

Set Up Aspire to Sync with QuickBooks Desktop

Before beginning this process, you will need to request a QuickBooks Desktop Password from Aspire Support. This can be done by submitting a ticket through Aspire Care. When you have received that password, then you can proceed.

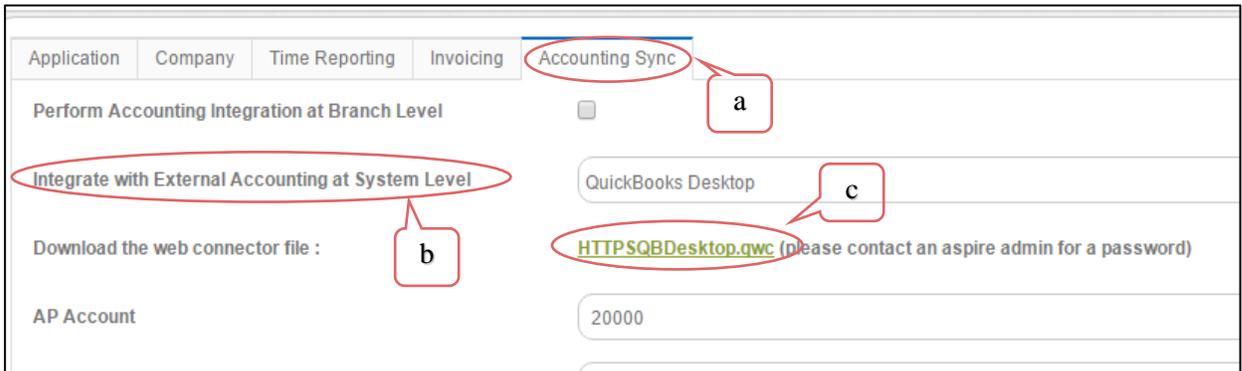
Setting up Web Connector

Both Aspire APP and QuickBooks needs to be opened on your computer.

In Aspire:

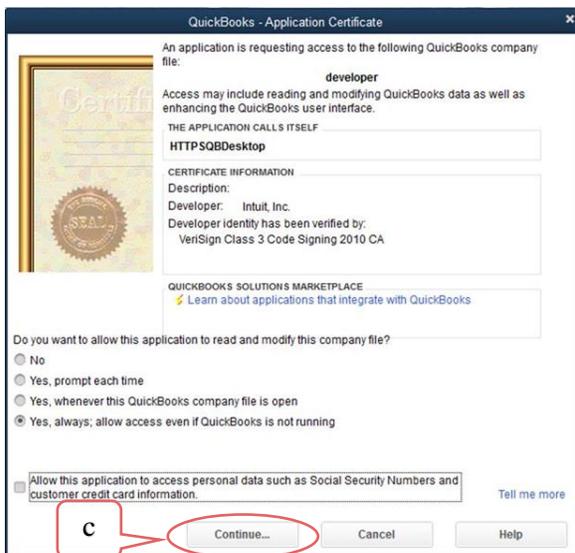
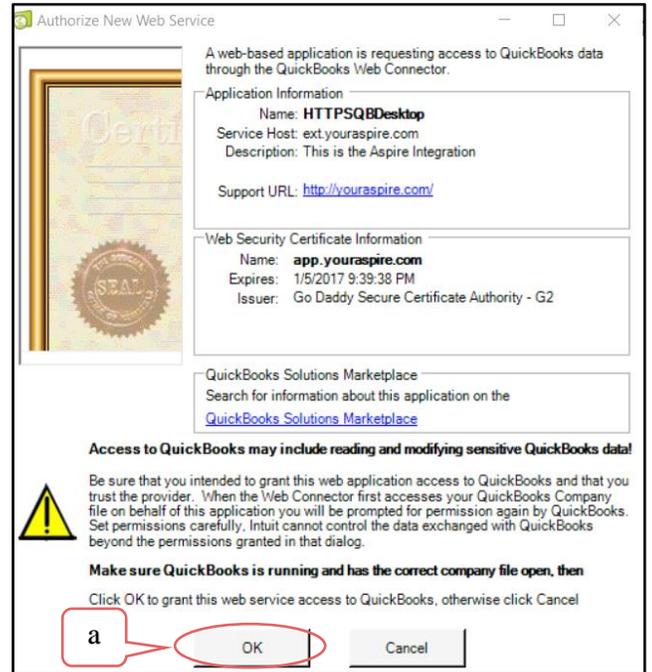
- Click on your name at the top Right – Select Administration
- Click the Pencil at the top Right.
- Select the Accounting Sync Tab^a
 - Integrate with External Accounting at System Level^b: Choose QuickBooks Desktop.

