a new logo and vibrant, differentiated visual identity](#), consistent with its people-centric approach to HCM, and reflects its reach beyond traditional HR and payroll services to fully adaptive, consumer-grade employee experience solutions.

The iSolved release on Friday, February 5 will include much of this new graphic standard. We put together this guide to help you become more familiar with it.

This is mainly a visual change, so core iSolved functionality will not change with this update. But if you have any questions, feel free to contact **[customerservice@dominionpayroll.com](mailto:customerservice@dominionpayroll.com)**

Take a look through the following pages to become more familiar with this new look.

## Updated Menu Item - Employee List

Your Employee List is more user friendly with single session customization options:

- Sorting
- Filtering
- Grouping
- Adding/Removing Columns
- Reorder Displayed Columns
- Export Function

### Employee List

▼ Expand All Groups ▲ Collapse All Groups 🔄 Clear Grouping/Filters

Drag a column header here to group by that column

Legal Name ▼	Pay Group ▼	Employee ID ▼	First Name ▼	Preferred Name ▼	Middle Name ▼	Last Name ▼	Status ▼	Location ▼	Department ▼	H
Q	Q	Q	Q	Q	Q	Q	Q			
University Training ...	Bi-weekly	1004	Daniel		L	Adams	Active			
University Training ...	Bi-weekly	1025	Danielle		A	Adams	Active			
University Training ...	Bi-weekly	1006	David			Blackman	Active			
University Training ...	Bi-weekly	1005	Regina		A	Borland	Active			
University Training ...	Bi-weekly	1019	Lester			Butterman	Active			
University Training ...	Bi-weekly	1028	William		J	DeWitt	Active			
University Training ...	Bi-weekly	1010	Lydia		A	Haynes	Active			
University Training ...	Bi-weekly	1011	Noah			Hopkins	Active			
University Training ...	Bi-weekly	1008	Mitchell	John	J	Jackson	Active			
University Training ...	Bi-weekly	1027	Maggie		L	Jones	Active			
University Training ...	Bi-weekly	1021	Josephine	Paula	P	Littlejohn	Active			
University Training ...	Bi-weekly	1002	Michael		J	Malarkey	Active			

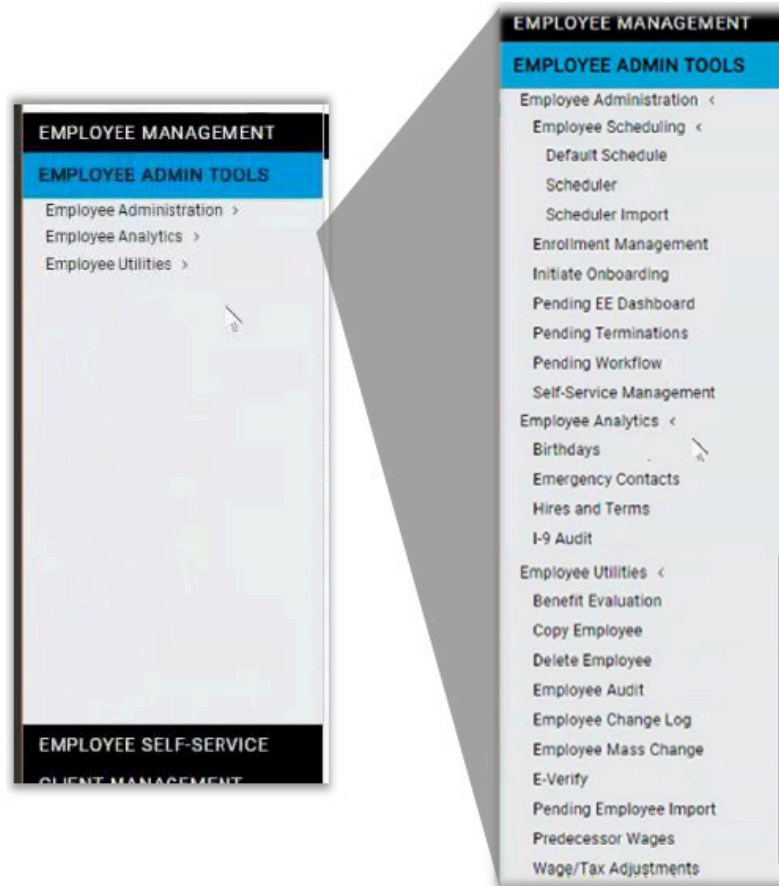
Select All  
 05 - Corporate Officers  
 30 - Marketing  
 40 - Retail  
 50 - Sales  
 60 - Office  
 70 - Gaming  
 80 - Software  
 90 - Payroll

## New Menu Category - Employee Admin Tools

iSolved has pulled menu items from other areas to create one convenient location for employee administrative functions called **Employee Admin Tools**.

