



# Register for Making Tax Digital (MTD)

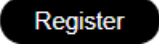


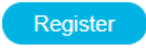

If you are registered for VAT and your taxable turnover is above the VAT registration threshold (currently £85,000), you must keep digital business records and send your VAT returns to HMRC using MTD-compatible software. For the vast majority of businesses this applies to accounting periods starting on or after 1 April 2019.

Follow these simple registration steps to use IPLICIT MTD to send your VAT returns to HMRC


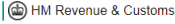
- A. Sign up with HMRC for Making Tax Digital for VAT
- B. Register with IPLICIT MTD
- C. Grant authority to IPLICIT MTD to interact with HMRC on your behalf


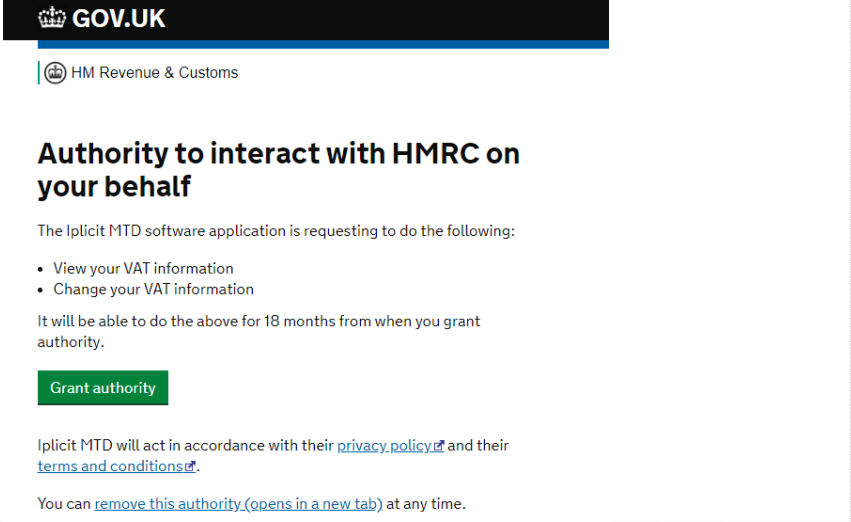
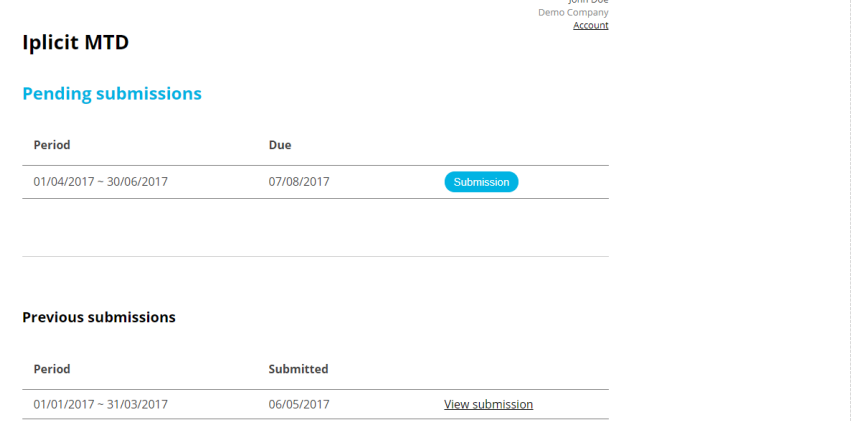
A. Sign up with HMRC for Making Tax Digital for VAT	
A1	Go to the HMRC website <a href="https://www.gov.uk/guidance/making-tax-digital-for-vat">https://www.gov.uk/guidance/making-tax-digital-for-vat</a>
A2	<p>Following the instructions on HMRC website to sign your business up</p> <p><b>Sign up for Making Tax Digital for VAT</b></p> <p><a href="#">Sign up for Making Tax Digital for VAT.</a></p> <p>You'll receive an email within 72 hours to confirm that you can submit returns using software that's compatible with Making Tax Digital for VAT.</p> <p>After you've signed up, you cannot use VAT online services to send VAT Returns.</p>
A3	<p>Wait for the confirmation email from HMRC (<u>may take up to 3 days</u>)</p> <div style="background-color: black; color: white; padding: 5px; text-align: center;">  </div> <hr/> <p> HM Revenue &amp; Customs</p> <hr/> <p><b>Sign up complete</b></p> <p>Dear Customer</p> <p>You've signed up to use software to submit your VAT Returns.</p> <p><b>What happens next</b></p> <ol style="list-style-type: none"> <li>1. Choose relevant third party software.</li> <li>2. Allow your software to submit VAT Returns to HMRC. You might need to sign in with your Government Gateway details.</li> <li>3. Use software to record your sales and purchases.</li> <li>4. Submit your VAT Returns before your deadlines.</li> </ol> <p>From HMRC Digital</p>

