



Dear Client,

The tax filing season is upon us. To help organize your information, we will be sending out your tax organizer within the next two weeks.

At KROST, we strive to provide the best possible service at a reasonable price. You can help us control fees by providing as much information in an electronic format as possible (e.g. Excel, Word, or PDF). The less paper we touch, the more efficient we are.

We want to draw your attention to the importance of cybersecurity. We take it seriously when it comes to protecting your identity. Please DO NOT email your confidential information. [Scanning your documents and upload them to Sharefile is the most secure and efficient way to process your return.](#) Please click on the link below for upload.

We understand that not everyone has a scanner. If scanning your documents does not work for you, you can fax your documents to 626-449-4471. Cannot scan or fax? That's okay too. Mail us your documents as soon as possible, and we will get the job done.

Time is of the essence; the sooner you get us your information, the sooner we can start your return. All necessary information must be received by us no later than March 1, 2021. Information not received timely will most likely result in filing an extension of time to file your returns. Don't wait for the last document to come in. Send the bulk of your information and follow-up with the remaining items to help get the process started earlier – we appreciate your help!

Everyone here at KROST would like to thank you for allowing us to serve you this upcoming year. Happy Tax Season!

Get started today: [Click here](#) for secure file upload.

Sincerely,

KROST CPAs & Consultants

Contact us if you have any questions or concerns about the tax organizers.

CONTACT US

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