Search List Field Definitions (abridged)

Within Aspire, *Search Lists* provide a mechanism for displaying data about various types of information. The following are a few of the many search lists available within Aspire:

- Contacts
- Properties
- Opportunities
- Tickets
- Invoices
- Purchase Receipts

Search lists allow you create reports that fit your own needs, or to locate specific sets of data items pertinent to a task.

This is a reference article that defines many of the key fields that are available in various lists throughout Aspire. Another article, *Aspire Search Lists - Where to Find Them*, shows how you can navigate to any list.

Key List Field Definitions (abridged)

Aspire List Screen	Field Name	Definition
Accounts Receivable	Account Manager	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Accounts Receivable	Add Payment	Icon allowing the ability to enter a payment for an invoice.
Accounts Receivable	Aging 1-30	Invoiced dollars aged from the payment terms set on a property (Terms of Net 30 would cause invoiced dollars to fall into this field 31 days after the invoiced date)
Accounts Receivable	Aging 31-60	Invoiced dollars aged from the payment terms set on a property (Terms of Net 30 would cause invoiced dollars to fall into this field 61 days after the invoiced date)
Accounts Receivable	Aging 61-90	Invoiced dollars aged from the payment terms set on a property (Terms of Net 30 would cause invoiced dollars to fall into this field 91 days after the invoiced date)
Accounts Receivable	Aging 91+	Invoiced dollars aged from the payment terms set on a property (Terms of Net 30 would cause invoiced dollars to fall into this field 121 days after the invoiced date)
Accounts Receivable	Balance	Invoiced balance due for the property and company/contact (amount remaining minus current credits). Same as Net Due field in Accounts Receivable list.
Accounts Receivable	Branch	Branches represent separately run operations within your company.
Accounts Receivable	Current	Portion of invoiced dollars that have not aged based on property payment terms.
Accounts Receivable	Net Due	Invoiced balance due for the property and company/contact (amount remaining minus current credits). Same as Balance field in Accounts Receivable list.
Accounts Receivable	New Email	Field provides an icon which, when clicked, initiates creation of an email message.
Accounts Receivable	On Account	Credits available to be applied to the account.

Aspire List Screen	Field Name	Definition
Accounts Receivable	Past Due	Sum of all invoiced dollars aged beyond current limit specified by payment terms.
Activity	Activity Category	You can set up Activity Categories in Administration under the Lists option. These categories then allow you to group activities based on the categories you have established. Some examples of Activity Categories might be: To Do, Complaint, Letter, Phone Call, etc. The field in the Activity list allows you to determine the category of the activity.
Activity	Activity Type	Activity type can be any one of the following: Appointment, Task, Issue or Email.
Activity	Complete Date	Date that the activity was completed.
Activity	Created By User Name	Name of the Aspire system user who created the activity.
Activity	Due Date	For activities of type Task or Issue, specifies when the activity is due for completion.
Activity	End Date	For Appointments, specifies date at which the appointment is scheduled to end.
Activity	Include Client	For activities of type Issue or Appointment, specifies whether your primary contact for your client is to receive notification regarding the activity when it is created.
Audit Clock Time	Accepted By First Name	First name of user who accepted (not approved) time entered by the employee.
Audit Clock Time	Accepted By Last Name	Last name of user who accepted (not approved) time entered by the employee.
Audit Clock Time	Accepted Date Time	Date and time at which the time was accepted (not approved) on the time-entry screen.
Audit Clock Time	Audit Action	Field reflects one of two audit statuses: Insert (original clock time) Update (Adjusted Clock time)
Audit Clock Time	Audit Date Time	Log associated with the clock time entry
Audit Clock Time	Break Time	Number of hours spent on lunch break.
Audit Clock Time	Clock End	Clock out time.
Audit Clock Time	Clock Start	Clock in Time.
Audit Clock Time	Clock Time ID	System generated number associated with a clock time entry.
Audit Time	Audit Action	Field reflects one of two audit statuses: Insert (original time log) Update (Adjusted time log).
Audit Time	Audit Date Time	Time at which audit record was created.
Audit Time	Branch	Branches represent separately run operations within your company.
Audit Time	Created By	Person who created the original time entry.
Audit Time	Created Time	Date and time that the time entry was created.
Audit Time	Last Modified By	Person responsible for a time adjustment.
Audit Time	Property Name	Name of property at which work was completed.
Audit Time	Work Date	Date the time was entered on a visit.
Bank Deposit	Accounting Message	A system-generated message explaining why a deposit record failed to sync with the accounting system.

Aspire List Screen	Field Name	Definition
Bank Deposit	Branch Name	Branch for which the deposit applies. Branches represent separately run operations within your company.
Bank Deposit	Created By Contact Full Name	Full name of user who created the deposit.
Bank Deposit	Date Created	Date that the user created the deposit.
Bank Deposit	Date Sent To Accounting	Date that the user sent the deposit to the accounting system.
Bank Deposit	Deposit Amount	Total amount of the bank deposit.
Bank Deposit	Deposit Date	Date of the bank deposit.
Bank Deposit	Deposit Status	Deposit status is New when the deposit is initially created, and changes to Sent once it has been sent to the accounting system.
Bank Deposit	Payment Count	Specifies the number of checks deposited.
Bank Deposit	Sent To Accounting Contact Full Name	Full name of user who sent the deposit to the accounting system.
Catalog Item	Active	Specifies whether the catalog item is Active and may thus be assigned to services for new Opportunities.
Catalog Item	Allocation Unit Type	The unit measure allocated for a catalog item to a work ticket
Clock Time	Accepted By First Name	First name of user who accepted (not approved) time entered by the employee.
Clock Time	Accepted By Last Name	Last name of user who accepted (not approved) time entered by the employee.
Clock Time	Accepted Date Time	Date and time at which the time was accepted (not approved) on the time-entry screen.
Clock Time	Break Time	Number of hours spent on lunch break.
Clock Time	Clock End	Date and time at which the worker clocked out or was clocked out by office staff.
Clock Time	Clock In Feet Away	Number of feet that a worker is from the property center at the time they clock in.
Clock Time	Clock In In-Range	If the worker clocked in from their mobile device, this value specifies if they were outside the geo-perimeter for the property. Values can be Yes, No or Unknown. Geo perimeter is defined by a specified radius (in feet) from the map point defining the center of the property. A default radius is defined for your whole system, but can be overridden for any property. If the clock-in time was specified in the office and not from a remote mobile device, then the value is set to Unknown.
Clock Time	Clock Out Feet Away	Number of feet that a worker is from the property center at the time they clock out.
Clock Time	Clock Out In-Range	If the worker clocked out from their mobile device, this value specifies if they were outside the geo-perimeter for the property. Values can be Yes, No or Unknown. Geo perimeter is defined by a specified radius (in feet) from the map point defining the center of the property. A default radius is defined for your whole system, but can be overridden for any property. If the clock-out time was specified in the office and

