



Event Guide

This event guide will give you important information, instructions, best practices, an overview of features and how to make the most of your experience within the virtual environment.



SYSTEM REQUIREMENTS

Minimum System Requirements

1024 x 768 screen resolution minimum

1.4 Mbps internet connection minimum

- Allow Flash
- Disable Pop Up Blockers
- Disconnect from a VPN (if possible)

Operating System	Processor	RAM	Internet Browser	Hardware	Media Playback	Internet Connection
Windows 10 Windows 8.1 + Pro Windows 7 Android 4.4+ Apple Max OS X 10.9+ Apple IOS 8.4+	1GHz	1GB	Internet Explorer 8+ All recent versions of Google Chrome Safari 5.0+ Firefox 3.6+ iPhone/iPad - Safari/iOs 5.1+ Android Phone/Tablet - OS 2.3 or higher, Chrome, Native Browser 2.3+ Windows Tablet - IE 10+	Audio: Sound Card with Speakers Video: Screen with 1024x768+ resolution support	HTML5 Streaming enabled browser Apple iOS http streaming enabled browser Android http streaming enabled browser	Dedicated high speed connection of 900kbps+

SYSTEM REQUIREMENTS

DEVICES

Laptop, computer (Mac or PC) or tablets (Android or IOS) are supported.

INTERNET BROWSER

This is a virtual, browser based experience. If you're using an older, or unsupported Operating System, Internet Browser, or version of Flash, you may experience decreased performance. **We recommend Chrome or Firefox as the most stable and consistent browsers for accessing the virtual environment.**

FIREWALL

An automatic system test is available that will check connectivity of the domains listed in the detailed System Technical Requirements (below).

System Test

<https://acte.6connex.com/event/careertechvision/system-check>

Please note: This system check covers standard platform functionality. It does not cover requirements for any 3rd party services that may be integrated into the experience. Verify the domains listed below in the Technical Requirements are not blocked by your personal or corporate network.



SYSTEM REQUIREMENTS

BANDWIDTH

Sufficient bandwidth at each office location is necessary. Estimate total bandwidth required by multiplying the numbers of computers connecting to an event by the above bit rate estimate.

If network bandwidth is a concern, we recommend accessing the environment in groups, thereby reducing the total number of individual streams to an office.

INTERNET CONNECTIVITY

A strong, wired broadband connection with a speed of at least 1.4 Mbps. You may view the virtual experience on a slower connection, however, some users may experience load times that are longer than normal with larger content items, such as High Definition video streams. We recommend:

- A strong Wi-Fi connection or hardwired internet connection is recommended
- Disconnect from VPN or corporate networks (if possible).
- Close any unnecessary applications.
- Refrain from browsing the internet, streaming media and/or downloading large files during this time.

WORK FROM HOME EMPLOYEES

Connect to the internet using a network cable rather than using a wireless network. If a corporate VPN is used, confirm that the above network traffic is not directed over the VPN. If it is, have users turn off the VPN while attending the event.



SYSTEM REQUIREMENTS

DISPLAY / RESOLUTION SIZE

The recommended resolution for your display is at least a 1024x768 or higher resolution. The virtual experience will adjust itself to your screen size. However, this is the recommended setting for optimal display viewing.

- If you are using a PC or Mac please ensure that your browser zoom level is set to 100% as the presentation is best viewed at that setting. In most browsers you can use Ctrl + 0 to reset your zoom level. This option can be also be found in the tools or view menu.

AUDIO

Audio is streaming over your device, be sure your speakers/headphones work and are turned up to an appropriate volume.

What can I do if I am having trouble hearing audio?

- If you have internal speakers, make sure they aren't muted.
- If you have external speakers, make sure they are powered on and aren't muted.
- Make sure you did not lose Internet connectivity.
- Make sure your system has passed the system test located under "Test my system now".
- If your system is using Adobe Flash Player and you receive a "connection failed" message it's most likely due to a proxy server blocking Flash streaming. Please contact your local IT admin.
- If you are using a mobile device, such as an iPhone, make sure you have enough bandwidth. We advise using dedicated wi-fi or 4G.
- If you are using an Android device, Apple iPad or iPhone you will need to click on the media play button to begin the presentation. Android and Apple iOS devices do not permit streams to begin automatically.

Profile

The screenshot displays the Salesforce Virtual Partner Campus interface. At the top, there's a navigation bar with the Salesforce logo, 'Virtual Partner Campus', a search bar, and user information. A red box labeled '1' highlights the gear icon in the top right corner. Below this, another red box labeled '2' highlights the 'Edit Registration Info' option in the user menu. The main content area features a 'Welcome Partners' banner, an 'Industry Zone' section, and a 'PLAN YOUR DAY' board. A large red box labeled '3' encompasses the 'Registration' form, which includes fields for email, name, company, phone, and country. At the bottom of the form, a red box labeled '4' highlights the 'Submit' button. The footer contains the ACTE logo and copyright information.

salesforce Virtual Partner Campus

Search this site

Now Attending: 1
This Location: 1

Now Attending: 1
This Location: 1

Welcome Partners

Industry Zone

PLAN YOUR DAY

- Attend a Keynote
- Join a Breakout
- Network with Peers
- Become an Industry Expert
- Reach for Success

Lobby Partner Success Zone Industry Zone

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Registration

Please complete your registration below. All fields marked with an * are mandatory.

sydney.eggleston@6connex.com

Sydney Eggleston

6Connex Sr. PM

Phone *
2535555555

Country *
US

Profile Image

If you wish, you may upload an image from your computer that will accompany your profile and user listings within the system (.jpg or .png format, maximum file size 1MB).

