



BROOKWOOD  
SCHOOL

# Health & Safety Task Force Update

July 14, 2020



We all play a part in protecting the health and safety of the Brookwood Community.

Our highest priority is to work closely with families in a partnership to keep our community safe.



Our goal is to have all students safely  
on campus as much as possible.

We are preparing for 3 possible models:

- On-campus learning
- A Hybrid of on/off campus learning
- Distance Learning

# Health & Safety Protocols

- Daily Health Screening
- Social Distancing
- Masks
- Hand Hygiene
- Following state guidelines on group gathering limitations
- Enhanced cleaning protocols

# Daily Health Screening

Daily health checks will need to be completed by each family and employee prior to arriving on campus or getting on the bus each day.

Are you currently experiencing:

1. A temperature of 100.0 F or higher
2. A cough
3. Congestion or runny nose
4. Shortness of breath/tightening of chest
5. Excessive fatigue
6. Headaches
7. Sore Throat
8. Nausea, vomiting or diarrhea
9. New loss of taste or smell



# Social Distancing

We are working to create the safest environment for all our students to be on campus. Classrooms and common areas will be designed with social distancing practices in accordance with state guidelines.



# Masks

- Masks/face coverings will be required for all students in grade 1 and up
- Masks are strongly encouraged for children in EC and K
- Masks will be required for all employees
- Masks will be required for ALL students who ride the bus
- Masks must cover both nose and mouth to be effective
- “Mask breaks” will be built into the daily schedule
- Families are required to provide masks/face covering each day; please have an extra available in backpack or locker
- All masks should be labeled with student’s name
- Upon exiting a car and entering the school, you MUST have a mask on if applicable.



# What constitutes a mask?

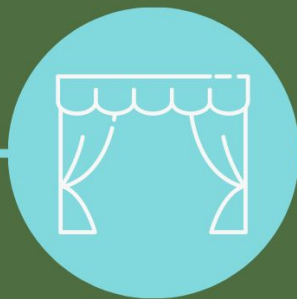
- Fits snugly but comfortably against the side of the face
- Able to be secured with ties or ear loops
- Includes multiple layers of fabric
- Allows for breathing without restriction
- Able to be laundered and machine dried without damage or change to shape
- According to state guidelines, a face shield can not be used as a replacement for a mask



# Hand Washing & Hygiene Policies

- According to the CDC/MDPH proper hand washing is essential in decreasing the spread of COVID-19
- Hand washing will be built into the daily routine
- Students will be required to wash hands:
  - Upon arrival
  - Before and after snack and lunch
  - Before and after recess
  - Any time leaving or re-entering the classroom
  - Before and after removing/putting on a face covering/mask
- Touchless hand sanitizer stations will be located at each entrance of the school
- Hand sanitizer stations will also be strategically placed throughout the school and should be used when hand washing is not available.





# Large School Gatherings

In accordance with state guidelines, no large gatherings will be held on campus at this time. We will continue to reimagine our traditions for the safety of the community.

Weekly School Meetings will very likely be broadcast into classrooms from the School Meeting House.

# Drop off & Pick up

## **Morning Drop off:**

- To signify that you have completed the daily health screening, each vehicle must display a health check confirmation
- To limit co-mingling, students will be dropped off at a preassigned entrance based on grade
- If you arrive late, please use the main entrance doors to sign in.

## **Afternoon Pick up:**

- Students will remain in their classroom until called for pick up  
\*Please be aware this will cause pick up to be slightly delayed, but will help eliminate large group gatherings and co-mingling of students

## **Early Dismissal:**

- Stay tuned for new procedure for early dismissal

# Visitor Policy

Due to the amount of students and staff we will have on campus daily, only essential visitors will be allowed inside the building during the school day. This is for the safety of our community and for effective contact tracing, if needed.

- New procedures and policies will be put into place for early dismissal, dropping off materials/belongings for students and parent/teaching meetings



# Isolation Room

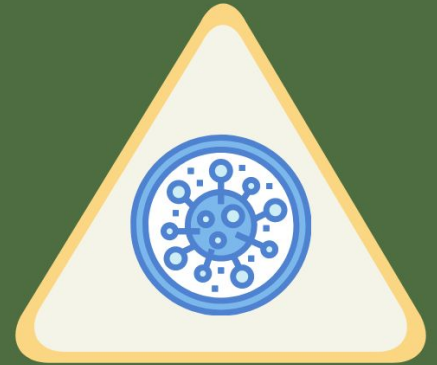
- In accordance with the CDC and MDPH, we will have a designated room for any student with suspected symptoms of COVID-19.
- This will be a separate space from the Nurse's office that a student can comfortably wait to be picked up from school.
- This room will be located directly next to the Nurse's office
- If a student is sent home from the isolation room- all siblings will need to be dismissed as well.

