

# Swiss Professional Degree

**PLEASE SELECT YOUR INTAKE** August \_\_\_\_\_ (Year) January \_\_\_\_\_ (Year)**PERSONAL INFORMATION** Mr       Ms

Family Name \_\_\_\_\_

First Name \_\_\_\_\_

Citizenship(s) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Marital Status \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

State \_\_\_\_\_ Country \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Email \_\_\_\_\_

**If you live or have lived in Switzerland please specify what permit you have/had  
(please include a copy)** B- Permit     C- Permit     L- Permit    of which Canton \_\_\_\_\_

At which Swiss Embassy will you apply for your student visa?

Country \_\_\_\_\_ City \_\_\_\_\_

**FAMILY INFORMATION****Father:** Last Name \_\_\_\_\_ First Name \_\_\_\_\_**Mother:** Maiden Name \_\_\_\_\_ First Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Mobile Phone \_\_\_\_\_

Email \_\_\_\_\_

**EDUCATIONAL QUALIFICATIONS****High School** \_\_\_\_\_

Type of program \_\_\_\_\_

City \_\_\_\_\_

Country \_\_\_\_\_

From (date) \_\_\_\_\_

until (date) \_\_\_\_\_

**Other School** \_\_\_\_\_

Degree \_\_\_\_\_

City \_\_\_\_\_

Country \_\_\_\_\_

From (date) \_\_\_\_\_

until (date) \_\_\_\_\_

**PROFESSIONAL EXPERIENCE****Company/Hotel** \_\_\_\_\_

Position held \_\_\_\_\_

From (date) \_\_\_\_\_

until (date) \_\_\_\_\_

**Company/Hotel** \_\_\_\_\_

Position held \_\_\_\_\_

From (date) \_\_\_\_\_

until (date) \_\_\_\_\_

**Company/Hotel** \_\_\_\_\_

Position held \_\_\_\_\_

From (date) \_\_\_\_\_

until (date) \_\_\_\_\_

**Total months hospitality work experience** \_\_\_\_\_

**LANGUAGE QUALIFICATIONS****Mother tongue** \_\_\_\_\_**English level (if not mother tongue)**

- IELTS score \_\_\_\_\_
- TOEFL score \_\_\_\_\_
- Cambridge First Certificate \_\_\_\_\_
- Minimum of 3 years English as a main language of study at school

**Other languages (please state the level/certificate attained)**

- Language \_\_\_\_\_ Level/certificate \_\_\_\_\_
- Language \_\_\_\_\_ Level/certificate \_\_\_\_\_
- Language \_\_\_\_\_ Level/certificate \_\_\_\_\_

**APPLICATION FEE**

On receipt of your application, EHL SSTH will then issue an application invoice for the sum of CHF 300. You may pay the application fee via bank transfer – see EHL SSTH bank details on the next page.

I hereby declare that all information given on this form is exact and complete.

Signature Student \_\_\_\_\_ Signature Sponsor \_\_\_\_\_

- I am also interested in completing the Bachelor of Science in International Hospitality Management following the Swiss Professional Degree

**Please include the following:**

- Signed application form
- All documents listed on the applications checklist for your program (see next page)

**APPLICATION CHECKLIST****WHAT YOU NEED****Application Form****Application Fee paid****Passport Copy****Passport Photo****CV or Resume****School Transcripts****Work Certificates****Language Certificate**

(See requirements for details)

**Letters of Reference****Motivation Letter****OTHER INFORMATION**

Signed and dated

CHF 300.-

For non-Swiss citizens living in Switzerland, please include your residency permit

One recent color passport photo

Including a detailed record of academic and professional background

Showing all grades received and explanation of grading system in English, copy of final Diploma or Degree or IB Diploma copy

Applicants must provide work certificates, if worked in the hospitality industry. The work experience may also consist of various jobs and/or internships.

