

toolbox safety talk //

Date:

Site & Address:

Crew Leader:

Job Scope:

What's the proper PPE for the job?

- Wear face mask at all times during installation.
- Wear safety glasses at all times during installation.
- Wear safety or disposable latex gloves when needed.
- Maintain and clean your own PPE.
- Wear face shields when required.

Special instructions for the job?

What's the proper PPE for the job?

- Employee's temperatures were checked with forehead thermometers prior to start of shift and recorded in log.
- Employees with a cough or fever are sent home and not allowed to enter the facility.
- Provide a place to wash hands or alcohol-based hand rubs containing at least 60% alcohol.
- Discourage workers from using other workers' phones, tools and other work equipment.
- Do not shake hands or engage in any unnecessary physical contact.
- Maintain a six-foot distance from each other.
- Sneeze and cough into a cloth, tissue, or into elbow.
- Do not share lunches or utensils.
- Stagger breaks.
- Properly dispose of all used masks and latex gloves daily and remove from job site.
- Regularly clean and disinfect surfaces, equipment, tools and other elements of the work environment.
- Delivery vehicles and vans should be wiped down frequently and touched surfaces, like steering wheels, gear shifts and arm rests.
- Allow enough time at end of installation to disinfect work area and all contacted products installed.