Choose a File

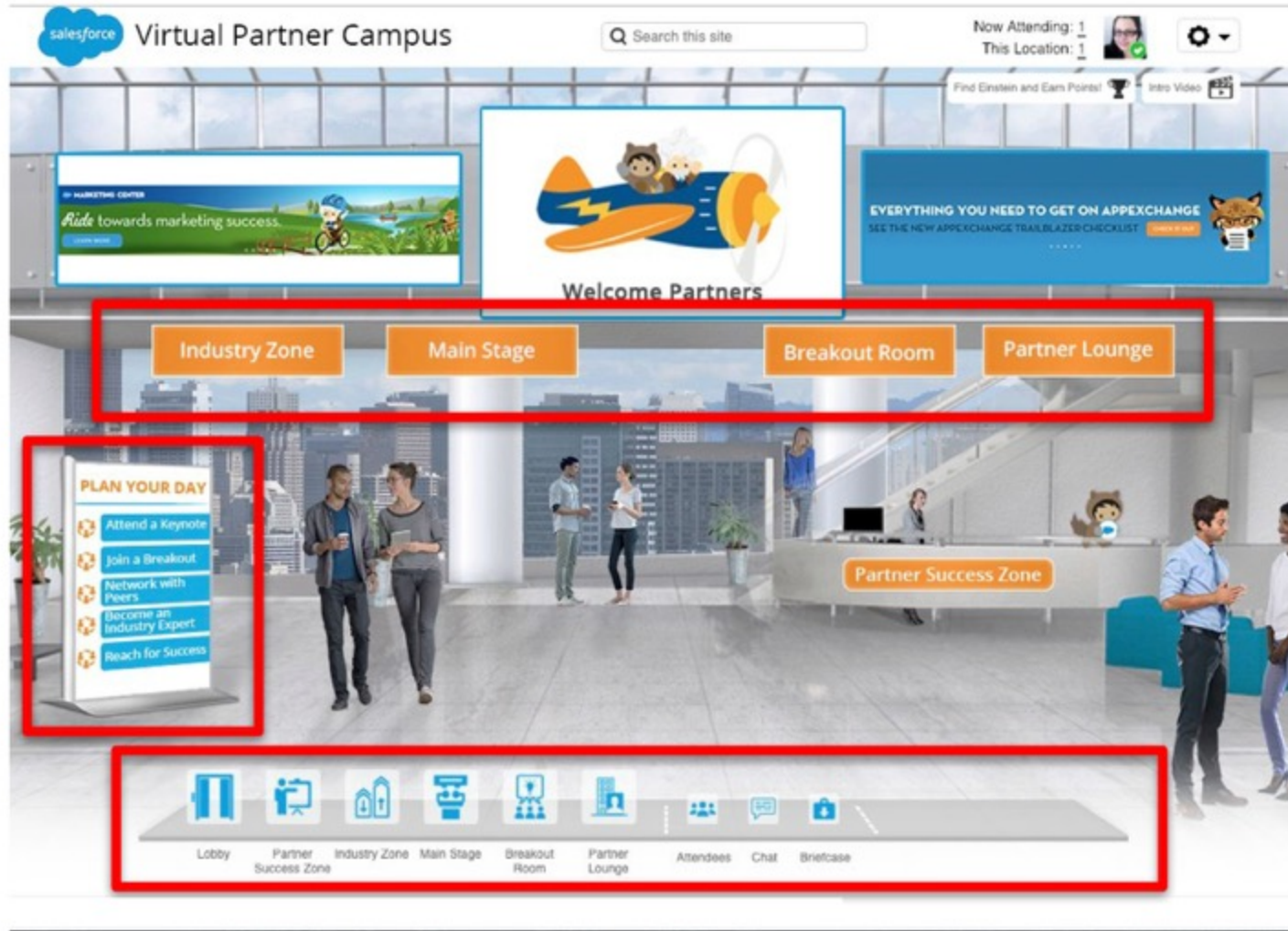
Submit Clear Form

Your profile is populated based on the information you provided during registration. ***Not all environments have the profile feature enabled.***

If this feature is active, you can update your profile by performing the following steps:

1. Click the gear icon in the upper right corner
2. Click on "edit registration info"
3. On the screen that appears, update any/all of your registration information
4. Click "Submit" at the bottom of the page to save your changes