Aspire List Screen	Field Name	Definition
		not from a remote mobile device, then the value is set to Unknown.
Clock Time	Clock Start	Date and time at which the worker clocked in or was clocked in by office staff.
Clock Time	Device Name	A name is assigned to each device that accesses Aspire before the device is authorized. This field identifies the device by name on which the worker clocked into the system.
Clock Time	Employee First Name	First name of the worker who clocked in and out.
Clock Time	Employee Last Name	Last name of the worker who clocked in and out.
Clock Time	Employee Number	Employee number of the worker who clocked in and out.
Company	Active	Specifies whether the company is Active and may therefore be assigned to an opportunity.
Company	Company Name	Name of Company
Company	Contact Count	Number of contacts entered into your system who are associated with the company.
Contact	Active	The contact is Active and may therefore be selected in various places throughout Aspire to be associated with opportunities, properties, etc.
Contact	Branch Name	Branches represent separately run operations within your company.
Contact	Company Name	Name of the contact's company.
Contact	Contact Employee	Specifies whether or not the contact is an employee of your company.
Contact	New Appointment	Field provides an icon which, when clicked, initiates creation of a new appointment.
Contact	New Email	Field provides an icon which, when clicked, initiates creation of an email message.
Contact	New Issue	Field provides an icon which, when clicked, initiates creation of new issue to be tracked.
Contact	New Task	Field provides an icon which, when clicked, initiates creation of a new task.
Contract Renewal	Account Owner	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Contract Renewal	Branch Name	Branches represent separately run operations within your company.
Contract Renewal	Change In Price	Difference between existing contract and the renewal contract.
Contract Renewal	Client Budget	Clickable icon that allows you to view the propertie's budget for services by division.
Contract Renewal	Contract Amount	Estimated amount on the existing contract.
Contract Renewal	Contract End Date	End date specified on the existing contract.
Contract Renewal	Contract Monthly Amount	Amount paid per month by customer for the existing contract.
Contract Renewal	Contract Renewal Date	Renewal Date specified on the existing contract.

Aspire List Screen	Field Name	Definition
Contract Renewal	Contract Start Date	Start Date specified on the existing contract.
Contract Renewal	Days Remaining	Number of days until the end date of the existing opportunity.
Contract Renewal	Division	Profit Center associated with the existing opportunity.
Contract Renewal	Gross Margin	Difference between revenue and cost of goods sold divided by revenue for the existing contract, expressed as a percentage.
Contract Renewal	Industry	Industry associated with the property for the existing and renewal opportunities.
Contract Renewal	Job Report	Clickable icon that allows you to view the Job Report allowing analysis of the existing job being renewed.
Contract Renewal	Job Status	Job status of the existing opportunity.
Contract Renewal	Lost Amount	Estimated dollars associated with a lost renewal opportunity
Contract Renewal	Opportunity	Opportunity name for the existing opportunity.
Contract Renewal	Opportunity Number	Number of the original opportunity that is being renewed.
Contract Renewal	Property	Property associated with both the existing contract and the renewal contract. A renewal, by definition, is for the same property as the existing contract.
Contract Renewal	Proposed Amount	Dollar value of the opportunity delivered to the Client
Contract Renewal	Renewal Amount	Estimated amount on the renewal contract.
Contract Renewal	Renewal End Date	End date specified on the renewal contract.
Contract Renewal	Renewal Monthly Amount	Amount paid per month by customer for the renewal contract.
Contract Renewal	Renewal Opportunity	Opportunity name for the renewal opportunity.
Contract Renewal	Renewal Opportunity Number	Number of the renewal opportunity.
Contract Renewal	Renewal Sales Rep	Name of sales rep assigned to the renewal contract.
Contract Renewal	Renewal Start Date	Start date specified on the renewal contract.
Contract Renewal	Renewal Status	Opportunity status of the renewal. (New, Pending Approval, Bidding, Approved, Delivered)
Contract Renewal	Renewed Amount	Amount of the renewal contract once it has been won. Up until that time, the Renewed Amount is zero.
Credit Memo	Amount	Dollar value of the credit.
Credit Memo	Amount	Dollar value of the credit.
Device	Activation Date	Date on which the device was activated in Aspire.
Device	Active	Specifies whether the device is Active and may therefore gain access to Aspire.
Device	Controls	Field displays icons to approve or disapprove the device.
Device	Deactivation Date	Date on which a particular device will be automatically deactivated within Aspire.

Aspire List Screen	Field Name	Definition
Device	Device Name	Name of device as specified when that user initiated the device registration from the device, or the value overridden by the office worker when the device was approved.
Device	Device Type	Free-form value entered by system administrator to identify the type of device. (i.e. iPhone, iPad, HP Notebook, Dell Desktop, LG Android Phone, etc.)
Device	Last Login	Most recent date that the device was used to log into Aspire.
Device	LastUserAgent	Information provided by the browser that most recently connected to Aspire from the device. May sometimes be useful for troubleshooting.
Device	Mobile Number	Mobile number recorded by the System Administrator for the device.
Employee	Active	Specifies whether the employee is Active and may therefore gain access to the Aspire system.
Inventory Adjustments	Allocated Date	The date the item was allocated to a work ticket
Inventory Adjustments	Branch Name	Branches represent separately run operations within your company.
Inventory Allocation	Allocate Item	The material, subcontractor, equipment, or other item allocated from the catalog or purchased on a purchase receipt
Inventory Allocation	Item Name	Material, Subcontractor, Labor, Equipment, or Other Catalog name
Inventory Allocation	Last Allocated Date	The day the item was last purchased into inventory or released to a job ticket
Inventory Allocation	Last Purchased Date	The day the item was last purchased into inventory
Inventory Allocation	Quantity	Number of the item in inventory
Inventory Allocation	Quantity on Hand	The field filled in from a physical inventory count
Inventory Allocation	Total Cost	Item Quantity Unit Cost
Inventory Allocation	Unit Cost	Cost of the item as stated in the catalog
Inventory Location	Active	Specifies whether the inventory location is active, and may therefore be selected when assigning a purchased item to inventory.
Inventory Location	Branch Name	Branches represent separately run operations within your company.
Invoice	Account Manager	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Invoice	Adjustment	Dollar value - either plus or minus - of the actual invoiced amount
Invoice	Aging Days	The number of days past the invoice date
Invoice	Amount	Dollar Value of the Invoice
Invoice	Amount Remaining	Balance due on an Invoice
Invoice	Billing Contact	Name of billing contact for the invoice.
Invoice	Branch	Branches represent separately run operations within your company.

