



# Return to Work Essentials

## Your Cloud Hosted Resource for Reopening Safely and Securely

After being closed or remote for months, you are eager to reopen your office. It is time to start focusing on the successful operation of your business. The challenge: How to reopen safely and securely?

### A Touchless Health Screening Solution

Square 9's Return to Work Essentials is a cloud hosted, completely touchless health screening solution to help you create a safe workplace for your employees, customers and visitors. Using this solution, you can screen anyone entering your facility through a few simple steps to ensure the status of their health while limiting the spread of infection.

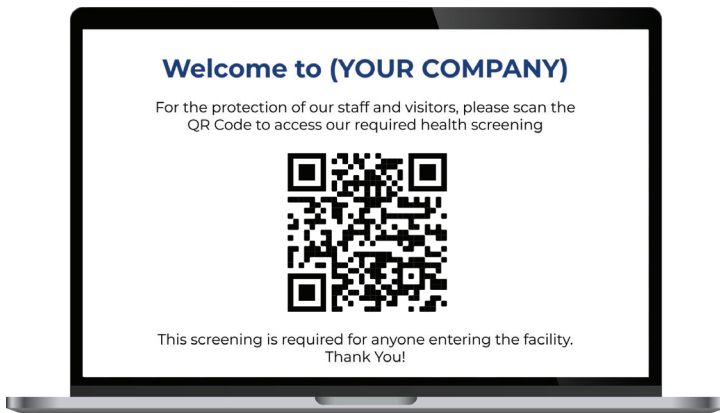
### Safeguarding Personal Data

As an employer, it is important that you maintain all information regarding health as a confidential record in compliance with applicable laws. Return to Work Essentials has got you covered. The information captured, including temperature readings, will be stored in a HIPAA compliant repository ensuring you're safeguarding personal data.

### Protecting Your Business

As an added safeguard for your business, Return to Work Essentials includes an optional waiver of liability. The waiver can be signed at the same time as the health screening process to offer you extra protection against unwarranted claims.

By using Return to Work Essentials, you'll:



\*QR codes are for demonstration purposes only and are not active codes.

- ✓ Limit the exposure of your employees to outside threats
- ✓ Protect against unwarranted liability claims
- ✓ Securely collect and export invaluable transmission tracing data

**Contact Us Today to Get Started!**  
**www.eojohnson.com | 844 - 365 - 4968**

# Return to Work Essentials Step-by-Step Guide

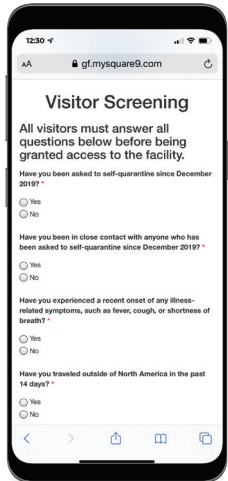
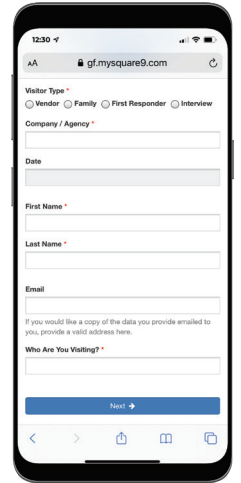


## STEP 1

Your visitors are greeted by a QR code in a printed or digital display.

## STEP 2

Upon scanning the QR code with their mobile device, a form will open to collect personal information such as name and company.

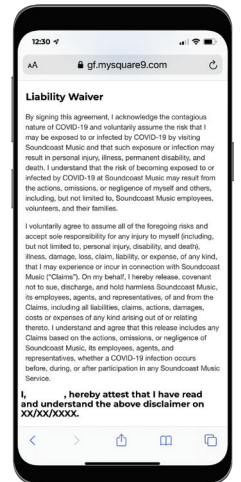


## STEP 3

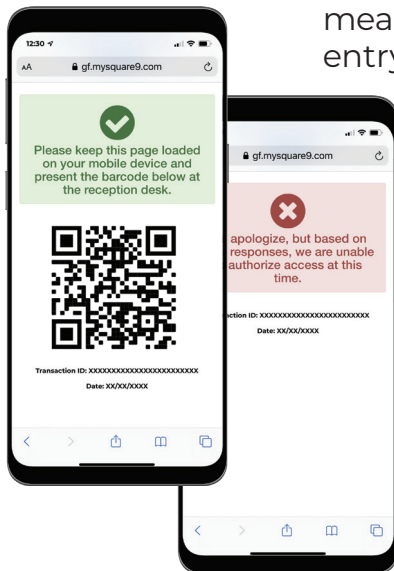
The visitor will answer a few required health related questions such as instances of quarantine.

## STEP 4

An optional waiver of liability is available for signing to protect your business against unwarranted claims.



Upon completion of the form, either a green screen meaning approved for entry or a red screen denoting entry denied will appear.



## STEP 5

Before being admitted, approved visitors would be required to present their Access Approval to a receptionist who would scan the embedded QR code with a phone or tablet. Then a temperature reading would be taken and logged for final approval to enter the building or office.

