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The Meeting Rooms of Tomorrow. Today.

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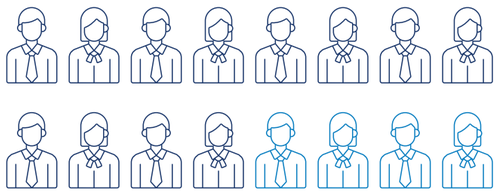
Make Room for the Future of Meetings

Meetings will never be the same again. Months of remote working and virtual meetings have changed collaboration forever. Today, we've become accustomed to the convenience of online meetings. Millions of workers have embraced more flexible diaries, easy meeting set-up, instant access to rich media and content, and seamless collaboration via desktop, mobile and voice.

As offices start to reopen, we can all look forward to seeing our colleagues in person once again. However, for many, the way we work has changed irreversibly.



In 2022, **more than half** of all office-based employees will still mainly be working from home.

CCS Insights 2021

67% of workers in the UK **prefer a hybrid work model** moving forward

Gensler 2020

Return to a New Meeting Room Culture

For generations, office meeting rooms have been the heartbeat of workplace collaboration. But now, as distributed work practices are adopted widely and employees demand the benefits of virtual interaction, businesses are transforming their collaboration culture, and how office meeting spaces are equipped and used.

This e-book explores how Microsoft Teams Rooms repurposes the meeting room to address the new and complex collaboration needs of today's workers, both remote and office-based.

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The Meeting Rooms of Yesterday

The Demise of Standards-Based Video Conferencing

We all remember the typical meeting room of yesteryear. Before March 2020 when work practices changed universally, face-to-face was the preferred way to collaborate and video conference calls were usually a last resort. Often that left standards-based video conferencing tech gathering dust, badly maintained and rarely updated. Most staff didn't know how to make video calls and when they did, the experience could be unreliable and poor quality.

So, when person-to-person contact became off-limits and online collaboration platforms were quickly adopted, legacy standards-based video conferencing systems were destined for the scrap heap.

The New Virtual Collaboration Space

Today, the world has moved on. Face-to-face is more challenging. Hybrid working is becoming the norm. Workers are alternating office time with home working. People prefer the benefits of virtual meeting solutions like Microsoft Teams, Zoom and Google Meet.

To keep pace with these changes, organisations need to transform their office meeting rooms into virtual collaboration spaces. Dead, obsolete video-conferencing tech must be replaced with systems that support the latest virtual meeting platforms, deliver a high-quality user-experience, enable easy online collaboration with multiple external participants and support a full range of voice, video and messaging functions.

Microsoft Teams

grew by 894%

from the beginning of the 2020 lockdowns until June 2020

Tom Talks 2020

Microsoft Teams Rooms:
The Meeting Rooms of Tomorrow

Now Microsoft has developed a meeting room solution to cater specifically for businesses with new ‘back to the office’ collaboration needs.

Brought to you by Charterhouse, Microsoft Teams Rooms offers a native Teams experience with HD audio and video delivered on Teams-certified hardware. Teams Rooms is scalable and can be deployed across a range of different workspaces, from small meeting rooms to larger conference areas or multi-purpose rooms.

Certified Audio-Visual Hardware

Users are assured of reliable, high-quality audio and video thanks to Microsoft Surface Hub and partnerships with leading hardware manufacturers such as Crestron, Dell, HP, Lenovo, Logitech, Poly and Yealink.

Perfect Control and Customisable

Teams Rooms is controlled with a single touch-panel that allows the operator to stay in complete control of the meeting without leaving their seat. Integrated solutions are ideal for smaller spaces and combine speakers, microphones, camera, and computer into a single device that can be mounted on any display. For larger rooms, modular solutions can be easily scaled up by pairing with a range of approved A/V peripherals.

End-to-End Solution

Charterhouse provides everything you need, from room survey and project scoping to supply, installation and servicing of your audio-visual equipment.

Microsoft Teams Rooms: The Benefits

Equip Meeting Rooms with Microsoft Teams

Empower your meeting rooms to communicate easily with participants located anywhere. **Teams Rooms brings your meeting spaces up to date** with the latest Microsoft Teams functionality.