## B. Register with IPLICIT MTD

B1	Go to the IPLICIT MTD website	<a href="https://mtd.implicit.com">https://mtd.implicit.com</a>
B2	Select 	<p><b>IPLICIT MTD</b></p> <p>IPLICIT customers are ready for MTD. Please follow on-line help to authorise IPLICIT with HMRC for digital vat return submissions.</p> <p><b>IPLICIT MTD for Exchequer® users</b></p> <p>Please follow our guides to get started:</p> <ul style="list-style-type: none"> <li>• <a href="#">Register for Making Tax Digital (MTD)</a></li> <li>• <a href="#">Submit VAT Return</a></li> </ul> <p> </p>
B3	Enter your registration details	<p><b>First name *</b> <input type="text" value="John"/> <b>Last name *</b> <input type="text" value="Doe"/></p> <p><b>Email *</b> <input type="text" value="John.doe@democompany.com"/> <small>This will be the email address you are going to use to log in</small></p> <p><b>Password *</b> <input type="password" value="*****"/> <b>Confirm password *</b> <input type="password" value="*****"/> <small>Your password should contain at least 8 characters, including at least one uppercase letter, one lowercase letter and one number.</small></p>
B4	Select the appropriate supported Finance System	<p><b>Finance system *</b></p> <p><input type="text" value="Exchequer®"/></p>
B5	Select 	
B6	You will receive notification that the account has been created	<p><b>Account created</b></p> <p>You should receive an email containing a link to activate your account. Make sure to check your spam folder where the email could have been redirected.</p> <p></p>
B7	An email will be sent to you that you must use to activate your IPLICIT MTD account	
B8	Check your email and activate your account from the link	<p><b>Activate your account</b></p> <p>Dear John,</p> <p>Thank you for registering for IPLICIT MTD.</p> <p>Click the link below to activate your account:</p> <p><a href="https://mtd-stage.azurewebsites.net/activate?token=krsadGfQJpv1nckCsxU3fS5TfoEmoCpr8Cc93RV5">https://mtd-stage.azurewebsites.net/activate?token=krsadGfQJpv1nckCsxU3fS5TfoEmoCpr8Cc93RV5</a></p>
B9	You will receive notification that the account has been activated	<p><b>Account verified</b></p> <p>Your account is now active. Log in to begin submitting your VAT Return.</p>

## C. Grant authority to IPLICIT MTD to interact with HMRC on your behalf

C1	Login to IPLICIT MTD with the credentials entered on registration	<p><b>Email:</b></p> <input type="text" value="john.doe@democompany.com"/> <p><b>Password:</b></p> <input type="password" value="*****"/> <p><a href="#">Login</a> <a href="#">Trouble logging in?</a></p>
C2	Select <a href="#">Authorise</a>	<p><b>Authorise IPLICIT</b></p> <p>To use IPLICIT to submit your VAT return you must first authorise the application to interact with HMRC on your behalf.</p> <p>The authorisation process will continue on the HMRC website where you will have to login with your Government Gateway account</p> <p><a href="#">Authorise</a></p>
C3	You will be redirected to the HMRC web site	
C4	Follow HMRC guidelines  Select <a href="#">Continue</a>	 <p>GOV.UK uses cookies to make the site simpler. <a href="#">Find out more about cookies</a></p> <p> HM Revenue &amp; Customs</p> <p><b>Authority to interact with HMRC on your behalf</b></p> <p>IPLICIT MTD needs permission to interact with HMRC on your behalf. To grant this authority, you'll need to:</p> <ol style="list-style-type: none"> <li>1. Sign in to your Government Gateway account.</li> <li>2. Enter the 6 digit access code we'll send to your mobile phone, landline or other device.</li> <li>3. You might need to confirm who you are by answering some security questions on, for example, your passport, P60 or other documents.</li> <li>4. Grant authority for this software to interact with HMRC on your behalf.</li> </ol> <p>This authority will last for 18 months. You can <a href="#">remove this authority</a> at any time.</p> <p><b>If you're an agent</b></p> <p>To use the Making Tax Digital APIs, sign in with the user ID and password for your agent services account.</p> <p>To use the APIs that pre-populate a Self Assessment return, sign in with the account that's enrolled for Self Assessment for Agents - it's the same account you use to access the HMRC agent portal.</p> <p><a href="#">Continue</a></p>

C5	<p>Enter the Government Gateway User ID and Password associated with your VAT Registration</p> <p>Select <b>Sign in</b></p>	
C6	<p>Select <b>Grant authority</b></p>	
C7	<p>You will return to <b>Iplicit MTD</b> portal and be shown pending and previous VAT submissions</p>	
C8	<p>You're ready to begin submitting VAT returns with <b>Iplicit MTD</b>  <b>Iplicit MTD</b> will be authorised to submit VAT returns on your behalf for the next 18 months</p>	

John Doe  
 Demo Company  
 Account