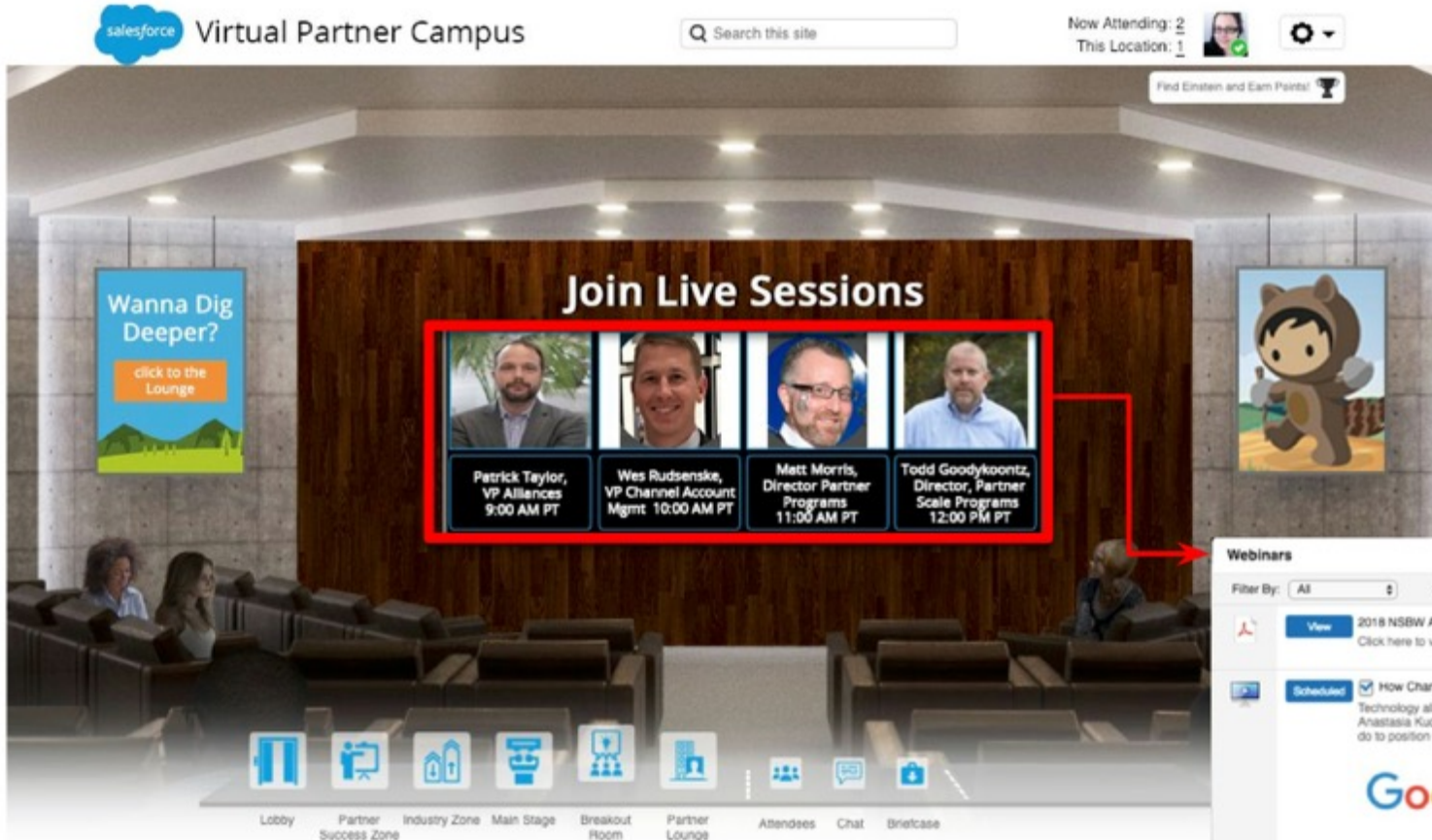
Lobby



Upon logging into the virtual environment, you will be placed in the event lobby.

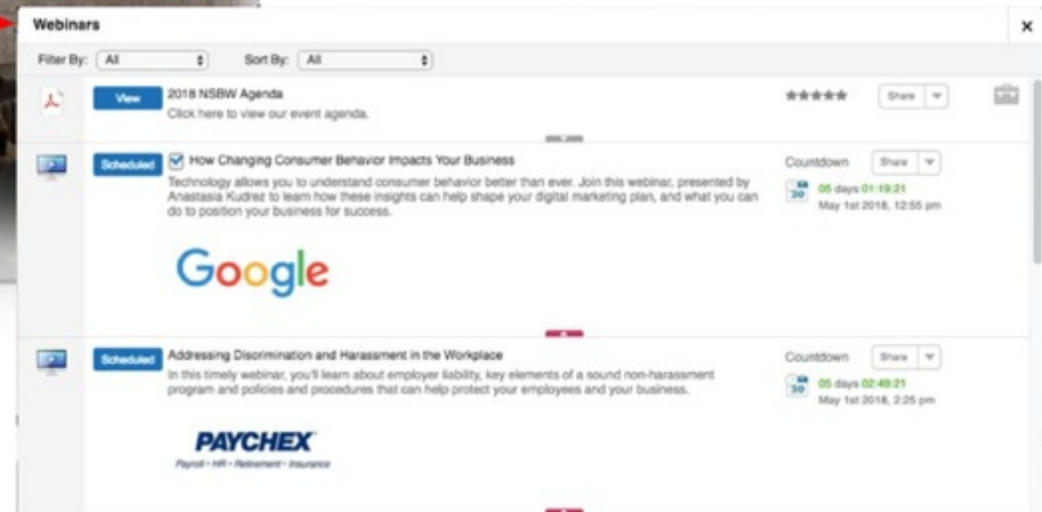
Use the navigation bar, doorway signs, and navigation tiles to move from room to room with the virtual environment.

Auditorium



The Auditorium is where the “main stage” presentations and live webinars will be located. On-demand (recorded) content will be accessible from this area as well.

- Click directly on the content screen to display the content window



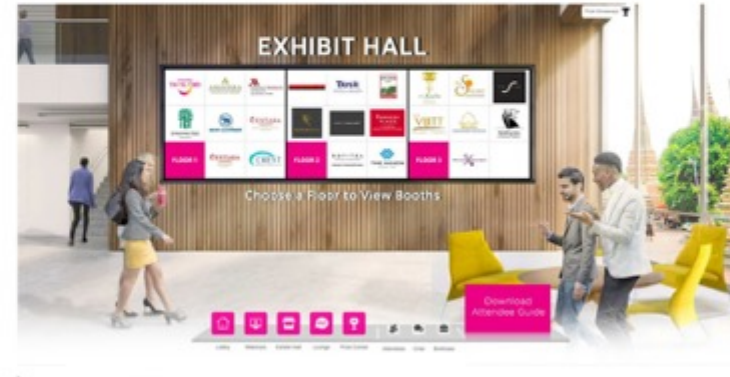
NOTE – Images displayed are for example only and may not apply to the specific event you are participating in. Rooms, interactivity, options, chat features, etc. vary by environment.

Auditorium

The screenshot shows a 'Webinars' window with a close button (X) in the top right corner. Below the title bar, there are 'Filter By: All' and 'Sort By: All' dropdown menus. The main content area lists three webinar items. The first item is '2018 NSW Agenda' with a 'View' button and a star rating. The second item is 'How Changing Consumer Behavior Impacts Your Business', marked as 'Scheduled' (callout 1), with a 'Countdown' timer showing '05 days 01:19:21' (callout 2) and a 'Share' button (callout 3). The third item is 'Addressing Discrimination and Harassment in the Workplace', also marked as 'Scheduled', with a 'Countdown' timer showing '05 days 02:49:21' and a 'Share' button. A briefcase icon (callout 4) is located in the top right of the main content area. The interface includes logos for Google and PAYCHEX.

1. Prior to content being accessible - the button will show as "Scheduled." The button will change to say "Launch" or "Play" when the content is available, click the Launch/Play button to access the webinar content.
2. A countdown timer is displayed until 5 minutes before the designated event start time.
3. Share a content item via the "Share" button.
4. Click the briefcase icon to save the item to your briefcase to access/view later.

