



June 12, 2020

Dear Brookwood Community,

Amidst the pandemic, the search team remains committed in their efforts to identify the next Head of School. The search committee and Carney Sandoe and Associates (CS&A) have been working to recruit and evaluate head of school candidates who we believe would be an ideal fit for our community. After careful evaluation we are pleased to announce that three exceptional candidates have emerged.

With appreciation for the varying levels of comfort and health needs of our community, we have designed a safe way to bring these three finalists on campus to meet our community; both remotely and in-person, as detailed in the [COVID Safety Measures](#). Recognizing that the current situation is fluid, we continue to re-evaluate and adjust as needed. The strength of our applicant pool has allowed us to accelerate our timeline providing advantages. Since students are not on campus, we are able to safely bring visitors to Brookwood to meet in-person, as well as preserve our competitive position, ahead of other school searches.

Each finalist has been invited for a two-day visit to get to know our various constituents. We hope you will be able to make time to meet and ask questions of the candidates, whether remotely or in-person. After meeting each candidate we welcome your anonymous feedback in a survey. The search committee will carefully review all comments with a focus on the established selection criteria and provide a final recommendation to the Board of Trustees. The next head of school will begin his/her tenure on July 1, 2021.

Community forums held in-person will be limited to 10 participants, unless guidance around gatherings changes. Candidate names and information will be sent prior to each visit. Concurrently, the search committee will be conducting comprehensive reference and background checks. We respectfully ask that you share any references with a committee member and refrain from contacting them yourself to protect candidate confidentiality.

Please use [this link](#) to sign up for a session; either remotely or in-person.

Candidate A	Candidate B	Candidate C
June 22nd/June 23rd	June 25th/June 26th	July 9th/July 10th

We value your participation and are hopeful that meeting the finalists will generate optimism about the future, it is filled with promise!

With gratitude,

Jenny Perkin P'18, P'20, P'23
Gavin McGrath '97, P'26, P'28, P'31
Search Committee Co-Chairs