Under this menu you'll find:  
Benefit & Employee Dashboards  
Copy Employee\*  
Employee Change Log  
E-Verify\*  
I9 Management\*  
On/Offboarding\*  
Scheduler\*  
Self-Service Management

*\* if part of your service package*



# New Menu Category: Employee Admin Tools

iSolved has included two new items in the Admin Tools section:

- Birthdays
- Emergency Contacts

Both screens offer filtering, sorting, and export functions

## Birthdays

2 - February Birthdays  Employees with birthdays 02/01 to 02/28 are displayed below.

Expand All Groups  
  Collapse All Groups  
  Clear Grouping/Filters

Drag a column header here to group by that column

Legal Name	Employee Name	Employee ID	Status Description	Birth Date
Q	Q	Q	Q	Q
University Training Management Company	Lester Buttermen	1019	Active	02/13
University Training Management Company	Lydia A Haynes	1010	Active	02/18
University Training Management Company	Janice Malarkey-Long	1001	Active	02/23

## Emergency Contacts

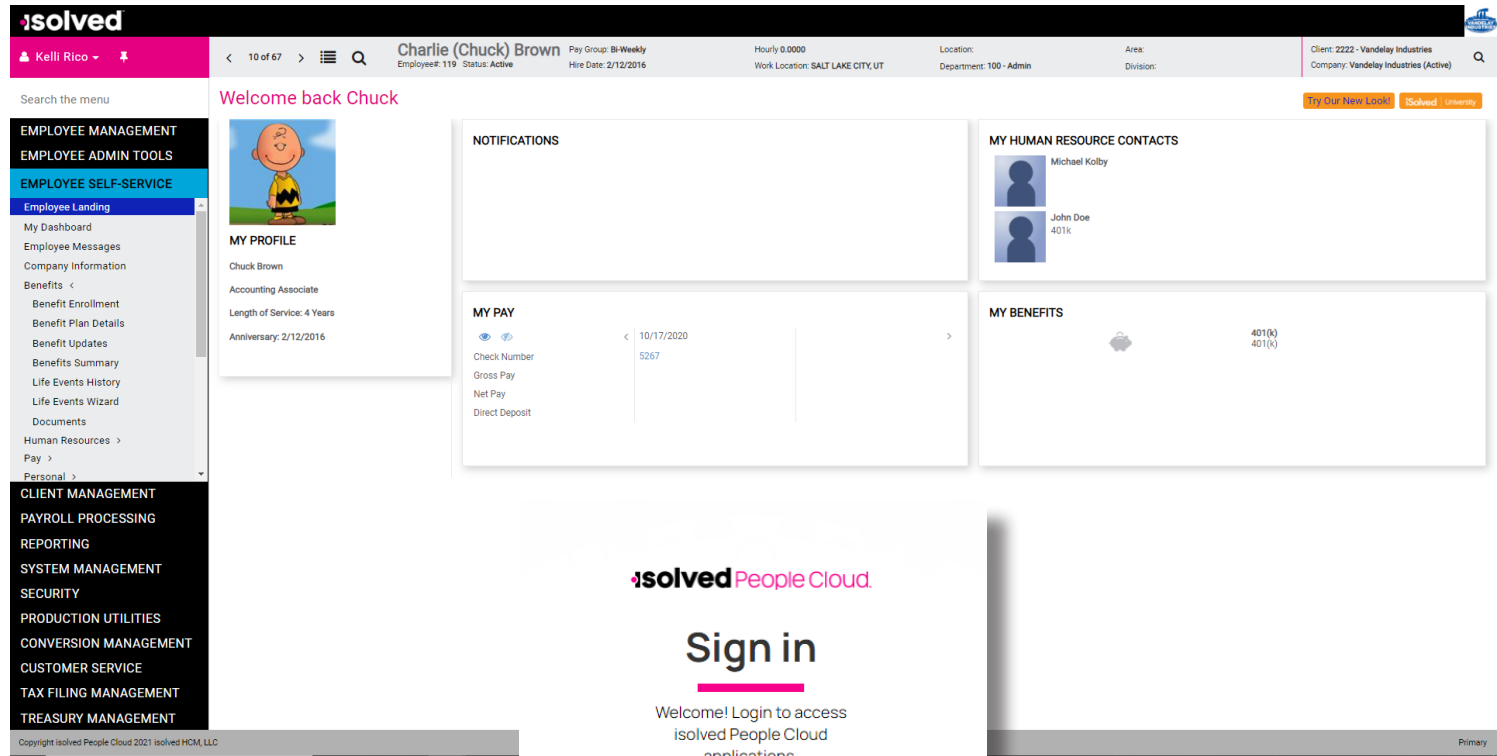
Expand All Groups  
  Collapse All Groups  
  Clear Grouping/Filters

