
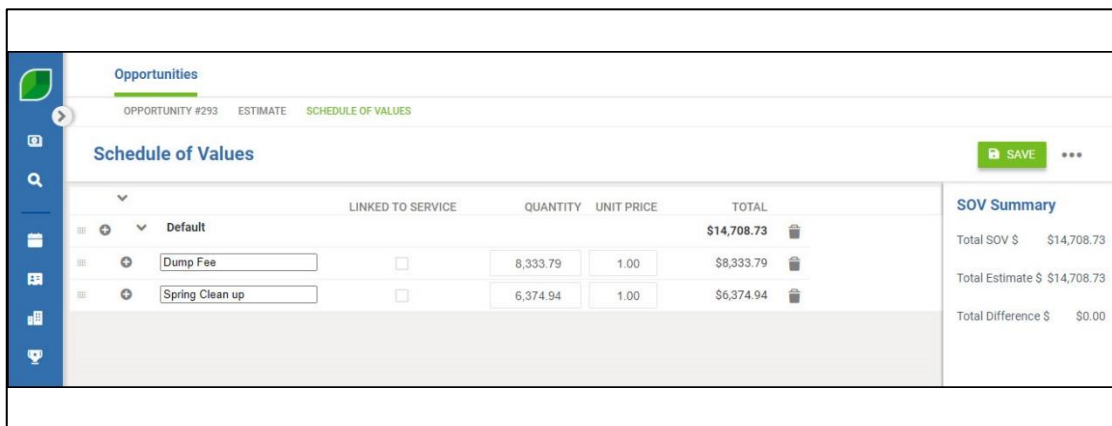


## Fixed Price Open Billing – Specifying Exact Amount to Invoice

Fixed Price Open Billing Opportunities need to have a *Schedule of Values* set up to bill properly. *Schedule of Values* are described fully in the *Aspire User Guide, Estimating* chapter.

Aspire initially creates a *Schedule of Values* that ties payments to each service. Later, when you create the invoice from the *Invoicing Assistant*, Aspire will require you to specify a percentage to bill. If you don't want to invoice a service based on a percentage, then you will have to modify the *Schedule of Values* on the estimate before winning the opportunity by clicking the *Edit Schedule of Values*  icon at the bottom of the estimate.



In the *Invoicing Assistant* when you go to create the invoice for the opportunity, dependent upon how each *Schedule of Values* line was established for the Opportunity, you will either specify the percentage to bill or you will specify the quantity equivalent to the amount you want to bill as shown below.

Invoice Schedule of Values   **New**								
Description	Quantity	Unit Price	Scheduled Value	Amount	Previous Amount \$	Amount This Invoice	This Invoice \$	This Retainage \$
Leaf Clean up			\$112.50	0.00%	\$0.00	0.00 %	\$0.00	\$0.00
Trash	56.25	\$1.00	\$56.25	0.00	\$0.00	56.25	\$56.25	\$0.00
			\$168.75				\$56.25	\$0.00

Annotations in the image:

- A callout bubble pointing to the 'Amount' column for 'Leaf Clean up' says "makes you select a percentage".
- A callout bubble pointing to the 'Amount This Invoice' input field for 'Trash' says "Add the amount to invoice".