Aspire List Screen	Field Name	Definition
Invoice	Formatted Invoice #	Invoice number with additional formatting for display to a customer. Additional formatting might include a prefix in front of the invoice number to identify the branch.
Invoice	Invoice Batch Status	Provides the status of the invoice batch with which the invoice is associated. Value can be either Draft or Sent.
Invoice	Invoice Date	Date of the invoice.
Invoice	Invoice Number	Invoice number - not to be confused with "Formatted Invoice Number".
Invoice	Net $	Revenue excluding tax
Invoice Adjustments	Account Manager	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Invoice Adjustments	Adjustment Amount	Dollar value either plus or minus of the actual invoiced amount
Invoice Adjustments	Amount	Dollar Value of the Invoice Adjustment
Invoice Adjustments	Amount Remaining	Balance due on an Invoice after subtracting the adjustment
Invoice Adjustments	Branch	Branches represent separately run operations within your company.
Invoice Adjustments	Formatted Invoice #	Invoice number with additional formatting for display to a customer. Additional formatting might include a prefix in front of the invoice number to identify the branch.
Invoice Adjustments	Invoice Date	Date of the invoice.
Invoice Adjustments	Invoice Number	Invoice number - not to be confused with "Formatted Invoice Number".
Invoice Batch (Details)	Amount	Dollar value of the Invoice
Invoice Batch (Details)	Invoice Date	Date of the invoice.
Invoice Batch (Details)	Invoice Number	Invoice number - not to be confused with "Formatted Invoice Number".
Invoice Batch (Details)	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Invoice Batch (Search)	Branch	Branches represent separately run operations within your company.
Invoice Jurisdiction	Account Manager	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Invoice Jurisdiction	Branch	Branches represent separately run operations within your company.
Invoice Jurisdiction	Invoice Date	Date of the invoice.
Invoice Jurisdiction	Invoice Number	Invoice number - not to be confused with "Formatted Invoice Number".
Invoice Payments	Payer	Name of person or entity paying the invoice. (Field name needs to change from Payee to Payer).
Invoice Payments	Payment Amount	Amount of the invoice payment received.

Aspire List Screen	Field Name	Definition
Invoice Payments	Payment Date	Date of the invoice payment received.
Invoice Payments	Payment Type	Method of payment (check, cash, credit card, credit memo or EFT)
Invoice Payments	Reference Number	Reference number for the payment - commonly a check number.
Invoice Revenue	Account Manager	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Invoice Revenue	Branch	Branches represent separately run operations within your company.
Invoice Revenue	Invoice Date	Date of the invoice.
Invoice Revenue	Invoice Number	Invoice number - not to be confused with "Formatted Invoice Number".
Invoicing Assistant	Account Manager	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Invoicing Assistant	Branch Name	Branches represent separately run operations within your company.
Invoicing Assistant	Invoice Amount	Amount invoiced.
Invoicing Assistant	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Opportunity	Account Owner	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Opportunity	Act Cost	The total of all the costs applied to an opportunity during production
Opportunity	Act Gross Margin $	The margin dollars calculated by Actual Costs - Actual Earned Revenue
Opportunity	Act Gross Margin %	The margin percentage calculated by 1 - Actual cost/Actual Earned Revenue
Opportunity	Act Labor Hours	The actual hours worked on an Opportunity
Opportunity	Actual Labor Cost	The labor hours worked times the hourly cost of the employees that worked on that opportunity
Opportunity	Actual Material Cost	The cost of the materials allocated to an opportunity
Opportunity	Actual Sub Cost	The cost of the subcontractors allocated to an opportunity
Opportunity	Antic. Close Date	Date on which your sales team expect or expected to reach agreement with your prospect to perform work.
Opportunity	Approved Date	Date on which the estimate was approved for submission to your company's prospective customer.
Opportunity	Branch Name	Branches represent separately run operations within your company.

Aspire List Screen	Field Name	Definition
Opportunity	Earned Revenue	Total revenue earned to date for the opportunity based on hours complete and materials installed compared to estimated revenue.
Opportunity	End Date	Day selected for the last day of the contract opportunity.
Opportunity	Estimated $	Estimated revenue for the opportunity.
Opportunity	Estimated Break Even $	Estimated revenue for the opportunity at which point revenue is equal to cost.
Opportunity	Estimated Cost $	Estimated cost for the opportunity.
Opportunity	Estimated Gross Margin $	Estimated dollar difference between revenue and cost for the opportunity.
Opportunity	Estimated Gross Margin %	Estimated difference between revenue and cost divided by revenue for the opportunity expressed as a percentage.
Opportunity	Estimated Labor Cost	Estimated cost of labor for the opportunity.
Opportunity	Estimated Labor Cost Per Hour	Estimated labor cost per hour for the opportunity.
Opportunity	Estimated Labor Hours	Estimated labor hours for the opportunity.
Opportunity	Estimated Material Cost	Estimated cost of materials for the opportunity.
Opportunity	Estimated Net Profit $	Estimated profit for the opportunity taking into account costs not directly related to the job.
Opportunity	Estimated Net Profit %	Estimated profit for the opportunity taking into account costs not directly related to the job and divided by revenue expressed as a percentage.
Opportunity	Estimated Overhead $	Estimated overhead associated with the job based primarily on markup percentages specified in the Price Settings screen under Administration.
Opportunity	Estimated Realize Rate	Dollars earned (realized) per hour for the opportunity based on the following formula: ([TotalRevenue] - (([MaterialCostEst] + [EquipmentCostEst] + [SubCostEst] + [OtherCostEst] + [MaterialMarkupEst] + [EquipmentMarkupEst] + [SubMarkupEst] + [OtherMarkupEst]) / (1 - Net ProfitPercent]))) / [TotalHoursEst]
Opportunity	Estimated Sub Cost	Estimated subcontractor cost.
Opportunity	Industry Name	Industry associated with the property for the opportunity. Aspire allows you to define available Industries in the lists found under Administration.
Opportunity	Initial Estimated $	Not used in Aspire.
Opportunity	Invoice Type	Type of invoice set up for the opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Opportunity	Invoiced Revenue	Total Invoiced revenue on an opportunity at the time of viewing the list.