Drag a column header here to group by that column

Legal Name	Employee Name	Employee ID	Contact 1			Contact 2				
			Name	Home Phone	Mobile Phone	Work Phone	Name	Home Phone	Mobile Phone	Work Phone
Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q
University Training M...	Daniel L Adams	1004	Sally A Adams	888-785-7852	888-123-1234	888-234-2345	Gomez Adams	888-789-4561		

# Login/Welcome Screen

iSolved's redesign involves an ADA compliant color scheme using black, blue, yellow, gray, and pink colors.



Login page will have new colors and iSolved People Cloud branding, along with the familiar Dominion Payroll logo.

iSolved People Cloud

## Sign in

Welcome! Login to access iSolved People Cloud applications.

Username is required

You will be prompted for a password on the next step.

Continue



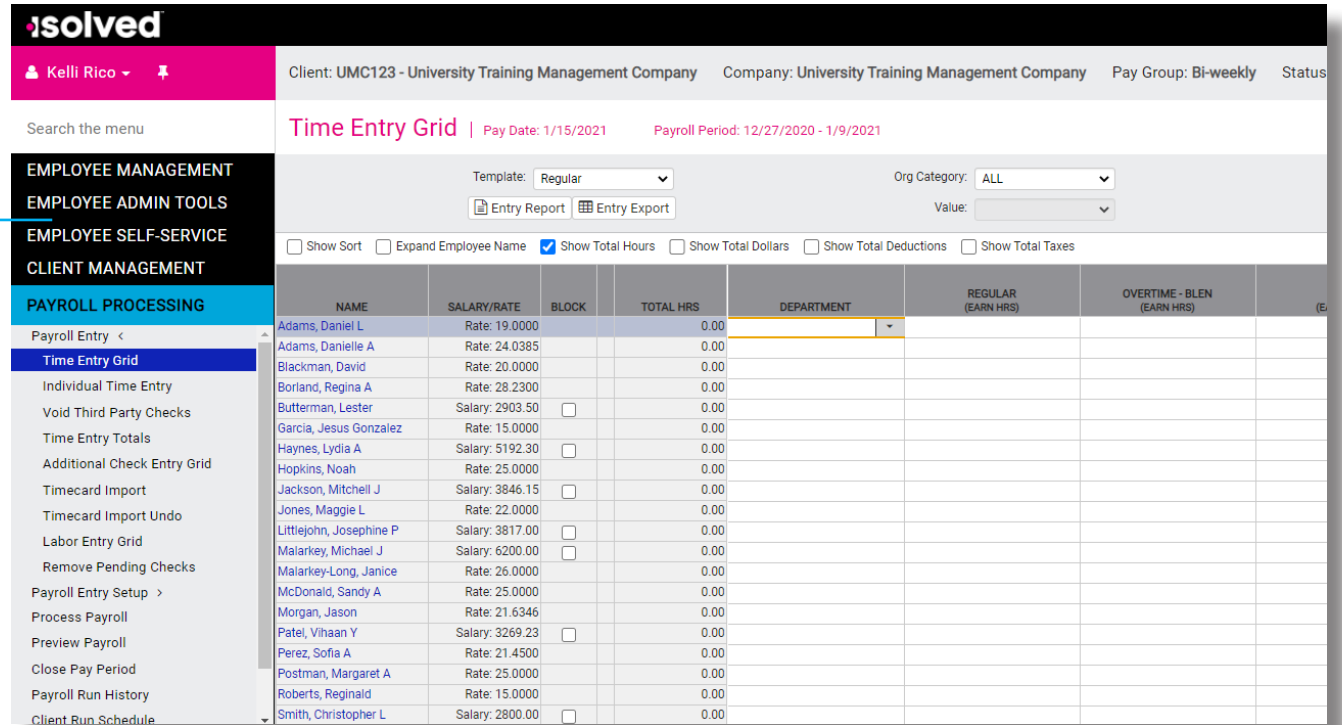
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# Navigation Updates