The HTTP^c file to download next to Download the web connector file is what you will want to download.



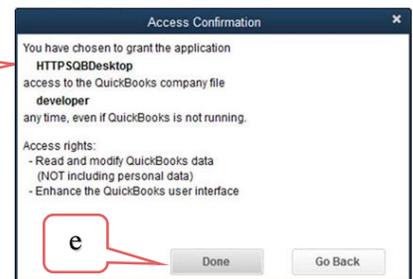
The screenshot shows the 'Accounting Sync' tab in the Aspire application. The 'Accounting Sync' tab is circled in red and labeled 'a'. Below it, the 'Integrate with External Accounting at System Level' option is circled in red and labeled 'b'. To the right of this option, the 'QuickBooks Desktop' selection is circled in red and labeled 'c'. Below the selection, the text 'Download the web connector file :' is followed by a green link 'HTTPSQBDesktop.gwc (please contact an aspire admin for a password)', which is also circled in red. The 'AP Account' field is visible at the bottom with the value '20000'.

- Once the file has downloaded, save it to your desktop downloads file.
- Select Update Web Services.
 - Add an application which is at the bottom right of your screen above Hide and Exit.
- Authorize New Web Service will come up, Click OK^a.
- The *QuickBooks – Application Certificate* window^b will display. Select “Yes, Always Allow Access even if QuickBooks is not running” then click *Continue...*^c
- **The Access Confirmation** window^d will show up on your screen. Select Done^e.
- Aspire is now able to sync to QuickBooks.



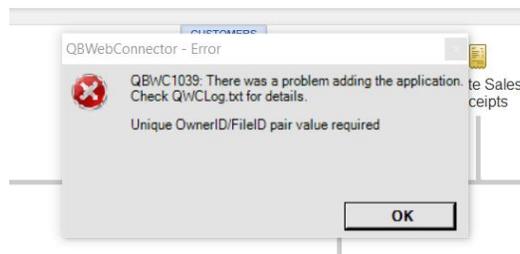
b

d



QuickBooks Web Connector

- Click on File at the top Left of the screen
- Find the file in which you just downloaded into your Desktop Downloads File.
- This should download your file.
- If the *QBWeb Connector – Error* window^a comes up on your screen select OK, and follow the steps below to make it go away.



Web Connector Error

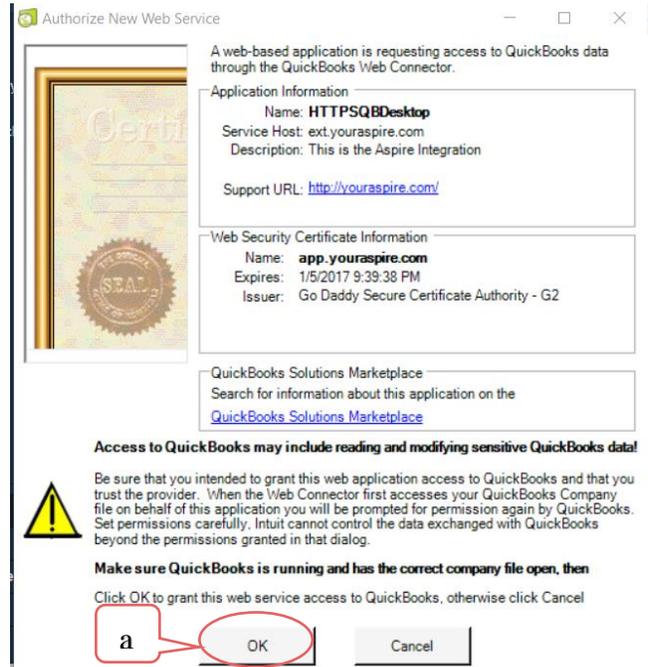
- Go to the saved Downloaded Document on your desktop.
- Locate the file and Right Click on the saved file.
 - Select *Open With* – and then open in Notepad
 - OwnerID^b and FileID^b is what you are going to have to change in order to correct the error.
 - You will have slightly modify the OwnerID and FileID. A-F will work alphabetically, and 0-9 will work numerically.
 - Instead of CCC^c – make it BBC or something similar
 - Instead of 6191FC3F9C28^d – Change one of the numbers or letters