Exceed Customer Expectations

Customers have become used to virtual meetings which are easier to diarise, plan and attend than face-to-face appointments. **Teams Rooms ensures your customers continue to receive a positive user experience.**

Space-Conscious for Extra Safety

Virtual collaboration lets you minimise the number of 'in the room' participants. Automatic capacity alerts notify if participant numbers are too high and help to keep your meeting spaces safe.

Seamless, Content-Rich Experience

Teams Rooms turns your meeting room **into a shared virtual space with all the seamless functionality of Microsoft Teams**, including collaboration via video, voice and messaging.

Motivate Your Employees

Reassure your staff by empowering them to collaborate safely in a space that suits them, at home or the office. Teams Rooms makes teamwork easier, flexible and more productive.

Flexible and Scalable

Start simple with just a display screen, camera and control unit for smaller rooms and scale up as required. Customise audio-visual hardware and features to match the room dynamics.

Meetings are 100% Inclusive

Participants don't have to be physically in the room to feel fully engaged. Teams Rooms levels the playing field for in-office and remote participants, so **everyone gets an equal seat at the table.**

Easy and Hassle-Free

Meetings are simple to set up and join, and provide a frictionless space for sharing communication, ideas and content. **Manage everything via a single, easy-to-use touch-screen** control panel.

Reliable and Certified Hardware

Microsoft-certified hardware and peripherals from industry-leading device manufacturers, ensures reliable, high-quality audio and video performance.

Smaller Meeting Rooms

Example Solution

- **Small meeting room with table, 5 chairs and wall-mounted screen**
- Audio speaker/camera/mic mounted under screen
- Audio covers participants up to 3.7m
- 8” tabletop ‘click to join’ touch controller
- Video codec hidden behind screen
- Automatic speaker and group framing capabilities built into the video camera and an extra wide-angle lens

Larger Conference Rooms

Example Solution

- **Large meeting room for 16-24 people**
- Audio speaker/camera/mic mounted under screen
- Audio covers participants up to 6.0m
- 8” tabletop ‘click to join’ touch controller
- Video codec hidden behind screen
- Automatic speaker and group framing capabilities

Why Charterhouse for Your Teams Rooms Solution?

Plan, Deliver, Operate.

Your End-to-End Solution

Charterhouse provides everything you need to get started, including needs-assessment, delivery, installation, testing and ongoing technical support of your audio-visual equipment. From initial brief to launch, our AV engineers and Microsoft Teams experts can equip your rooms to deliver the very best meeting experiences in just seven steps.

Stage 01 → **Scoping and Planning**

Online calls to review needs, agree optimum solution and confirm budget and delivery timeline.

Stage 02 → **Survey and Order**

Online call and remote survey questionnaire to confirm specifications. Equipment ordered.

Stage 03 → **Prepare Equipment**

Equipment items pre-built and checked off-site. Delivery to site scheduled.

Stage 04 → **Installation and Test**

Equipment delivered, installed in meeting rooms and documented. Remote configuration and system testing.

Stage 05 → **Training and Launch**

Solution launch. Training materials provided. Online call with customer to review training materials.

Stage 06 → **Early Life Support**

Initial period of technical support to ensure solution is working correctly.

Stage 07 → **Support and Maintain**

Solution supported and maintained by Charterhouse engineers as per agreed service package.

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About Charterhouse

Empowering Your Connected Business

Founded in 1993, Charterhouse Group is a multi award-winning solutions integrator of connectivity, communication and security solutions across the UK and around the globe. We deliver a broad portfolio with an integrated, market-leading proposition via strategic partnerships with the very best the world of technology has to offer. Charterhouse employees operate from various locations around the UK with one common goal: to deliver exceptional solutions and service to our customers.

Connecting You Across the UK and Worldwide

Our team of accredited engineers and consultants cover a broad range of technologies, enabling us to deliver innovative solutions. Our commitment to exceptional service is backed by our methodical approach to systems design and implementation, which is centred around your business needs and priorities.

By delivering integrated solutions to companies throughout the UK and internationally, we have built a reputation for forming strong and long-lasting partnerships with our customers.

Securely connecting your organisation, is our business

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