Aspire List Screen	Field Name	Definition
Opportunity	Job Status	Status of a job for an opportunity that has been won. Valid statuses are: In Process, Complete, Canceled and Changed. These values can be customized for your system in the Job Status list under Administration.
Opportunity	Last Activity	The last email, task, issue, or appointment assigned to that opportunity
Opportunity	Master Opportunity Name	A master opportunity is the first opportunity in a series of renewals. This field provides the name of the master opportunity if the opportunity displayed is a renewal.
Opportunity	Master Opportunity Number	A master opportunity is the first opportunity in a series of renewals. This field provides the opportunity number of the master opportunity if the opportunity displayed is a renewal.
Opportunity	Master Opportunity Start	A master opportunity is the first opportunity in a series of renewals. This field provides the opportunity start date of the master opportunity if the opportunity displayed is a renewal.
Opportunity	New Appointment	Field provides an icon which, when clicked, initiates creation of a new appointment.
Opportunity	New Email	Field provides an icon which, when clicked, initiates creation of an email message.
Opportunity	New Issue	Field provides an icon which, when clicked, initiates creation of new issue to be tracked.
Opportunity	New Task	Field provides an icon which, when clicked, initiates creation of a new task.
Opportunity	Opportunity Stage Sort	Opportunity Stages are established to define the stages of an opportunity in the following order: Pre Bid, Estimate, Propose, Won, Lost. These stages can be assigned to Opportunity statuses on in the Administration Lists screen on the Opportunity Status list. This assignment allows Aspire to determine the stage of an opportunity based on its status. This field allows you to sort the Opportunity list by Opportunity Stage.
Opportunity	Opportunity Status Sort	The sort order of Opportunity Statuses is established on the Administration Lists screen on the Opportunity Status list. The Opportunity Status Sort field allows you to sort the Opportunity list by Opportunity Stage.
Opportunity	Percent Complete	The percent completion status of a job derived from the actual versus estimated costs
Opportunity	Probability	The chance a sales person guestimates that he can sell that project
Opportunity	Projected $	This field is computed based on estimated dollars for Won opportunities. For opportunities that have not yet been won, it is based on the opportunity win probability multiplied by the estimated dollars.
Opportunity	Property State/Province Code	Two-digit code of the state or province of the property with which the opportunity is associated.
Opportunity	Property State/Province Name	Full name of the state or province of the property with which the opportunity is associated.

Aspire List Screen	Field Name	Definition
Opportunity	Renewal Date	The projected date that a contracted should be considered for renewal
Opportunity	Revision Number	The system assigned number for a revision on a workorder opportunity
Opportunity	Stage Name	1 of 5 stages of an opportunity - pre bid, estimate, proposed, won, lost
Opportunity	Status Name	One of eight statuses available for an opportunity - new, bidding, pending approval, approved, denied, delivered, won, lost
Opportunity	Won Date	Date that the opportunity was won.
Opportunity Service Report	Account Owner	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Opportunity Service Report	Branch Name	Branches represent separately run operations within your company.
Opportunity Service Report	Industry Name	Industry associated with the property for the opportunity. Aspire allows you to define available Industries in the lists found under Administration.
Opportunity Service Report	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Opportunity Service Report	Opportunity Status Sort	The sort order of Opportunity Statuses is established on the Administration Lists screen on the Opportunity Status list. The Opportunity Status Sort field allows you to sort the Opportunity list by Opportunity Stage.
Opportunity Service Report	Price	The value per occurrence of a service
Opportunity Service Report	Service Lookup	A free form way to look up services
Opportunity Service Report	Service Name	The service name as defined in the service catalog
Payment	Branch Name	Branches represent separately run operations within your company.
Payment	Company Name	Payments can be made by companies or by individual contacts. If the payment was made by a company, this field identifies the company name.
Payment	Contact Full Name	Payments can be made by companies or by individual contacts. If the payment was made by a contact, this field identifies the contact's full name.
Payment	Credit Memo #	If the payment represents a credit memo, this field contains the Aspire-generated credit memo number.
Payment	Deposit Status	When the payment is first created, its status is set to New. When the payment has been exported to the accounting system, the status is changed to Sent - that is, sent to the accounting system.

Aspire List Screen	Field Name	Definition
Payment	Payment Allocated Amount	Aspire allows you to allocate payments to one or more specific opportunities. This field indicates how much of the payment has been allocated.
Payment	Payment Amount	Amount of the invoice payment received.
Payment	Payment Category	Aspire allows you to establish Payment Categories in the lists found under Administration. Each payment can be assigned to a category that you have defined. This field contains the category you have selected for the payment.
Payment	Payment Date	Date of the invoice payment received.
Payment	Payment Note	Displays the payment note established by the creator of the payment.
Payment	Payment Reference	Payment reference string or number - typically used to identify the payment for the payer - i.e. check number of payment check.
Payment	Payment Remaining Amount	Amount of payment that has not been applied to an invoice.
Payment	Payment Type	Method of payment (check, cash, credit card, credit memo or EFT)
Payment Jurisdiction	Branch Name	Branches represent separately run operations within your company.
Payment Jurisdiction	Invoice Date	Date of the invoice.
Payment Jurisdiction	Invoice Number	Invoice number - not to be confused with "Formatted Invoice Number".
Property	Account Owner Name	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property Edit screen.
Property	Active	Specifies whether the property is active and may therefore be assigned to an opportunity.
Property	Branch Name	Branches represent separately run operations within your company.
Property	Company Name	Name of company responsible for the property.
Property	Industry Name	Industry associated with the property for the opportunity. Aspire allows you to define available Industries in the lists found under Administration.
Property	New Appointment	Field provides an icon which, when clicked, initiates creation of a new appointment.
Property	New Email	Field provides an icon which, when clicked, initiates creation of an email message.
Property	New Issue	Field provides an icon which, when clicked, initiates creation of new issue to be tracked.
Property	New Task	Field provides an icon which, when clicked, initiates creation of a new task.
Property	Paperless Invoices (Email)	Checkbox telling the system that the invoices should not print by default. When print from batch, you have option including or excluding paperless.
Property	Property State/Province Code	Two-digit code of the state or province of the property.