1. TOEFL
2. TOEIC
3. IELTS
4. Cambridge First Certificate
5. English as a main medium of learning during the last three years of your high school studies.

From a teacher or former employer

Answering the following questions:

1. What attracts you to the hospitality industry?
2. What attributes do you think you have, that will allow you to be successful in the hospitality industry?
3. Why have you chosen EHL SSTH and Switzerland to study in?
4. How do you think EHL SSTH can help you achieve your objectives?

**➤ Applications sent to:****admissions@ssth.ch****➤ Application fees paid to:****EHL SSTH Swiss School of Tourism and Hospitality,  
Hauptstrasse 12, 7062 Passugg Switzerland****➤ Bank Details:****Graubündner Kantonalbank  
Postfach, 7002 Chur, Switzerland  
IBAN: CH68 0077 4110 4140 9150 0  
Account No.: CK 414.091.500  
Clearing No.: 774**

**General Terms and Conditions (GTC)***As per April 2015*

1. The General Terms and Conditions (GTC) apply to all business transactions with apprentices and students at SSTH AG. They shall remain applicable for the duration of the course.
2. A one-off registration fee is charged for the registration process. This fee is detailed in the *Price list* and shall be charged under the terms of payment specified in the *Fee Regulations*.  
The registration fee shall not be reimbursed in the event that registration is withdrawn, the admission examination is not passed or the student or apprentice fails to start the course.
3. The registration process is used to assess whether the applicant possesses the qualifications and personal requirements for the course. The criteria for admission are accessible on the website [www.ssth.ch](http://www.ssth.ch) under *Registration*.
4. The school/tuition fees must be paid before the start of the course. The terms of payment and the basis for charging the fees are listed in the *Fee Regulations*.
5. General price increases are possible; details in this respect are found in the *Fee Regulations*.
6. Sufficient insurance coverage on the part of apprentices/students is needed to start the course of studies. The terms and coverage are listed in the *Insurance Regulations*.
7. The regulations in place at SSTH AG are open to the public; they represent integral elements of the agreements upon admission to SSTH and upon signing of the study contract. The school/study place is considered definitely assigned once the Apprenticeship/Study Contract has been signed and payment of the first instalment of the school/tuition fees for the first semester has been received.
8. The apprentice/the student is required to

regularly attend the teaching courses at SSTH AG and to adhere to the regulations in place at SSTH AG, including its terms of admission.

9. Withdrawal from the course before the start of the semester or withdrawal after the start of the course leads to cancellation of the contractual relationship. The deadlines and terms applicable here are described in the *Fee Regulations*. The apprenticeship contracts represent exceptions here.
10. SSTH AG is liable for intentional behaviour and gross negligence. Any additional liability, in particular liability for slight negligence, indirect damage and consequential damages, is excluded. SSTH AG shall not be liable for inaccurate information provided by an external representative that is not based on official SSTH AG information materials. SSTH AG accepts no liability for claims arising from dissatisfaction with the curriculum or failure to pass intermediate or final examinations.
11. The general period of notice is 3 months. Notification of amendments or additions to the terms made by SSTH AG will be provided in advance to enable cancellation of the contract within the notice period. The apprenticeship contracts represent exceptions here. It is important also to adhere to the specific deadlines for withdrawal before or during the course (see *Art. 9*).
12. Should one or several of the terms contained in these GTC be or become invalid and/or contain omissions, the invalid and/or incomplete provision shall be replaced with a legally permissible provision that comes as close as possible to the intentions of the invalid and/or incomplete provision. The invalidity and/or incompleteness of a provision does not affect the validity of the remaining provisions.
13. The place of jurisdiction for any and all disputes arising from this contract is Chur; Swiss law shall apply.

Date \_\_\_\_\_ Signature \_\_\_\_\_

The documents and regulations mentioned here in the General Terms and Conditions are published and accessible under [ssth.ehl.edu](http://ssth.ehl.edu)