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HTTPSQBDesktop - Notepad
File Edit Format View Help
<?xml version="1.0"?>
<QBWCXML>
<AppName>HTTPSQBDesktop</AppName>
<AppID></AppID>
<AppURL>https://ext.youraspire.com/Accounting/QuickBooksWeb
<AppDescription>This is the Aspire Integration</AppDescript
<AppSupport>http://youraspire.com/</AppSupport>
<UserName>AspireQBUser</UserName>
<OwnerID>{C7643DC2-5735-4EA5-8AAB-9B7CA3C16CCC}</OwnerID>
<FileID>{145F76FA-0453-4E07-92DC-6191FC3F9C28}</FileID>
<QBType>QBFS</QBType>
<Style>Document</Style>
<AuthFlags>0xF</AuthFlags>
</QBWCXML>
  
```

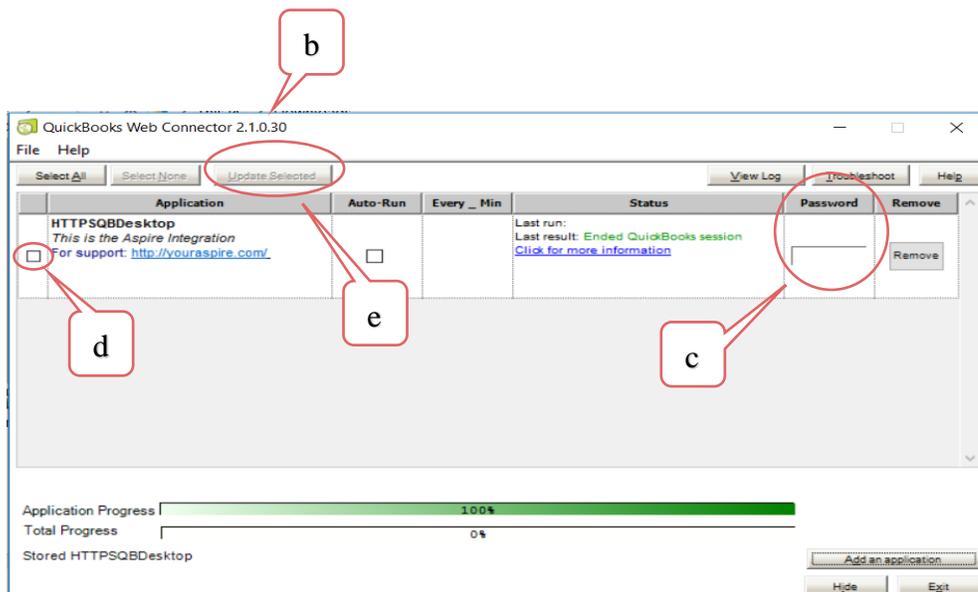
Diagram annotations: A red box labeled 'b' is around the OwnerID value. A red box labeled 'c' is around the AppSupport value. A red box labeled 'd' is around the FileID value.

- After you have made the changes, go up to the File tab at the top left of the screen, and save it as is.

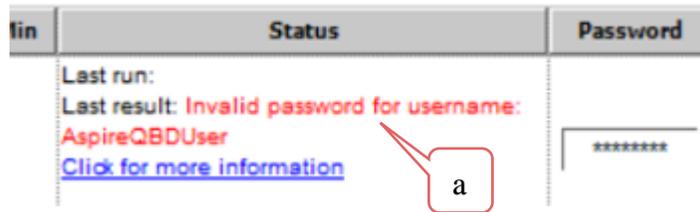


QB Web Connector Continued

- Go back in and try to add an application again. It will work this time.
- Once the Application is opened the *Authorize New Web Service* window will come up again. Select OK^a.
- The *QuickBooks Web Connector 2.1.0.30* window^b will show up.
- In the Password^c section you will add your password there.
- After the Password is entered, select the check box^d to the far left, and then select Update Selected^e



- If you did something wrong, like entered the wrong password the below error^a will appear, you will need to make sure you are using the correct password if this happens a couple times.



- If you have entered the correct password, the below screen is what it should look like! ASPIRE are now able to Sync to QuickBooks.

