

What information do I need to send in prior to my Newcastle University Medical School interview?

We have requested that you send us proof of the qualifications you have already achieved as well as photographic ID so that we can add these to your record. It is important that you only send us relevant certificates. We will receive over 1100 emails containing applicant documents and sending certificates that are not relevant will mean we will take longer to process this information, potentially impacting on the speed at which we can make offers.

Below is a guide to what documents you should email to us before your interview.

I have completed extracurricular activities such as Duke of Edinburgh, should I send you the certificate?

We do not require any certificates relating to extracurricular activities or work experience. The only certificates we need are those that provide evidence of academic achievement relevant to any offer we might make.

I am currently studying for my A levels, IB or other high school qualification.

We do not require any certificates from you at this stage. Please send only your photographic ID.

If you are currently studying A levels, IB or Scottish Advanced Highers we will receive your grades automatically. If you are studying any other high school qualification you should send us your final grades once you receive them.

I am studying for my Advanced Highers.

Yes, your Highers form part of the offer we might make so we would need to see evidence of these grades. We do not need to see evidence of your Nationals' grades.

I have completed my A levels, IB or other high school qualification and am not currently studying towards a degree.

Please send certificates or a transcript showing the grades you have achieved. You should also send your photographic ID.

I am resitting 1 or more of my A levels.

We only require certificates for qualifications where you have met our requirements, if you have already achieved the required grades in 1 or more subject (e.g. you have achieved A level grades of AAB) we will need the certificates that show the A grades.

I am currently studying towards a degree

We do not require any certificates from you at this stage. Please send only your photographic ID. You should send us proof of your final grades once you receive them, this might be an official final transcript, a HEAR or your degree certificate.

I have completed my degree

Please send certificates or a transcript showing the title of the degree and grade you achieved. You should also send your photographic ID.

If you have studied or are studying a postgraduate qualification (eg Masters, Diploma, PhD) we do not need to see evidence of this.

What do I need to write in the email?

We do not require anything to be written in the email, please do not ask any questions or pass on any important information in this email, we do not look at them until after the interviews have finished. Make sure that the subject line of the email contains your UCAS number with no hyphens.

E.g. Applicant documentation UCAS no – 1111111111

What file type should my documents be?

We prefer these to be a PDF where possible but we can accept JPG files, it would be helpful if the file name contains your name and what the document is (e.g. John Smith – Passport).

ID and certificates sent to us by email should be a scan or photograph of the original and all details should be clear and legible.

If you are unsure of what documents to provide us with after reading this guide please contact us via MBBS.interviews@ncl.ac.uk.