## Navigation:

The main menu items in the left-side navigation bar now have a black background with white lettering

Main action bars also have a black background and white lettering



Client: UMC123 - University Training Management Company Company: University Training Management Company Pay Group: Bi-weekly Status

Time Entry Grid | Pay Date: 1/15/2021 Payroll Period: 12/27/2020 - 1/9/2021

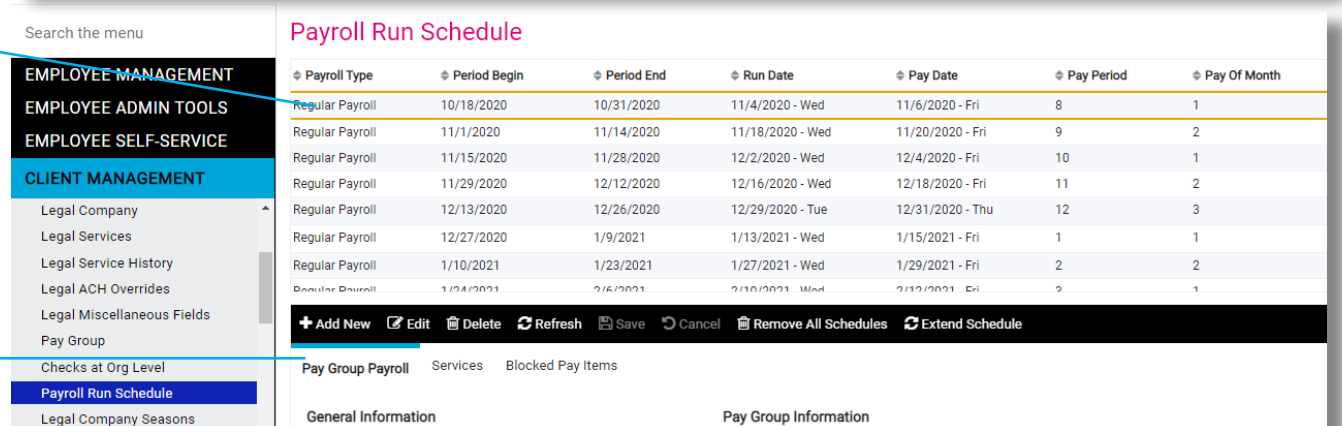
Template: Regular Org Category: ALL

Entry Report Entry Export Value:

Show Sort  Expand Employee Name  Show Total Hours  Show Total Dollars  Show Total Deductions  Show Total Taxes

NAME	SALARY/RATE	BLOCK	TOTAL HRS	DEPARTMENT	REGULAR (EARN HRS)	OVERTIME - BLEN (EARN HRS)
Adams, Daniel L	Rate: 19.0000		0.00			
Adams, Danielle A	Rate: 24.0385		0.00			
Blackman, David	Rate: 20.0000		0.00			
Borland, Regina A	Rate: 28.2300		0.00			
Butterman, Lester	Salary: 2903.50	<input type="checkbox"/>	0.00			
Garcia, Jesus Gonzalez	Rate: 15.0000		0.00			
Haynes, Lydia A	Salary: 5192.30	<input type="checkbox"/>	0.00			
Hopkins, Noah	Rate: 25.0000		0.00			
Jackson, Mitchell J	Salary: 3846.15	<input type="checkbox"/>	0.00			
Jones, Maggie L	Rate: 22.0000		0.00			
Littlejohn, Josephine P	Salary: 3817.00	<input type="checkbox"/>	0.00			
Malarkey, Michael J	Salary: 6200.00	<input type="checkbox"/>	0.00			
Malarkey-Long, Janice	Rate: 26.0000		0.00			
McDonald, Sandy A	Rate: 25.0000		0.00			
Morgan, Jason	Rate: 21.6346		0.00			
Patel, Vihaan Y	Salary: 3269.23	<input type="checkbox"/>	0.00			
Perez, Sofia A	Rate: 21.4500		0.00			
Postman, Margaret A	Rate: 25.0000		0.00			
Roberts, Reginald	Rate: 15.0000		0.00			
Smith, Christopher L	Salary: 2800.00	<input type="checkbox"/>	0.00			