Exhibit Hall / Directory



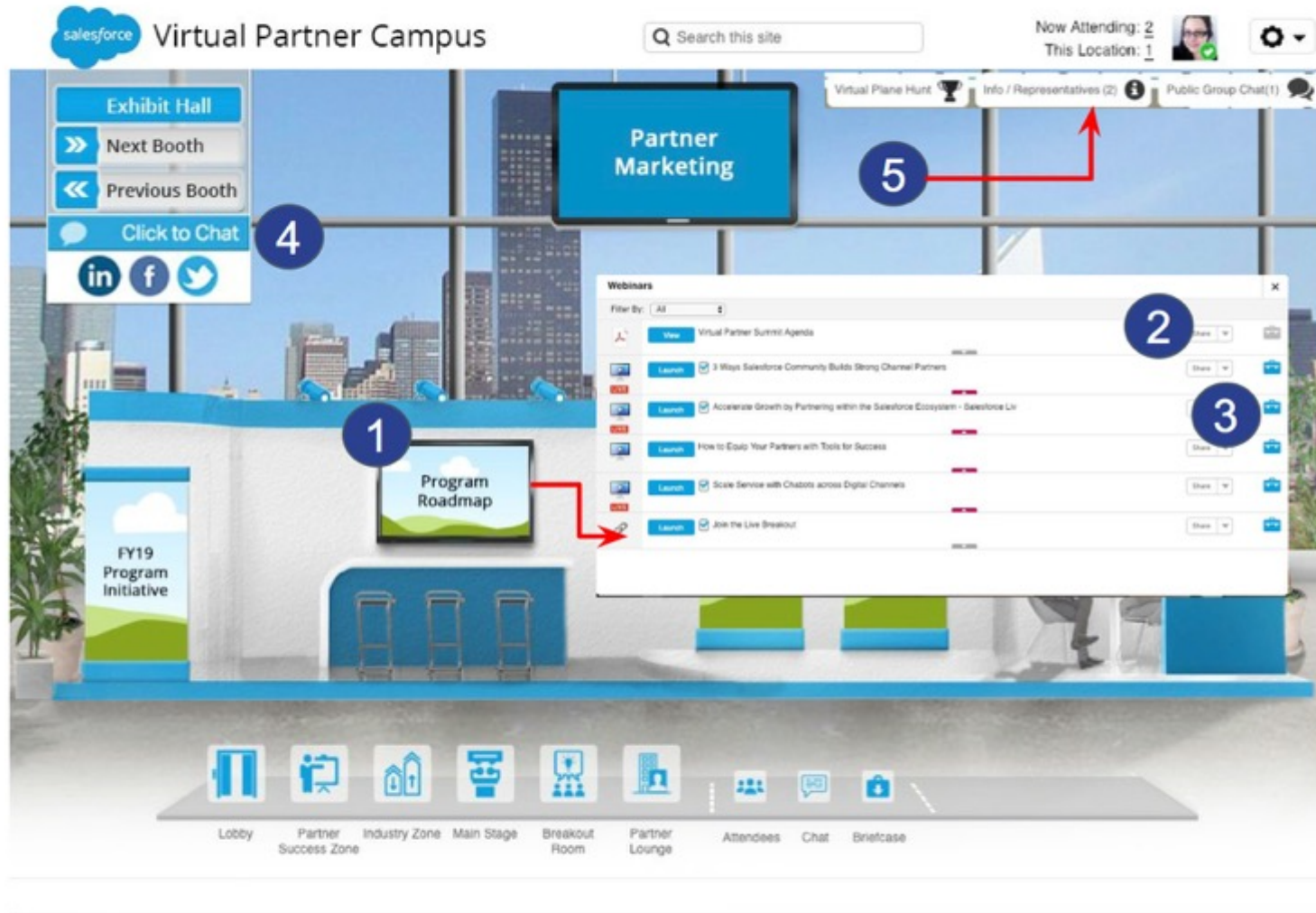
The Exhibit Hall (Directory) displays the Booths available by show sponsors or vendors.

TO ACCESS A BOOTH: click on the Exhibit Hall icon from the navigation bar, this will display all the available booths, then click directly on the booth you want to enter.



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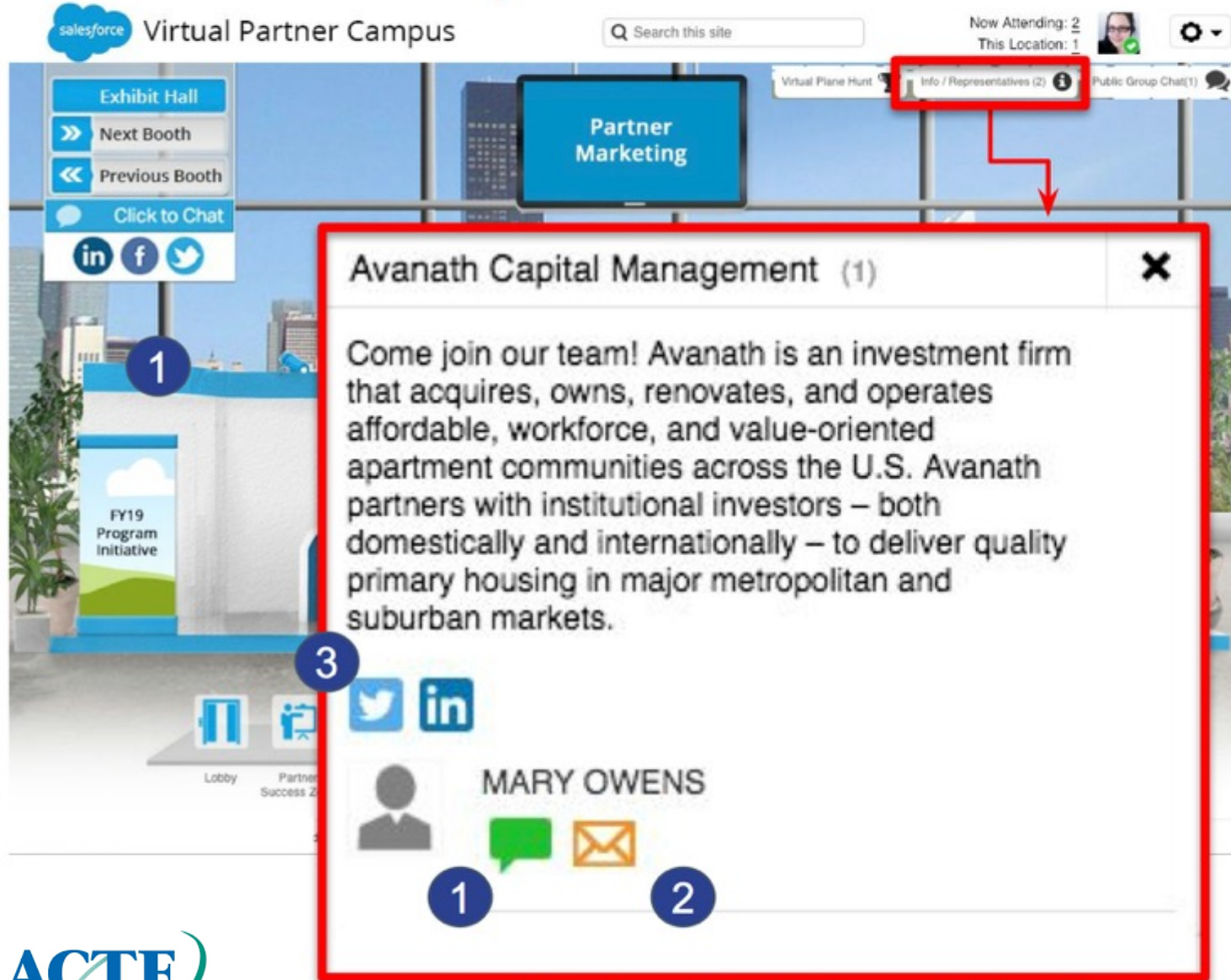
Booths



Each booth provides access to resources and representatives specific to a show sponsor.