Aspire List Screen	Field Name	Definition
Property	Property State/Province Name	Full name of the state or province of the property.
Property	QA Date	The date of the last completed Quality Audit
Property	QA Score	The rating of the last completed quality audit
Property	Sequence Number	A field used to sequence properties used for scheduling tickets
Property	Status	A company defined list of stages that properties are in i.e. customer, prospect, past customer
Property Client Budget	Include in Client Budget	A checkbox on an opportunity - shown in a list as
Property Client Budget	Stage Name	1 of 5 stages of an opportunity - pre bid, estimate, proposed, won, lost
Property Client Budget	Status Name	One of eight statuses available for an opportunity - new, bidding, pending approval, approved, denied, delivered, won, lost
Purchasing Assistant	Account Owner	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Purchasing Assistant	Branch Name	Branches represent separately run operations within your company.
Purchasing Assistant	Division	Profit Center of the company
Purchasing Assistant	Estimated Item Quantity	Number of individual items estimated to be used on a work ticket
Purchasing Assistant	Estimated Item Unit Cost	Dollar value of the item typically based on the catalog Purchase Unit Price
Purchasing Assistant	Inventory	Location where items are held in stock at the company
Purchasing Assistant	Item Code	An id assigned to an item based upon a vendor's item number
Purchasing Assistant	Item Name	Catalog Item Name
Purchasing Assistant	Item Quantity Allocated	Quantity of an item purchased or applied from inventory to a work ticket
Purchasing Assistant	Item Quantity Remaining	Estimated Quantity - Allocated Quantity
Purchasing Assistant	Item Type	One of four purchase categories assigned to a catalog item: Material, Sub(contractor), Equipment or Other
Purchasing Assistant	Occur	Occurrence number of the work ticket for which purchase is being recommended in the Purchasing Assistant.
Purchasing Assistant	Opportunity Name	Name of the sold opportunity associated with an item on a work ticket
Purchasing Assistant	Opportunity Number	Number of the sold opportunity associated with an item on a work ticket
Purchasing Assistant	Property Name	Name of the property associated with the sold opportunity
Purchasing Assistant	Quantity to Order	The recommended quantity of an item to purchase based on the estimated quantity
Purchasing Assistant	Sales Rep	The salesperson associated with the sold opportunity

Aspire List Screen	Field Name	Definition
Purchasing Assistant	ScheduledStartDate	The starting work date for the work ticket associated with the item
Purchasing Assistant	Service Name	The task name associated with the work ticket
Purchasing Assistant	Status	One of the three stages of a purchase receipt: New, Received, Approved
Purchasing Assistant	Unit Type	The size or unit of measure of an estimate item
Purchasing Assistant	Work Ticket #	System assigned number used to identify the work ticket associated with the estimated items
Receipt	Approved Date	Date on which the purchase receipt was approved.
Receipt	Branch Name	Branches represent separately run operations within your company.
Receipt	Created By	Name of Aspire user who created the purchase receipt.
Receipt	Created Date	Date on which the purchase receipt was created.
Receipt	Extra Costs	Portion of the total cost of the purchase represented by tax and shipping.
Receipt	Formatted Receipt #	Purchase receipt number that includes prefix associated with the branch (if any) and additional suffix for backordered purchases.
Receipt	Purchase Type	Purchase type specifies the nature of what was purchased. Possibilities supported are material, sub (subcontract work), equipment or other.
Receipt	Receipt #	Purchase receipt number. Do not confuse this with the Formatted Receipt # which includes prefix associated with the branch (if any) and additional suffix for backordered purchases.
Receipt	Receipt Status Name	Status that shows the current progression of the purchase receipt. Possible values are New, Approved, Received and Complete.
Receipt	Receipt Total Cost	Total cost of receipt including tax and shipping.
Receipt	Received Date	Date that you recorded the purchase as having been received by your company.
Receipt	Revision Number	Additional purchase receipts are created from the original purchase receipt when items are back-ordered. Each backorder generates a new revision of the purchase receipt. The revision number field differentiates between the various revisions. The field is in the form <branch> <receipt #>-<revision number>. The <revision number> segment is not displayed for the base purchase order - only for revisions.
Receipt	Service Name	If the purchase receipt is associated with a particular ticket, this field specifies the name of the service upon which the ticket was based.
Receipt	Sync Error	When Aspire exports records to the accounting system, the accounting system may generate an error trying to import the purchase receipts. This field shows the error message generated by the accounting system.
Receipt	Vendor Invoice Date	Date on the vendor's invoice for the purchase.

Aspire List Screen	Field Name	Definition
Receipt	Vendor Invoice Number	Vendor's invoice number for a purchase.
Receipt	Vendor Name	Name of vendor from whom the purchase was made.
Receipt	Work Ticket #	System assigned number used to identify the work ticket associated with the items on the purchase receipt.
Receipt Allocations	Allocation	Specifies how the item was allocated. If it was allocated to inventory, specifies the inventory location. If it was allocated to a ticket, provides the following information: Property Name, Opportunity Name, Work Ticket Number.
Receipt Allocations	Item Name	Name of item that is backordered.
Receipt Allocations	Item Quantity	Original quantity ordered.
Receipt Allocations	Item Type	One of four purchase categories assigned to a catalog item: Material, Sub(contractor), Equipment or Other
Receipt Allocations	ReceivedQuantity	Quantity actually received due to backorder.
Receipt Back Orders	Receipt Number	Purchase receipt number.
Receipt Back Orders	Receipt Status	Status that shows the current progression of the purchase receipt. Possible values are New, Approved, Received and Complete.
Receipt Back Orders	Received Date	Date that you recorded the purchase as having been received by your company.
Receipt Back Orders	Received User	Name of Aspire user who marked the purchase receipt as having been received.
Receipt Back Orders	Vendor Invoice Date	Date on the vendor's invoice for the purchase.
Receipt Back Orders	Vendor Invoice Number	Vendor's invoice number for a purchase.
Report Favorite	Created By	Name of the Aspire user who created the report favorite.
Report Favorite	Display Order	Provides a mechanism for explicitly sorting the favorite report list.
Report Favorite	Report Code	Code that uniquely identifies the underlying report on the Standard Reports screen upon which the favorite report is based. Valid values are (OPSC, PL, JOB, TAXENT, PVTWT, PVTPCH, PVTHRS, PVTSLS, ARAGE, ARAGED, TIMEENTRY, SALESCOMMISION, CONTRACTRENEWAL, OPPORTUNITYSERVICE, PLM, PLTICKETMONTHLY, CLOCKTIME)
Report Favorite	Report View Description	Description given to a favorite report when it is saved by the user.
Report Favorite	Report View Name	Name given to a favorite report when it is saved by the user.
Revenue Over/Under	Branch	Branches represent separately run operations within your company.
Revenue Over/Under	Invoice Amount	Amount invoiced.
Revenue Over/Under	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule,

