

Greetings,

This is a reminder that the filing deadline for Form 1099-MISC is January 31, 2020. By now, you should have received our initial information request and the associated filing requirements.

If we don't hear back from you by January 23rd, we will assume that you no longer require our 1099 filing services. If you are planning to file with us, but you are not able to provide the required information by January 23rd, please notify your KROST team as soon as possible, and we will file an extension for you, which will extend your 1099 filings till February 28, 2020.

Once again, for us to serve you efficiently and minimize your fee, we ask you to send us all supporting documents electronically through ShareFile whenever possible. Please avoid emailing us your confidential information since it is very vulnerable to cyberattacks.

ShareFile is our preferred method to send and receive files securely. Please log in at <u>krostcpas.sharefile.com</u> (if you have an existing Sharefile account with us), or you can click on the link below to upload any documents you wish to send to us.

Get started today. <u>Click here</u> for secure file upload.

We look forward to working with you, and if you have any questions, please feel free to contact our office.

Sincerely, KROST CPAs & Consultants

Contact us if you have any questions regarding Form 1099-MISC.

CONTACT US

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