1. Click on the content screens within the Tote Bag to access PDF's videos and links and other assets.
2. Share content via social media
3. Add to your "Briefcase" for later viewing
4. Join/View the Public Chat
5. Chat with the Booth Rep

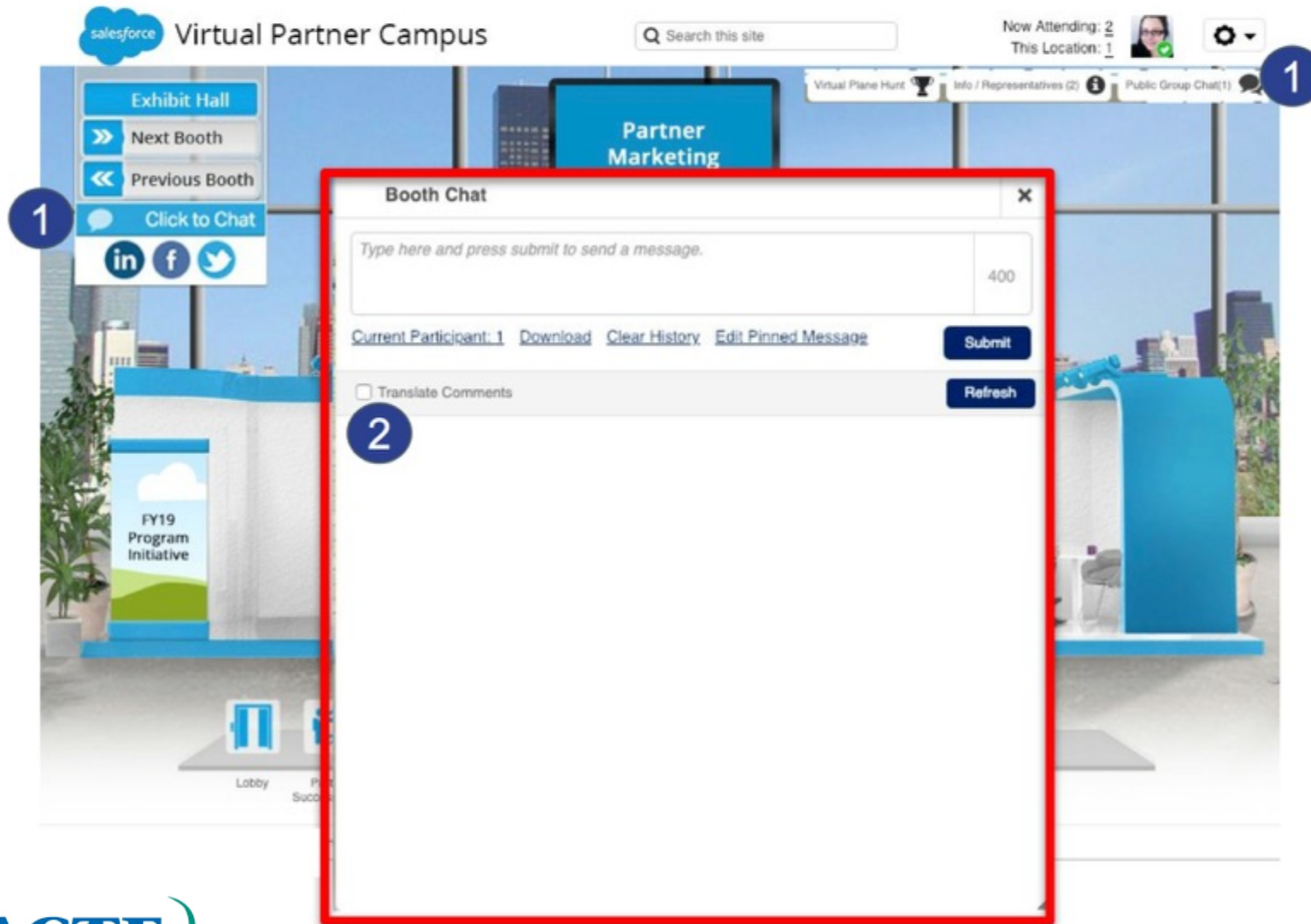
Booth Reps



Click the Info/Rep icon to view the Rep information:

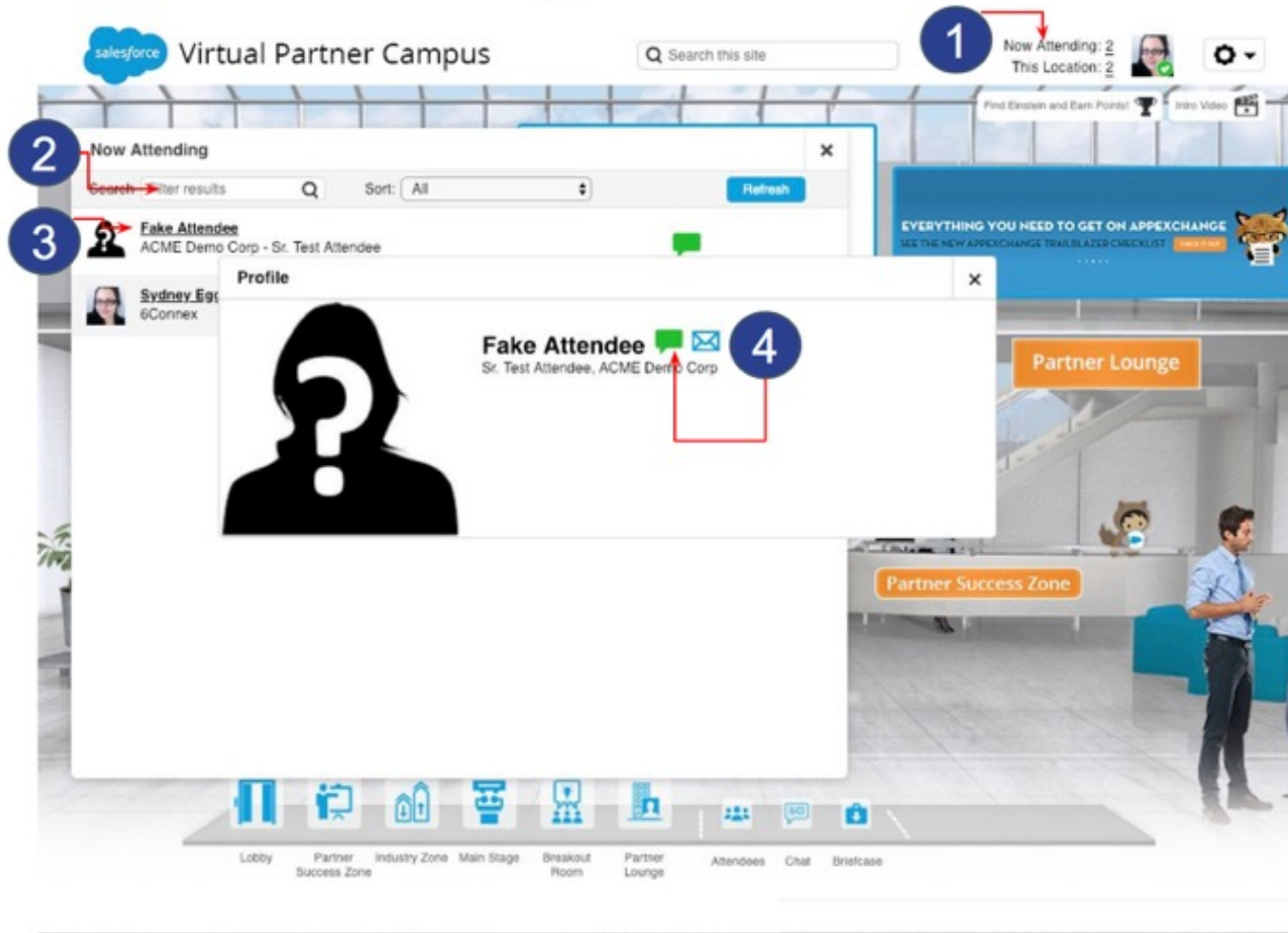
1. The chat bubble next to the rep name is green it indicate they are online and gray to indicate they are offline. Click the green chat bubble to initiate a 1 to 1 chat.
2. Click the envelope icon to send an email to the rep.
3. Click the social media icons to view their related social media profiles.

Booths - Public Chat



1. If Public Chat is enabled it will auto-launch when you enter the Booth or you can activate it by clicking the chat icon(s) within the Booth.
2. If you need to translate comments into different languages, click the translate comments box to select your preferred language.

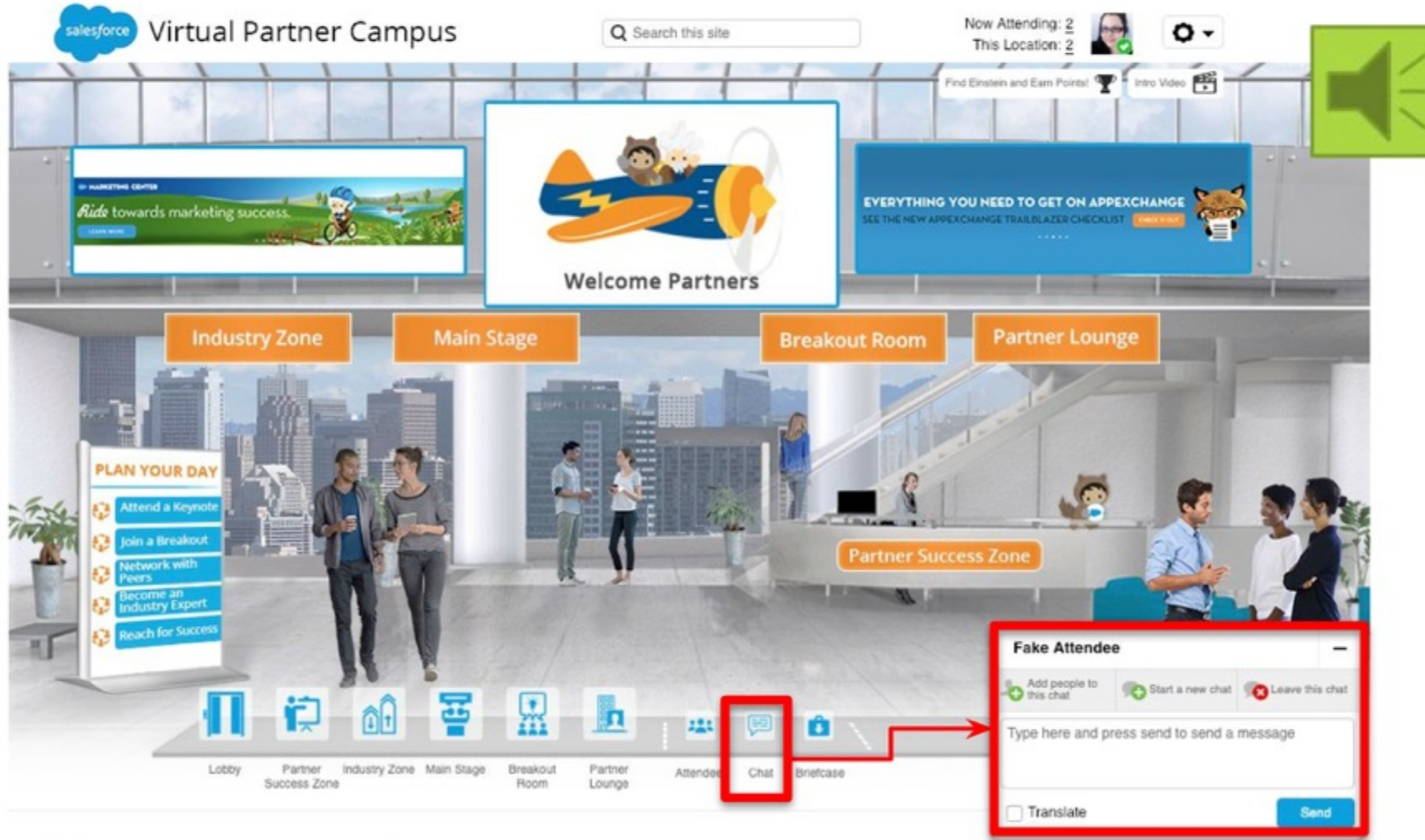
Interacting with Others



Within the environment there are a number of ways to interact with others:

1. You can view who is attending by clicking on “Now Attending” or “This Location” in the upper right corner of your screen.
2. You can use the “Search” function to search for attendees.
3. Click on the user’s name to display options
4. Click the green chat bubble to initiate a private, one to one chat or the envelope icon to email the user directly

Private Chats

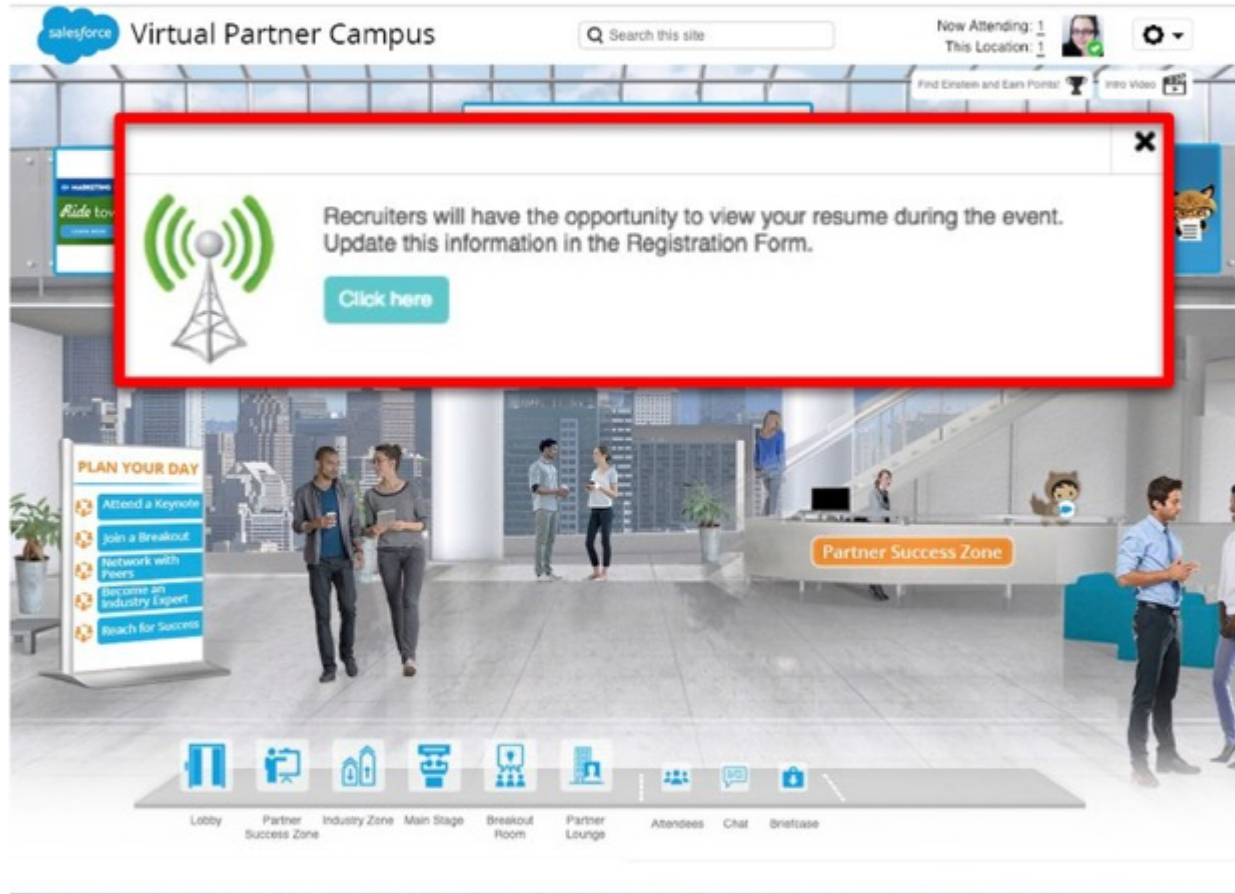


When a user initiates a one to one chat with you, an audible chime will sound three times.

Click on the chat icon on the navigation bar to:

