



Windows 10 Keyboard Shortcuts

KEYBOARD SHORTCUT	ACTION
Windows key	Open or close Start Menu.
Windows key + A	Open Action center.
Windows key + C	Open Cortana in listening mode.
Windows key + D	Display and hide the desktop.
Windows key + E	Open File Explorer.
Windows key + I	Open Settings.
Windows key + K	Open the Connect quick action.
Windows key + L	Lock your PC or switch accounts.
Windows key + M	Minimize all windows.
Windows key + P	Extending/Duplicating Screens
Windows key + R	Open Run dialog box.
Windows key + S	Open Search.
Windows key + U	Open Ease of Access Center.
Windows key + Left arrow key	Snap app windows left.
Windows key + Right arrow key	Snap app windows right.
Windows key + Up arrow key	Maximize app windows.
Windows key + Down arrow key	Minimize app windows.
Windows key + Enter	Open Narrator.
Windows key + Home	Minimize all but the active desktop window (restores all windows on 2nd stroke).
Windows key + PrtScn	Capture a screenshot and save in Screenshots folder.
Windows key + Shift + Up arrow	Stretch the desktop window to the top and bottom of the screen.
Windows key + Tab	Open Task view.
Windows key + "+" key	Zoom in using the magnifier.
Windows key + "-" key	Zoom out using the magnifier.
Ctrl + Shift + Esc	Open Task Manager.
Alt + Tab	Switch between open apps.
Alt + Left arrow key	Go back.
Alt + Right arrow key	Go forward.
Ctrl + Alt + Tab	View open apps
Ctrl + C	Copy selected items to clipboard.
Ctrl + X	Cut selected items.
Ctrl + V	Paste content from clipboard.
Ctrl + A	Select all content.
Ctrl + Z	Undo an action.
Ctrl + Y	Redo an action.
Ctrl + D	Delete the selected item and move to Recycle Bin.
Ctrl + Esc	Open the Start Menu.
Ctrl + Shift	Switch the keyboard layout.
Ctrl + Shift + Esc	Open Task Manager.
Ctrl + F4	Close the active window.

NEED HELP? NO PROBLEM!

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