Selections formerly *highlighted* in yellow are now *outlined* in yellow.



Search the menu

Payroll Run Schedule

Payroll Type	Period Begin	Period End	Run Date	Pay Date	Pay Period	Pay Of Month
Regular Payroll	10/18/2020	10/31/2020	11/4/2020 - Wed	11/6/2020 - Fri	8	1
Regular Payroll	11/1/2020	11/14/2020	11/18/2020 - Wed	11/20/2020 - Fri	9	2
Regular Payroll	11/15/2020	11/28/2020	12/2/2020 - Wed	12/4/2020 - Fri	10	1
Regular Payroll	11/29/2020	12/12/2020	12/16/2020 - Wed	12/18/2020 - Fri	11	2
Regular Payroll	12/13/2020	12/26/2020	12/29/2020 - Tue	12/31/2020 - Thu	12	3
Regular Payroll	12/27/2020	1/9/2021	1/13/2021 - Wed	1/15/2021 - Fri	1	1
Regular Payroll	1/10/2021	1/23/2021	1/27/2021 - Wed	1/29/2021 - Fri	2	2
Regular Payroll	1/24/2021	2/6/2021	2/10/2021 - Wed	2/12/2021 - Fri	3	1

+ Add New Edit Delete Refresh Save Cancel Remove All Schedules Extend Schedule

Pay Group Payroll Services Blocked Pay Items

General Information Pay Group Information

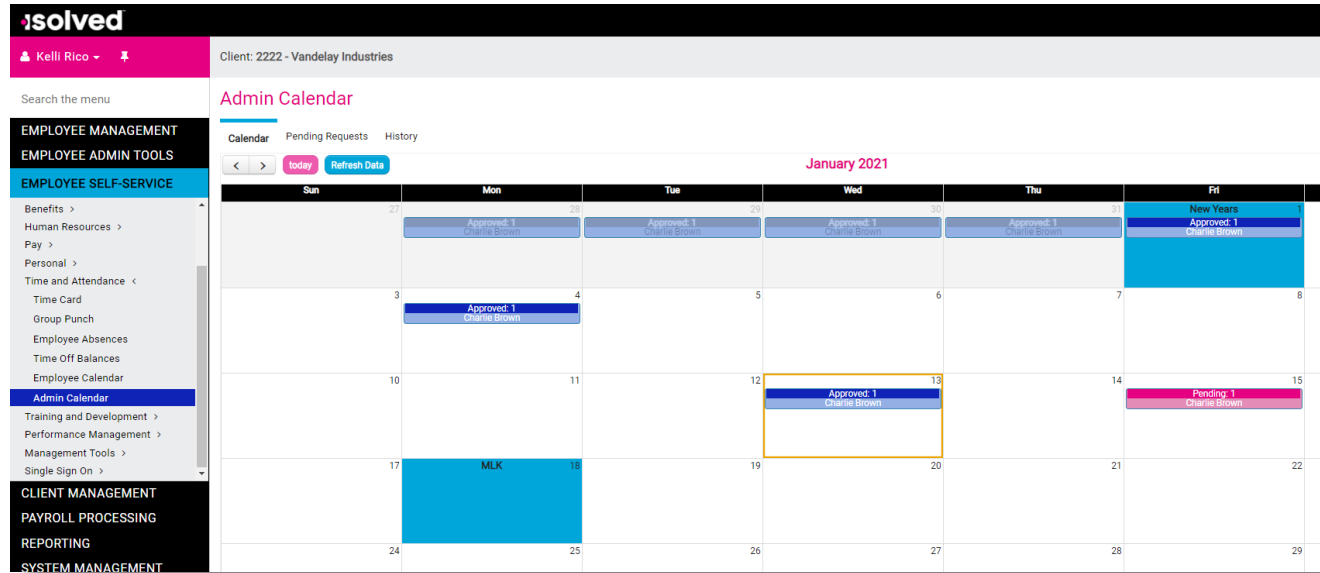
The tab you are currently on will be indicated by a blue bar above the title of that tab.