Aspire List Screen	Field Name	Definition
		Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Route	Active	Specifies whether a route is active and can therefore have tickets assigned to it on the Schedule Board.
Route	Branch	Branches represent separately run operations within your company.
Sales Commission	Account Owner	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Sales Commission	Act Equipment Cost	The cost of rental equipment allocated to an opportunity.
Sales Commission	Act Labor Cost	The labor hours worked times the hourly cost of the employees that worked on that opportunity.
Sales Commission	Act Material Cost	The cost of the materials allocated to an opportunity.
Sales Commission	Act Other Cost	The cost of other item type catalog items allocated to an opportunity.
Sales Commission	Act Sub Cost	The cost of the subcontractors allocated to an opportunity
Sales Commission	Gross Margin	Difference between revenue and cost of goods sold divided by revenue for the existing contract, expressed as a percentage.
Sales Commission	Invoice Amount	Amount invoiced.
Sales Commission	Invoice Date	Date of the invoice.
Sales Commission	Invoice Number	Invoice number - not to be confused with "Formatted Invoice Number".
Sales Scorecard Closed	Account Owner	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Sales Scorecard Closed	Act Cost	The total of all the costs applied to an opportunity during production
Sales Scorecard Closed	Act Gross Margin $	The margin dollars calculated by subtracting the actual costs from the revenue
Sales Scorecard Closed	Act Gross Margin %	The margin percentage calculated by 1 - Actual cost/Actual Earned Revenue
Sales Scorecard Closed	Act Labor Hours	The actual hours worked on an Opportunity
Sales Scorecard Closed	Actual Labor Cost	The labor hours worked times the hourly cost of the employees that worked on that opportunity
Sales Scorecard Closed	Actual Material Cost	The cost of the materials allocated to an opportunity
Sales Scorecard Closed	Actual Sub Cost	The cost of the subcontractors allocated to an opportunity
Sales Scorecard Closed	Antic. Close Date	Date on which your sales team expect or expected to reach agreement with your prospect to perform work.
Sales Scorecard Closed	Branch Name	Branches represent separately run operations within your company.
Sales Scorecard Closed	Industry Name	Industry associated with the property for the opportunity. Aspire allows you to define available Industries in the lists found under Administration.
Sales Scorecard Closed	Initial Estimated $	Not used in Aspire.

Aspire List Screen	Field Name	Definition
Sales Scorecard Closed	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Sales Scorecard Closed	New Appointment	Field provides an icon which, when clicked, initiates creation of a new appointment.
Sales Scorecard Closed	New Email	Field provides an icon which, when clicked, initiates creation of an email message.
Sales Scorecard Closed	New Issue	Field provides an icon which, when clicked, initiates creation of new issue to be tracked.
Sales Scorecard Closed	New Task	Field provides an icon which, when clicked, initiates creation of a new task.
Sales Scorecard Closed	Opportunity Stage Sort	Opportunity Stages are established to define the stages of an opportunity in the following order: Pre Bid, Estimate, Propose, Won, Lost. These stages can be assigned to Opportunity statuses on in the Administration Lists screen on the Opportunity Status list. This assignment allows Aspire to determine the stage of an opportunity based on its status. This field allows you to sort the Opportunity list by Opportunity Stage.
Sales Scorecard Closed	Opportunity Status Sort	The sort order of Opportunity Statuses is established on the Administration Lists screen on the Opportunity Status list. The Opportunity Status Sort field allows you to sort the Opportunity list by Opportunity Stage.
Sales Scorecard Closed	Property State/Province Code	Two-digit code of the state or province of the property with which the opportunity is associated.
Sales Scorecard Closed	Property State/Province Name	Full name of the state or province of the property with which the opportunity is associated.
Sales Scorecard Proposed	Account Owner	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Sales Scorecard Proposed	Act Cost	The total of all the costs applied to an opportunity during production
Sales Scorecard Proposed	Act Gross Margin $	The margin dollars calculated by subtracting the actual costs from the revenue
Sales Scorecard Proposed	Act Gross Margin %	The margin percentage calculated by 1 - Actual cost/Actual Earned Revenue
Sales Scorecard Proposed	Act Labor Hours	The actual hours worked on an Opportunity
Sales Scorecard Proposed	Actual Labor Cost	The labor hours worked times the hourly cost of the employees that worked on that opportunity
Sales Scorecard Proposed	Actual Material Cost	The cost of the materials allocated to an opportunity
Sales Scorecard Proposed	Actual Sub Cost	The cost of the subcontractors allocated to an opportunity

Aspire List Screen	Field Name	Definition
Sales Scorecard Proposed	Antic. Close Date	Date on which your sales team expect or expected to reach agreement with your prospect to perform work.
Sales Scorecard Proposed	Branch Name	Branches represent separately run operations within your company.
Sales Scorecard Proposed	Industry Name	Industry associated with the property for the opportunity. Aspire allows you to define available Industries in the lists found under Administration.
Sales Scorecard Proposed	Initial Estimated $	Not used in Aspire.
Sales Scorecard Proposed	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Sales Scorecard Proposed	New Appointment	Field provides an icon which, when clicked, initiates creation of a new appointment.
Sales Scorecard Proposed	New Email	Field provides an icon which, when clicked, initiates creation of an email message.
Sales Scorecard Proposed	New Issue	Field provides an icon which, when clicked, initiates creation of new issue to be tracked.
Sales Scorecard Proposed	New Task	Field provides an icon which, when clicked, initiates creation of a new task.
Sales Scorecard Proposed	Opportunity Stage Sort	Opportunity Stages are established to define the stages of an opportunity in the following order: Pre Bid, Estimate, Propose, Won, Lost. These stages can be assigned to Opportunity statuses on in the Administration Lists screen on the Opportunity Status list. This assignment allows Aspire to determine the stage of an opportunity based on its status. The Opportunity Stage Sort field allows you to sort the Opportunity list by Opportunity Stage.
Sales Scorecard Proposed	Property State/Province Code	Two-digit code of the state or province of the property with which the opportunity is associated.
Sales Scorecard Proposed	Property State/Province Name	Full name of the state or province of the property with which the opportunity is associated.
Schedule	Account Owner Name	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property Edit screen.
Schedule	Act Hrs	The hours worked on a ticket
Schedule	Actual Occurrences	The system generated ticket occurrence assigned to each work ticket
Schedule	Annualized Occur	The occurrence at a point in the year determined by the service schedule of a ticketed service
Schedule	Anticipated Start Date	Date on which you expect or expected to start performing work for your customer.
Schedule	Branch	Branches represent separately run operations within your company.

