

EMAIL ENCRYPTION



User Guide

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Email Encryption Plug-in for Outlook install link:

https://help.proofpoint.com/Proofpoint Essentials/Email Security/Administrator Topics/Email Encryption/Proofpoint E ssentials Email Encryption Plug-in for Outlook

To send an encrypted message using the ProofPoint Outlook plugin:

B 9	୯ ↑ ↓ 🕼	. ⇒				Untitled - M	lessage (HTML)				
File M	lessage Insert	Options	Format Text Review	Help C	onnectWise Mana	age PROOFPOINT ENG	RYPTION Q Te	ell me wha	t you want to	o do	
Send Securely ncryption	Paste S Format Clipboard	Painter B	$ = A^{A} A^{V} = V $ $ I = A^{A} A^{V} = A^{A} A^{V} $		Address Check Book Names Names	Attach File v Include	 Pollow Up × High Importance ↓ Low Importance Tags 	Dictate Voice	Sensitivity Sensitivity) Insights	View Templates My Templates
	То	1									
Send	Cc										
	Bcc										
	Subject										

The Sender will receive a confirmation from the ProofPoint Encryption Service:

Message Encryption: Outlook encryption plug-in test	
Proofpoint Essentials <do-not-reply@proofpointessentials.< th=""><td>com></td></do-not-reply@proofpointessentials.<>	com>
If there are problems with how this message is displayed, click here to view it in a web bro	DP Solution
	Problem Solved.
	Manager Frankesk
	message Encrypted:
	Outlook encryption plug-in test
	Your message has been directed to the
	Email Encryption service for encryption.

The recipient will then receive the below message from ProofPoint stating that they have received an encrypted message:



The Recipient will need to click on "View Encrypted Email"

They will be taken to the ProofPoint encrypted inbox:

	Email Address
proofpoint?	1
First time here? You will be asked to register.	
Already registered? You will be asked to log in.	CONTINUE

The user can log in with their current ProofPoint credentials or they can create an account if they do not have an account (This is a one-time account creation process).

To Manually encrypt a message:

Include [encrypt] including the brackets in the message subject title.