













## The Agency Skills Diploma

Everything you need to grow your agency





# What will you gain?

Take your clients'
marketing
performance to the
next level by
integrating
ContentCal into your
daily working life

Discover how all
ContentCal features
can benefit your
agency

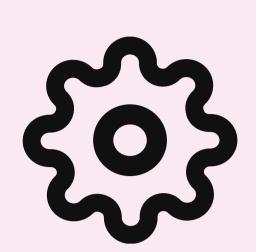
Increase efficiency,
spend less time on
admin, and free up
time for strategy
and ideation

Show off your
ContentCal
certification online,
complete with
official certificate



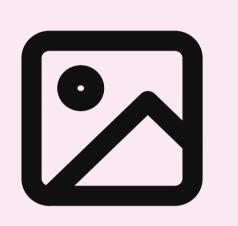


## Curriculum



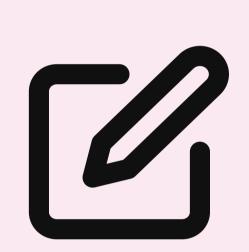
#### Module 1: Setup

Learn how to manage your team and set up calendars for each of your clients. Fully setting up your calendars and workflows before you dive in, will save you time later down the line.



### Module 2: Asset Management

Build your perfect content library with every post, blog, newsletter and email you create, safely stored and easy to find.



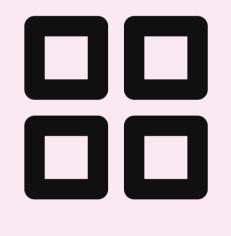
#### Module 3: Ideation

Nurture a culture of creativity and innovation with tools that help the whole team think outside the box.



#### Module 4: Planning

Use ContentCal's features to gather inspiration and build visual and elegant content plans.



Module 5: Managing Multiple Clients
ContentCal's client management tools will support your current clients and help streamline processes as your client base grows.



#### Module 6: Client Collaboration

Open communication channels to encourage ideas, suggestions and collaboration from your team and clients, while increasing visibility and speeding up signoff.



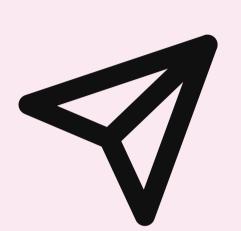


## Curriculum



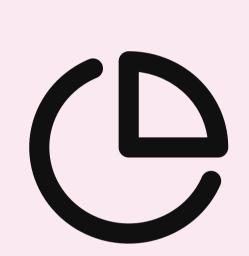
Module 7: Client Experience

Understand ContentCal from your client's perspective and work in complete alignment, by learning what your clients can and can't access.



Module 8: Publishing

Deliver better content, faster with flexible publishing. Connect your social channels and use our integrations to automate long and short-form publishing.

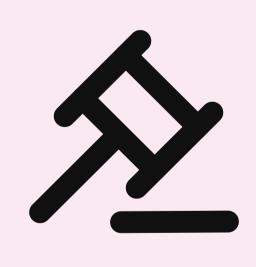


Module 9: Community Management

Reply to messages in real time, resolve issues quickly, and keep conversations flowing to build relationships and elevate your clients' brands.



Module 10: Measuring Content Performance Demonstrate your success to clients with powerful insights and provide a full picture of their content performance across channels.



Module 11: Compliance

Ensure all brand guidelines and policies are adhered to and invite your team and clients to offer feedback, while you maintain control.