Aspire List Screen	Field Name	Definition
Schedule	Contract Year	Especially for tickets on multi-year contracts. Specifies the sequential year of the contract in which the ticket occurs. The value of this field is 1 for the tickets that occur in the first year of the multi-year contract.
Schedule	Created Date	Date on which the work ticket was created.
Schedule	Future Scheduled Hours	Future hours scheduled in visits on the Schedule Board for the work ticket.
Schedule	Hours Unsched	Total estimated hours for the work ticket less hours scheduled on the Schedule Board.
Schedule	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Schedule	Price	Total estimated price of the work ticket.
Schedule	Property Sequence	Property sequence number is specifically used for snow removal. Sequence numbers are assigned to properties to specify the order that properties are displayed on mobile devices for snow-removal crew members.
Schedule	Property State Province Code	Two-digit code of the state or province of the property with which the work ticket is associated.
Schedule an Event	Account Owner	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property screen.
Schedule an Event	As Needed	A Service that has not yet been assigned a ticket number. It is used when necessary to create a ticket for work to be performed.
Schedule an Event	Branch	Branches represent separately run operations within your company.
Schedule an Event	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Service	Active	Specifies whether the service in the service catalog is active and can therefore be selected when estimating for an opportunity.
Service	Approve Ticket On Completion	Do tickets for that service require approval by an account manager or other authority when complete prior to invoicing. Adds a step between scheduled and complete.
Service	Contract Service	Checkbox if checked, specifies that the service is contracted out.
Service	Display Name	Name of the service as it appears in the Estimate.
Service	Division Name	Profit Center associated with the service
Service	Equipment Taxable	Checkbox if checked, specifies that equipment revenue is taxable for the service.

Aspire List Screen	Field Name	Definition
Service	Labor Taxable	Checkbox if checked, specifies that labor revenue is taxable for the service.
Service	Material Taxable	Checkbox if checked, specifies that revenue from sale of materials is taxable for the service.
Service	Minimum Service Charge	Minimum charge Aspire will allow for the service on an estimate.
Service	Other Taxable	Checkbox if checked, specifies that revenue other than labor, sub, materials or equipment is taxable for the service.
Service	Service Description	Description of service defined when the service is established in the service catalog.
Service	Service Name	Name of the service.
Service	Service Name Abr	Abbreviated name of the service established in the service catalog.
Service	Service Type Name	Each service can be assigned a service type. You define the available service types in Lists screen under Administration.
Service	Sub Taxable	Checkbox if checked indicates that the sub-contractor hours are taxable.
Service Notification	Branch	Branches represent separately run operations within your company.
Service Notification	Services	The service name as defined in the service catalog
Service Notification	Type	One of several system-defined categories that define the notification: Schedule Change, Status to Open, Status to Complete, Status to Scheduled, Status to Pending Approval, Status to Canceled
Time Entry	Branch	Branches represent separately run operations within your company.
Time Entry	Distributed Time	Checkbox if checked, specifies that the time entry was automatically generated by Aspire to distribute drive-time to a ticket.
Time Entry	Pay Code	Designate special pay rate for that time entry. Valid pay codes are set up in admin.
Time Entry Sync Log	Processed Block	Aspire exports groups of payroll records in logical blocks. The Processed Block field contains a unique number that identifies the block of records passed to your accounting system.
Time Entry Sync Log	Sync Error	When Aspire exports records to the accounting system, the accounting system may generate an error trying to import the payroll records. This field shows the error message generated by the accounting system.
Transaction List	Check #	Contains the check # for payment transactions made by check.
Unit Type	Active	Specifies whether the unit type is active, and can thus be associated with
User	Active	Specifies whether the user is active, and can therefore access the Aspire system.

Aspire List Screen	Field Name	Definition
Work Ticket	Account Owner Name	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property Edit screen.
Work Ticket	Act Hrs	The hours worked on a ticket
Work Ticket	Actual Occurrence	The system generated ticket occurrence assigned to each work ticket
Work Ticket	Annualized Occur	The occurrence at a point in the year determined by the service schedule of a ticketed service
Work Ticket	Anticipated Start Date	Date on which you expect or expected to start performing work for your customer.
Work Ticket	Branch	Branches represent separately run operations within your company.
Work Ticket	Completed Date	Date that the ticket was marked as complete.
Work Ticket	Contract Year	Especially for multi-year contracts. Specifies the sequential year of the contract in which the ticket occurs. The value of this field is 1 for the tickets that occur in the first year of the multi-year contract.
Work Ticket	Created Date	Date on which the work ticket was created.
Work Ticket	Est Hrs	Hours estimated required to complete the work ticket.
Work Ticket	Gross Margin	Difference between revenue and cost of goods sold divided by revenue for the work ticket, expressed as a percentage.
Work Ticket	Gross Profit	Difference between revenue and cost of goods sold expressed in dollars.
Work Ticket	Hours Scheduled	Hours (past and future) scheduled in visits on the Schedule Board for the work ticket.
Work Ticket	Hours Unsched	Total estimated hours for the work ticket less hours scheduled on the Schedule Board.
Work Ticket	Hours Variance Bud	Hours estimated on the work ticket less hours completed based on time logged to the ticket.
Work Ticket	Hours Variance Sched	Total hours scheduled on the Schedule Board (past and future) less actual hours completed based on time logged to the ticket.
Work Ticket	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Work Ticket	New Issue	Field provides an icon which, when clicked, initiates creation of new issue to be tracked.
Work Ticket	On Site Hours	Hours clocked on site excluding drive-time.
Work Ticket	On Site Variance	On Site Hours subtracted from Estimated Hours.
Work Ticket	Percent Complete	The percent completion status of a work ticket derived from the actual versus estimated costs
Work Ticket	Price	Total estimated price of the work ticket.

Aspire List Screen	Field Name	Definition
Work Ticket	Property Sequence	Property sequence number is specifically used for snow removal. Sequence numbers are assigned to properties to specify the order that properties are displayed on mobile devices for snow-removal crew members.
Work Ticket	Property State Province Code	Two-digit code of the state or province of the property with which the work ticket is associated.
Work Ticket	Realize Rate	Dollars earned (realized) per hour for the work ticket based on the following formula: ([TotalRevenue] - ((([MaterialCostEst] + [EquipmentCostEst] + [SubCostEst] + [OtherCostEst] + [MaterialMarkupEst] + [EquipmentMarkupEst] + [SubMarkupEst] + [OtherMarkupEst]) / (1 - Net ProfitPercent]))) / [TotalHoursEst]
Work Ticket	Recurring Schedule	Field displays in the list an icon that you can click to view the parameters for the recurring schedule upon which the ticket is based.
Work Ticket	Revenue	Expected revenue for the ticket.
Work Ticket	Revenue/Hour (Actual)	Earned revenue per hour based on total earned revenue divided by actual hours expended.
Work Ticket	Revenue/Hour (Estimate)	Expected earned revenue per hour based on estimated earned revenue divided by estimated hours expected to be spent for the work ticket.
Work Ticket	Revision Number	Change Orders can be added or modified on Work Orders at which time a revision is created for the Work Order. Each revision of the Work Order, receives a sequential number. The revision number field is comprised of the original Work Order number with the sequence number appended separated by a period. (i.e. 5467.1)
Work Ticket (Generic)	Account Owner Name	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property Edit screen.
Work Ticket (Generic)	Act Hrs	The hours worked on a ticket.
Work Ticket (Generic)	Act. Equipment Cost	The cost of rental equipment allocated to an opportunity
Work Ticket (Generic)	Act. Labor Cost	The labor hours worked times the hourly cost of the employees that worked on that work ticket.
Work Ticket (Generic)	Act. Other Cost	The cost of other item type catalog items allocated to an opportunity.
Work Ticket (Generic)	Act. Sub Cost	The cost of the subcontractors allocated to an opportunity.
Work Ticket (Generic)	Act. Total Cost	The total of all the costs applied to a work ticket.
Work Ticket (Generic)	Actual Occurrences	The system generated ticket occurrence assigned to each work ticket.
Work Ticket (Generic)	Annualized Occur	The occurrence at a point in the year determined by the service schedule of a ticketed service.
Work Ticket (Generic)	Anticipated Start Date	Date on which you expect or expected to start performing work for your customer.