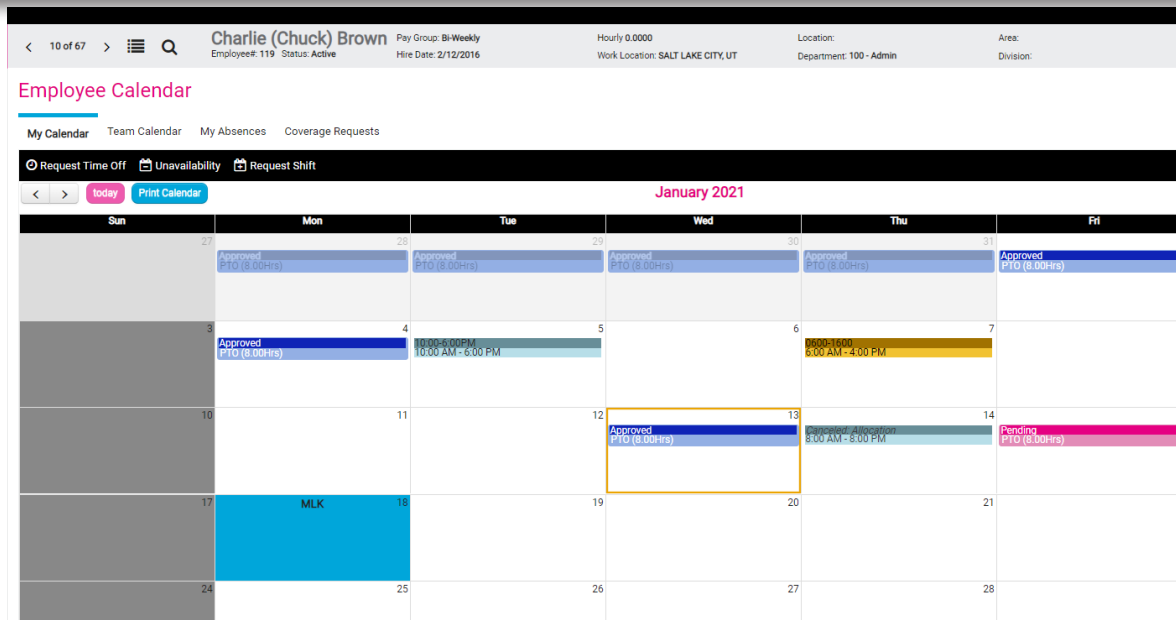
# Administrator and Employee Calendars

For those utilizing time off requests through iSolved, the Calendars (both Admin. and Employee) have new color branding.

Light Blue = Holidays  
 Grey = Processed Absence  
 Pink = Absence is Pending Approval  
 Blue = Absence has been Approved, but not yet processed



The screenshot shows the iSolved Admin Calendar interface for January 2021. The interface includes a navigation menu on the left with categories like EMPLOYEE MANAGEMENT, EMPLOYEE ADMIN TOOLS, and EMPLOYEE SELF-SERVICE. The main calendar area displays a grid for January 2021 with various absence requests for Charlie Brown. Requests are color-coded: light blue for holidays (MLK on 1/18), grey for processed absences, pink for pending approvals, and blue for approved absences. A 'New Years' holiday is also marked on 1/1.



The screenshot shows the iSolved Employee Calendar for Charlie (Chuck) Brown in January 2021. The interface displays a grid for January 2021 with detailed absence requests. Requests are color-coded: light blue for holidays (MLK on 1/18), grey for processed absences, pink for pending approvals, and blue for approved absences. Specific time ranges are shown for some requests, such as 8:00 AM - 4:00 PM on 1/7 and 8:00 AM - 8:00 PM on 1/14.





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# Thank you!

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