

## Jaspersoft Ad Hoc Reporting with CLARITY PPM

### COURSE DESCRIPTION

*Jaspersoft Ad Hoc Reporting with CLARITY PPM* is intended for functional users who want to take maximum advantage of the adhoc reporting capabilities of CLARITY PPM.

AUDIENCE – Any CLARITY PPM user

COURSE TYPE – Onsite / Online

PREREQUISITES – None

DURATION – Half Day or Full Day Classes Available

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### COURSE OUTLINE

#### Overview

- What is Jaspersoft
- Jaspersoft Security and Data Warehouse
- Jaspersoft Domains

#### Accessing Advanced Reporting

- Advanced Reporting Navigation

#### Running a Report

- Accessing and Running an Out of the Box (OOTB) Report

#### Reports and Jobs Menu

- Difference in running report from Reports and Jobs menu
- Advantages / disadvantages between both options

#### Running an Ad Hoc Report

- Accessing and Running an Ad Hoc Report

#### Saving and Accessing a Saved Ad Hoc View/Report

- Saving an Ad Hoc View/Report
- Accessing a saved View/Report

#### Creating a Cross Tab View

- Creating a Cross Tabbed Report

#### Creating a Chart

#### Creating a Dashboard

- Creating a Dashboard Report

#### Scheduling a Report

- Creating a Schedule
- Setting the Report Parameters
- Defining the Output Format
- Sending Report Notification