

**REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, May 06, 2020, 6:00 p.m.
Virtual Participation via ZOOM Conferencing**

Board of Commissioners

P-Jeff Elbracht, President
P-Tricia Grantham, Vice President
P-Sandra O’Keefe, Secretary
P-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Werre, Commissioner
P-Karen Karpman, Commissioner

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Megan Guido, CMCRO
P-Dr. Gerald Early, CMIO
P-Rueben Mayes, CDO
P-Karly Port, Executive Director PRHCN
P-Katie Hryniewicz, M.D., Medical Staff President
P-Erin Sedam, Executive Administrative Assistant
P-Kelly Brown, Legal Counsel

Guests:

Evan Ellis, Pullman Radio
Judy Stone, League of Women Voters
Anthony Kuipers, Moscow Pullman Daily News
Hailey Lewis
Other Attendees (2)

I. CALL TO ORDER

President Elbracht called the meeting to order at 6:02 p.m. Roll call was taken with the following Commissioners answering present: Elbracht, Grantham, O’Keefe, Pitzer, Murphy, Werre, and Karpman.

II. APPROVAL OF MINUTES

Vice President Grantham moved to approve the minutes for the regular meeting of April 1, 2020. Commissioner Pitzer seconded the motion and the motion passed unanimously.

III. MODIFICATIONS TO AGENDA

There were no modifications to the agenda.

IV. CONSENT AGENDA

Commissioner Karpman moved to approve the Consent Agenda and Commissioner Pitzer seconded the motion. The following committee reports were approved unanimously:

- Medical Executive Committee
- Finance Committee
- Governance Committee
- Strategic Planning Committee
- Foundation Board of Directors
- Approval of Warrants

V. ADMINISTRATIVE UPDATE

Scott Adams asked if there were any questions regarding the written update. Commissioner O’Keefe had a clarification question around the clinical outcomes and the quadrant data. There was some additional conversation around the COVID-19 Fund and the money raised. Rueben Mayes explained that their recent “Giving Tuesday” was the most successful they have ever had.

VI. ACTION / DISCUSSION ITEMS

A. 1st Quarter Financial Update

Steve Febus provided a review of Pullman Regional Hospital's finances from the first quarter of 2020. He also reviewed the unaudited 2019 financials. He explained that the Finance Committee will meet with the auditors at their June meeting and will be able to present the final financial report for 2019 at the next Board of Commissioners meeting. He reviewed the rolling projections for the year and how that compares to the budget and target amounts. He highlighted the efforts in place to obtain funding support from the government as it relates to the financial impact COVID-19 has had on Pullman Regional Hospital. Mr. Adams asked Rueben Mayes to speak on the COVID-19 fundraising efforts. Lastly, the Commissioners considered donating their meeting reimbursements to the COVID-19 Fund. They were recommended to work with Mr. Febus to appropriately donate this way.

B. CEO Compensation Resolution

Bernadette Berney presented a resolution adjusting the Administrator's salary as part of the overall cost reduction plan. This reduction is temporary, would be effective March 28, 2020 to July 3, 2020, and would be for 25% of the annual compensation of \$255,674.00. Commissioner O'Keefe read the resolution setting the salary of the Administrator (Superintendent) in response to the COVID-19 emergency. Commissioner Murphy moved to approve the resolution and Commissioner Karpman seconded the motion. The motion passed unanimously.

C. Organizational Transparency Policy Revision

Before recommending the revised Organizational Transparency Policy be approved, Jeannie Eylar noticed additional changes she would like to implement. She said she will make the final revisions and have Governance consider at their May meeting.

D. Future Planning Considerations

Scott Adams facilitated an update and conversation around the effects COVID-19 has had on the Hospital and the efforts moving forward. Steve Febus reviewed the financial challenges the Hospital is facing and the funding resources available. The group discussed the reopening of services at the Hospital. Pullman Regional is still able to provide safe care for its patients and is strongly encouraging the community to not delay their healthcare needs. There was additional conversation around testing supplies and inventory and turnaround time for test results. The Hospital is still encouraging the community to get tested if they feel they may have contracted the virus. As the conversation moved to future consideration, Washington State University students returning the Pullman area was discussed. Additionally, the Next Era of Excellence project was also brought up. Mr. Adams explained the timelines for the residency program. He also recommended the Commissioners discuss the issue of expanding the districts taxing boundaries at their June board meeting. Lastly, Dr. Early conveyed that because of the emergent use of telemedicine, we will likely see this type of care more prominently in the future.

VII. ANNOUNCEMENTS

- A. Cancelled - WSHA CEO & Trustee Safety & Quality Summit 2020, May 14th in Seattle
- B. Postponed - Hospital Week, May 11th – 15th
- C. Cancelled - Foundation's Celebration in Gardens, June 11th
- D. Cancelled - Annual Rural Hospital Leadership Conference, Chelan, June 21st – 24th

VIII. EXECUTIVE SESSION

At 7:53 P.M. the President announced that the meeting would go into Executive Session for 10 minutes to discuss the granting, denial, revocation, restriction, or other consideration of the status of the clinical or staff privileges of a physician or other healthcare provider and consult with legal counsel.

IX. OPEN SESSION

At 8:03 P.M. the meeting resumed in Open Session. Commissioner Grantham moved to approve the Credentials Report, approve the application for reappointment to the Allied Health Medical Staff by Deborah Blazzard, NP, the application for reappointment and initial appointments for the Telestroke Providers as stated in the Credentials Report, accept the resignation of Richard Malyszak, MD, and the resignation of Bruce Wright, MD, and grant the extensions as stated in the Credentials Report. The motion was seconded by Commissioner Karpman. The motion passed unanimously.

VIII. MEETING EVALUATION

The President asked the Commissioners to complete the meeting survey via Survey Monkey.

IX. ADJOURNMENT

The meeting adjourned at 8:04 p.m.

Respectfully submitted by:



Erin Sedam
Executive Administrative Assistant



Sandra O'Keefe, Secretary
Board of Commissioners
(Minutes are not officially approved until the next Board Meeting.)

5/6/2020

VOTING CHART

MOTION	<i>minutes of the regular April Board meeting</i>		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

5/6/2020

VOTING CHART

MOTION	<i>Consent Agenda</i>		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

5/6/2020

VOTING CHART

MOTION	CEO Compensation Resolution		
	Aye	No	Abstain
Name			
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		

5/6/2020

VOTING CHART

MOTION	<i>Credentials</i>		
	Aye	No	Abstain
Name	✓		
Werre	✓		
Murphy	✓		
Pitzer	✓		
Grantham	✓		
Karpman	✓		
O'Keefe	✓		
Elbracht	✓		