

Teacher/Coordinator Guide - PE Program

2021-22



As Soon As Possible:

- Call 406.236.5522 or email peprogram@showdownmontana.com to reserve your dates.
- Email is preferred to ensure accuracy.

Four Weeks before Your Trip:

- YELLOW CARDS
 - Send a Yellow Card and Student Info Sheet home with each Student.
 - EVERY student who will be participating in the PE Program MUST have a Yellow Card filled out and signed by a parent/guardian – EVEN IF they do not intend to rent equipment.
 - The Yellow Card serves as the liability release for the lesson and lift ticket.
 - DO NOT GIVE YELLOW CARDS TO ADULTS (Chaperones, Teachers, etc.). These folks will receive standard rental forms from Showdown Montana, and will only be given rental equipment AFTER the kids have all made it safely to their lessons.
 - EXCEPTION: If your school comes many times with the same adults, then it's okay to use Yellow cards for them. They'll still have to wait for their equipment, but at least they won't have to fill out the form again.
 - Collect the Yellow Cards from Students.
 - **Please verify all info has been filled in, and that they've been signed in TWO places by parent/guardian.**
- Collect the appropriate amount of money or check from each Student.
- Complete the Registration Form and email a copy to peprogram@showdownmontana.com
- **CRITICAL STEP** - MAIL TO ARRIVE AT LEAST ONE WEEK PRIOR TO YOUR PE DAY:
 - COMPLETED REGISTRATION FORM
 - ALL YELLOW CARDS
 - This step ensures that your students equipment is pre-set and that you and your students have a smooth day & can spend more time enjoying the mountain.

The Week of Your Trip:

- Get the students mentally prepared for their PE Day. Talk about how the day will work, what to bring, what to wear, etc. You can find all of this in the Student Info and Beginner's Guide.
- If the number of participants for your trip changes, please call us! This helps us to staff appropriately and may provide openings for other schools that are on a waiting list.

The Day of Your Trip:

- PLAN TO ARRIVE NO LATER THAN 9:30 AM.
 - If you are bringing a large group, plan to come earlier.
 - **VERY IMPORTANT:** If there's no way you can make it by 9:30, please let us know well in advance so that we can staff appropriately.
- Upon your arrival, students remain on the bus and the Teacher/Coordinator will go to ShedQuarters and check in with Hannah Patrick.
 - Home Schools will need to coordinate with families to meet on the deck between the Lodge and Rental Shop for the students to be addressed.
- Each bus will be met by a Showdown Representative for the safety and ski/snowboard levels talk. Students must stay on the bus until the talk is completed.
 - Students will be divided into groups based on their ability levels.
- Please have all students put on their winter gear for the day before exiting the bus.

- **CHAPERONES ARE CRITICAL FOR HELP WITH GETTING STUDENTS READY FOR THEIR DAY.**
- Once ready for their day, students exit the bus and proceed to the Rental Shop.
 - They enter the Rental Shop through the doors at the east end of the building (closest to ShedQuarters and parking lot).
 - Students will be handed their rental boots and will take them to the freight shipping container located out the back of the rental shop (closest to the hill).
 - If there's an issue with the ski or board boots, please direct the student(s) back to the same doors at the Rental Shop for the correct pair of boots.
 - Coordinators will be given a tote to store boots/shoes for the day. Once the coordinators and chaperones have collected all boots/shoes for their school, they will bring the tote back into the Rental Shop where it will be safely stored for the day.
- Students proceed to the ski racks where they will find their equipment which has their name written on it.
- Once their equipment is located, they head to the bottom of the Magic Carpet for their lesson.
- Once the students receive their equipment and are out at the lesson flags, return to ShedQuarters with any extra lift tickets. At this point, chaperone and teacher lift tickets and rentals will be distributed. You will be charged for any tickets not returned.
- Please return to ShedQuarters to settle up with Hannah. Usually this is done in the early afternoon to allow for any last minute changes.
 - Payment must take place in a *single transaction* in the form of School Check, Purchase Order, Cash, Visa, Mastercard or Discover...or any combination thereof.

Additional Notes:

- Be sure that Teachers and Chaperones help the students get their equipment on and out to the lesson meeting area.
 - **CHAPERONES/TEACHERS WILL NOT BE GIVEN THEIR LIFT TICKETS OR RENTALS UNTIL ALL STUDENTS ARE APPROPRIATELY EQUIPPED AND READY FOR THEIR LESSONS.**
- If any students are unexpectedly absent, please return their yellow cards to the Rental Shop or ShedQuarters. Do NOT throw them away. We need them for our records, to help us rectify who did or did not attend the PE Day.
- Students with Showdown Montana Season Passes:
 - If any of your students are Showdown Season Passholders, we strongly encourage you to require them to participate in the PE Program under the same rules as everyone else. The point of the PE Program is to provide lessons based on students ability. Any skier or snowboarder can become a better skier or snowboarder & that is the point of this education. We have lessons for all skill levels.
 - **The fee for the PE Program covers the lesson only. The lift ticket and rental equipment are included at no charge to the student, so regardless of whether they have their own equipment or a season pass, the fee is the same.**
- Students will not be allowed to switch from one discipline to another (snowboarding to skiing, skiing to snowboarding) until lessons have ended. After lessons are finished, if a student decides to switch disciplines, there will be a \$17 charge.
- Chaperones/teachers/coordinators: Bus drivers and chaperones will be permitted to be in the lodge.
- THERE WILL BE NO STORING OF ITEMS IN THE LODGE.
- At this time it is unsure whether masks will be required in the Lodge or not. If they are required, they must be worn by students, chaperones, teachers, community members, and bus drivers. Failure to comply will result in those persons being evicted from the Lodge and if problems continue they will be asked to leave the property. We expect the schools' support of this policy.
- **Inappropriate Behavior:**
 - Any student, teacher, or chaperone who behaves inappropriately while at Showdown Montana will have their lift ticket voided and will be asked to immediately return their rental equipment. No refund will be issued.

- Inappropriate behavior includes, but is not limited to:
 - Offensive language, belligerent or destructive behavior, disregard for area rules or authority, jumping from a chairlift, or theft.
 - Meagher County authorities will be contacted when appropriate.

REGARDING FOOD:

- No outside lunches, crockpots/instant pots/rice cookers/etc. will be permitted in the lodge. However, if you choose to participate in the PE Student Lunch Program, students may eat in the lodge. Otherwise students will eat any outside food on the bus.
- Showdown's \$10.00 PE Student Lunch Program includes:
 - Choice of hamburger/cheeseburger, chicken strips, hot dog, or mac & cheese
 - French fries
 - Brownie or cookie
 - Small drink of choice
- NO CHILD will be turned away because of a lack of ability to pay. Please communicate with Hannah regarding scholarshipped lunches.
- If the school is covering the cost of lunch, coupons can be issued by the schools and collected at the kitchen checkout. The school and Showdown will settle lunches later in the day

**Questions? Please call me at 406.236.5522 or email peprogram@showdownmontana.com
Hannah Patrick, PE Program Coordinator
Showdown Montana**