- start a chat
- view/respond to an active chat

Broadcast Messages



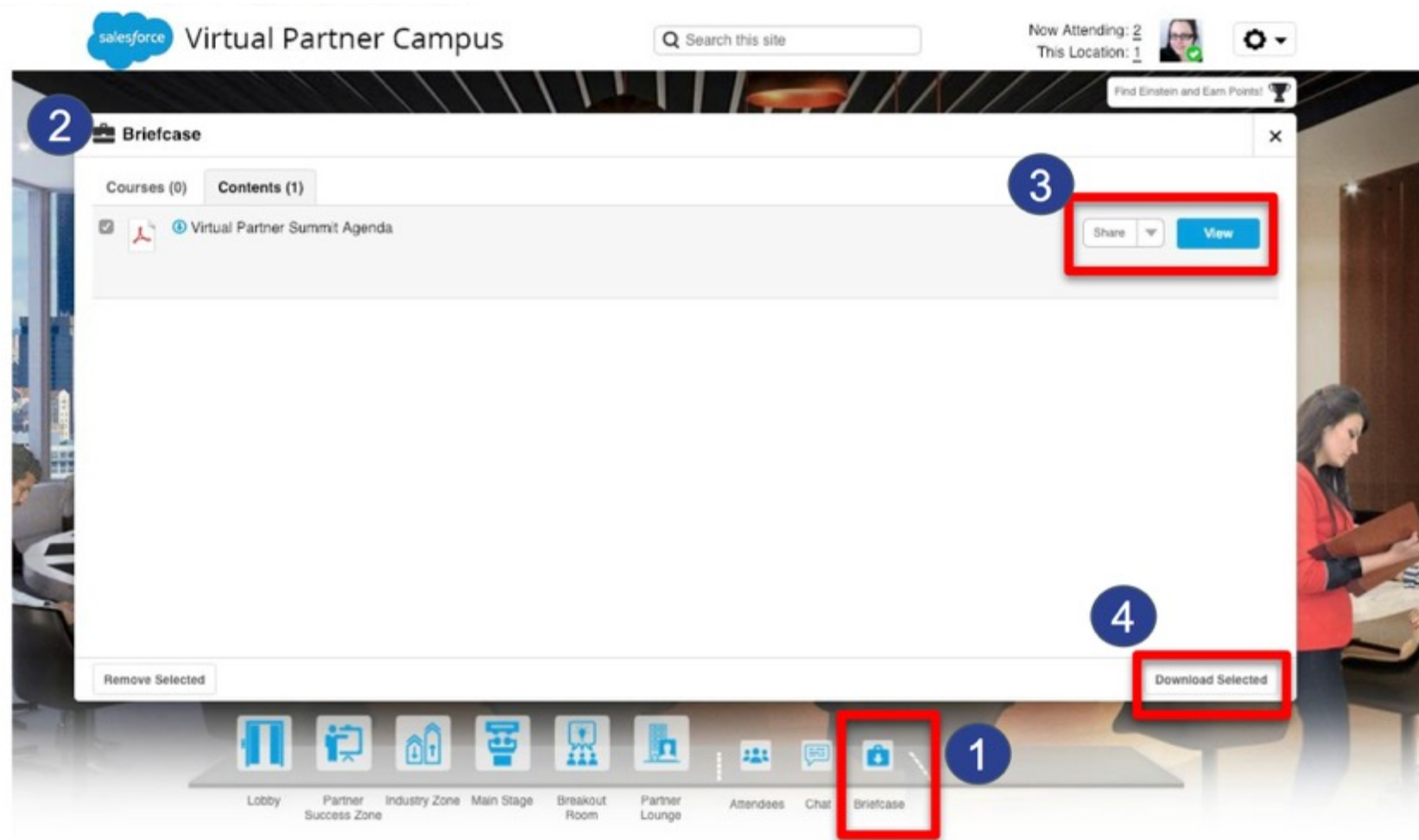
Broadcast Messages will appear as a pop up message within the virtual environment.

Click directly on the button within the pop up to access content or go directly to the location noted in the message.



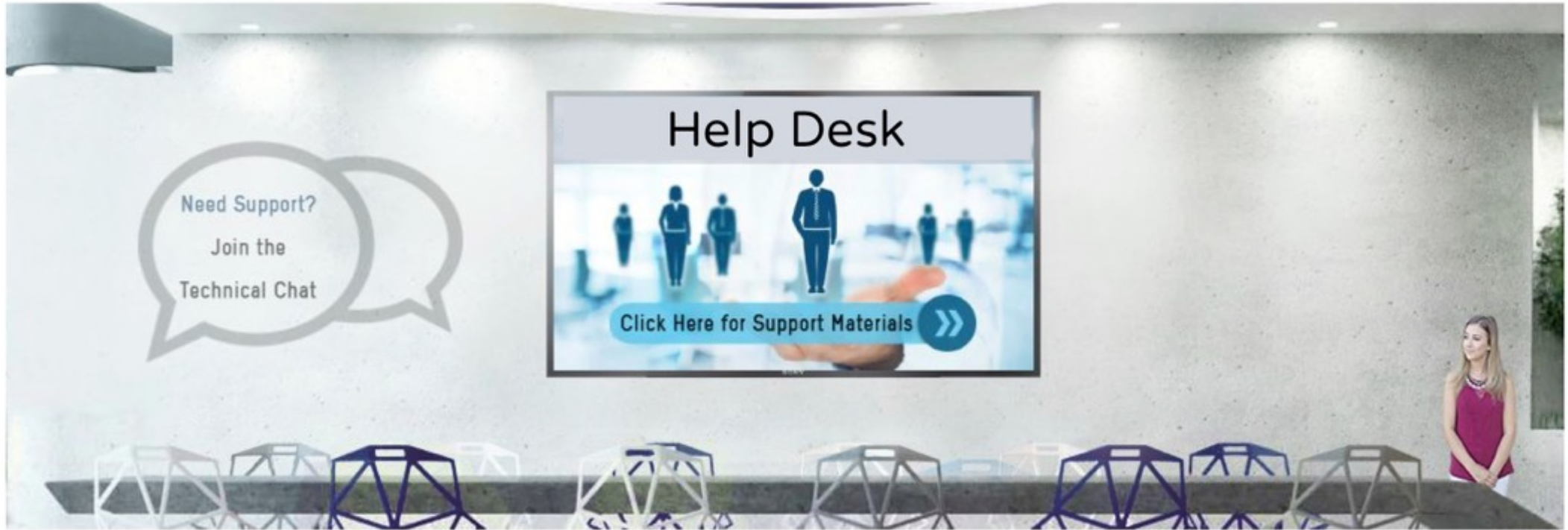
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Xello TOTE BAG



1. Click the Tote Bag icon to open the Tote Bag
2. Here you will find all the documents that were pre-loaded for you or that you saved during the event.
3. You can view, share, or download these content items.
4. Download content items by clicking the box next to the item and clicking the "download selected" button. **NOTE – links cannot be exported in the download.**

Help Desk



Have a question or need help finding something? Stop by the Help Desk to connect with show personnel!



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FAQs

Can I test my computer or device in advance?

Yes, on the login page click the "System Check" button to ensure your computer and connection are ready to view the experience and all its live presentations. You can run a test here:

Can I attend the show from my tablet or phone?

Yes, attendees can experience the full show from a tablet or smart-phone/device.

What if I have problems accessing the show?

If you are experiencing any technical difficulties, please contact our support desk by sending an email to support@6connex.com.

What if I have technical problems or questions about the environment?

In the environment, you can always head over to the Help Desk to see if a representative is available, or if a public group chat is open. Alternatively, or if you are not in the environment, you can send an email to our support desk at support@6connex.com.

What if I miss the live event?

No problem! You will be able to come back to the virtual environment and watch the videos and audio presentations after the event. However, to be able to interact with your peers and sponsors, we recommend attending the live event.

