

## **Microsoft Teams**

All Health Training will provide all students with a unique username and password to access Microsoft Teams platform. Student resources and assessment books are located here.

If instructed to do so by the Victorian Dept of Education (eg during metropolitan lockdowns), Microsoft Teams will be used for virtual classes, providing opportunities for students to participate in real time engagement & interaction with their trainers and classmates at their pre-established timetable dates & times. During these times we will always catch up on the practical component of our courses as soon as we can.

Students are asked about their digital literacy and access to appropriate technology as part of the enrolment process, however, students should ensure they have the following requirements at a minimum:

- Computer or laptop with sufficient hard drive space
- Sound card & speakers
- Camera
- Ability to download Microsoft Teams
- Internet browser/Search engine such as Firefox, Chrome, Safari
- Hard wired internet or wifi must be reliable internet access
- Sufficient data allowance