Symptoms that would require isolation:

- Runny Nose
- Cough
- Fever of 100.0F or higher
- Headache
- Sore throat
- Nausea/Vomiting/Diarrhea
- Excessive fatigue or body aches

# Confirmed Case of COVID-19

- Any Student, Staff or family member that is found to have a positive COVID-19 test must notify the School's Health Office immediately.
- Immediately notify Manchester Department of Public health for guidance on closure and assist with contact tracing
- Short-term full school closure, likely 24-48H for deep cleaning/disinfecting
- Contact tracing conducted
- A "contact" is any individual who was within 6ft of the infected person for more than 15 minutes
- Anyone deemed to be a "contact" must quarantine for a full 14 days.



# Day-to-Day Health & Safety Measures

- Regular disinfecting/sanitizing; hand washing and using hand sanitizing routinely
- Barriers installed where appropriate (e.g. Front Office)
- We will keep abreast of new products and/or strategies to maintain a safe learning environment
- Any shared material will be sanitized/disinfected after use (this is especially true of our computers/iPads/Chromebooks using UV Light wands)
- There will be more hand sanitizing stations on campus, including entry points
- Foot traffic patterns to be considered to maintain distancing
- Rooms will be arranged to allow for latest health and safety guidelines to be followed
- All classroom ventilation systems will be active throughout the day

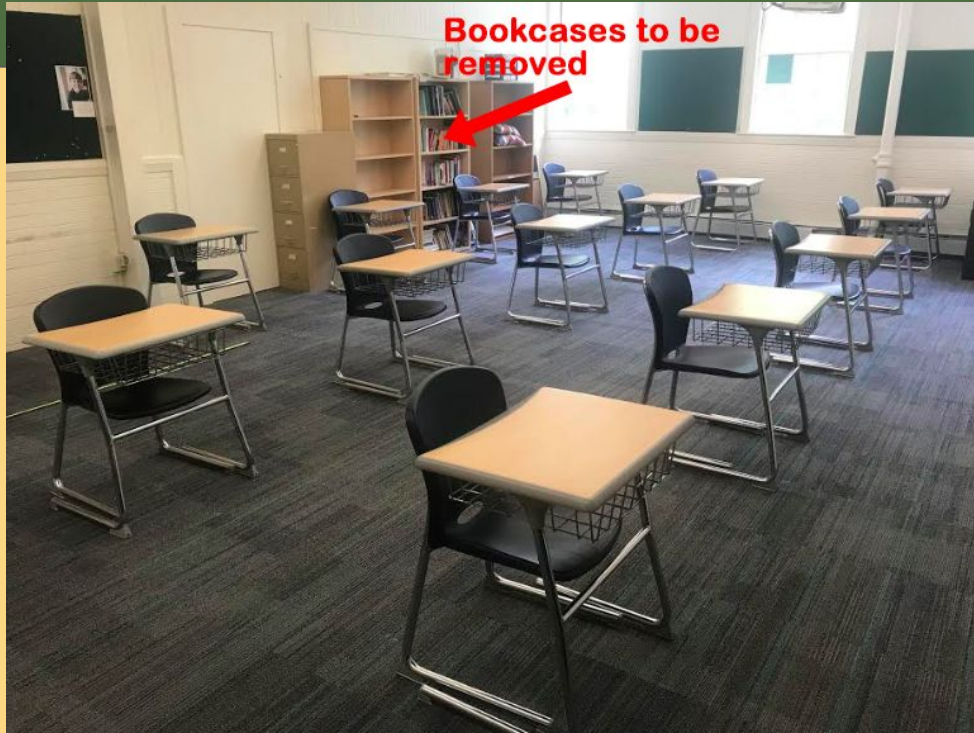
# Lunch & Snacks

- Students will have lunch delivered to their classrooms
- Currently being evaluated are 2 or 3 lunch options, including a hot lunch option each day
- Students will likely sign up for their lunch choices in advance
- Parents should provide peanut/nut-free snacks for their children each day. (Snacks should not require refrigeration and will be kept in student bags or lockers.)
- Parents should pack a reusable water bottles each day (please label all belonging)





# What an US classroom might look like this fall....



With desks 6' apart  
MIDPOINT to  
MIDPOINT, we can  
place 17 desks in  
Room 4.

# What a 4th grade classroom might look like...



With desks 6' apart  
MIDPOINT to  
MIDPOINT, we can get  
20 desks with a 5' wide  
exit along the back of  
the room.

If we take out the  
couch and the teacher  
desk:

With desks 6' apart  
EDGE to EDGE, we can  
get 15 or 16 desks into  
the room.

# Things we are thinking about

- Teachers visit students as much as possible; students are grouped in cohorts and travel as little as possible.
- Lunch delivered to students in classrooms.



We all play a part in  
protecting the health and  
safety of the  
Brookwood Community.