Aspire List Screen	Field Name	Definition
Work Ticket (Generic)	Branch	Branches represent separately run operations within your company.
Work Ticket (Generic)	Contract Year	Especially for multi-year contracts. Specifies the year of the contract the in which the ticket occurs. The value of this field is 1 for the tickets that occur in the first year of the multi-year contract.
Work Ticket (Generic)	Created Date	Date on which the work ticket was created.
Work Ticket (Generic)	Gross Margin	Difference between revenue and cost of goods sold divided by revenue for the work ticket, expressed as a percentage.
Work Ticket (Generic)	Gross Profit	Difference between revenue and cost of goods sold expressed in dollars.
Work Ticket (Generic)	Hours Scheduled	Hours (past and future) scheduled in visits on the Schedule Board for the work ticket.
Work Ticket (Generic)	Hours Unsched	Total estimated hours for the work ticket less hours scheduled on the Schedule Board.
Work Ticket (Generic)	Hours Variance Bud	Hours estimated on the work ticket less hours completed based on time logged to the ticket.
Work Ticket (Generic)	Hours Variance Sched	Total hours scheduled on the Schedule Board (past and future) less actual hours completed based on time logged to the ticket.
Work Ticket (Generic)	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion).
Work Ticket (Generic)	New Issue	Field provides an icon which, when clicked, initiates creation of new issue to be tracked.
Work Ticket (Generic)	Property Sequence	Property sequence number is specifically used for snow removal. Sequence numbers are assigned to properties to specify the order that properties are displayed on mobile devices for snow-removal crew members.
Work Ticket (Generic)	Property State Province Code	Two-digit code of the state or province of the property with which the work ticket is associated.
Work Ticket (Generic)	Revenue	Expected revenue for the ticket.
Work Ticket (Move Cost)	Branch	Branches represent separately run operations within your company.
Work Ticket (P&L Monthly)	Account Owner Name	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property Edit screen.
Work Ticket (P&L Monthly)	Branch	Branches represent separately run operations within your company.
Work Ticket (P&L Monthly)	Revenue Bud	Budgeted revenue for the ticket based on the opportunity estimate.
Work Ticket (P&L Monthly)	Revenue Earned This Period	Total revenue earned for the work ticket during the time period specified in the report filters based on hours complete and materials installed compared to estimated revenue.

Aspire List Screen	Field Name	Definition
Work Ticket (P&L Monthly)	Revenue Earned To Date	Total revenue earned to date for the work ticket based on hours complete and materials installed compared to estimated revenue.
Work Ticket (P&L)	Account Owner Name	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property Edit screen.
Work Ticket (P&L)	Actual Realize Rate	Dollars earned (realized) per hour for the work ticket based on the following formula: ([TotalRevenue] - (([MaterialCostEst] + [EquipmentCostEst] + [SubCostEst] + [OtherCostEst] + [MaterialMarkupEst] + [EquipmentMarkupEst] + [SubMarkupEst] + [OtherMarkupEst]) / (1 - Net ProfitPercent]))) / [TotalHoursEst]
Work Ticket (P&L)	Branch	Branches represent separately run operations within your company.
Work Ticket (P&L)	Gross Margin Act	Difference between revenue and cost of goods sold divided by revenue for the work ticket, expressed as a percentage.
Work Ticket (P&L)	Gross Margin Est	Difference between estimated revenue and estimated cost of goods sold divided by revenue for the work ticket, expressed as a percentage.
Work Ticket (P&L)	Invoice Amount	Amount invoiced.
Work Ticket (P&L)	Invoice Date	Date of the invoice.
Work Ticket (P&L)	Revenue Bud	Budgeted revenue for the ticket based on the opportunity estimate.
Work Ticket Time Entry	Account Owner Name	Person at your company responsible for all actions conducted on a specific Property. This person is assigned on the Property Edit screen.
Work Ticket Time Entry	Act Hrs	The hours worked on a ticket
Work Ticket Time Entry	Actual Occurrences	The system generated ticket occurrence assigned to each work ticket
Work Ticket Time Entry	Annualized Occur	The occurrence at a point in the year determined by the service schedule of a ticketed service
Work Ticket Time Entry	Anticipated Start Date	Date on which you expect or expected to start performing work for your customer.
Work Ticket Time Entry	Branch	Branches represent separately run operations within your company.
Work Ticket Time Entry	Contract Year	Especially for multi-year contracts. Specifies the year of the contract the in which the ticket occurs. The value of this field is 1 for the tickets that occur in the first year of the multi-year contract.
Work Ticket Time Entry	Created Date	Date on which the work ticket was created.
Work Ticket Time Entry	Future Scheduled Hours	Future hours scheduled in visits on the Schedule Board for the work ticket.
Work Ticket Time Entry	Hours Scheduled	Hours (past and future) scheduled in visits on the Schedule Board for the work ticket.

Aspire List Screen	Field Name	Definition
Work Ticket Time Entry	Invoice Type	Type of invoice set up for the associated opportunity (One of the following: Contract Fixed Price, Contract Per Service, Contract T&M, Contract Optional, Work Order Fixed Price on Completion, Work Order Fixed Price on Payment Schedule, Work Order Fixed Price Open Billing, Work Order T&M on Completion)
Work Ticket Time Entry	Property Sequence	Property sequence number is specifically used for snow removal. Sequence numbers are assigned to properties to specify the order that properties are displayed on mobile devices for snow-removal crew members.
Work Ticket Time Entry	Property State Province Code	Two-digit code of the state or province of the property with which the work ticket is associated.
Work Ticket Time Entry	Revenue	Expected revenue for the ticket.
Workflow	Branch Name	Branches represent separately run operations within your company.