



# CatalystOne Professional Services

System landscape and integration strategy Service Description



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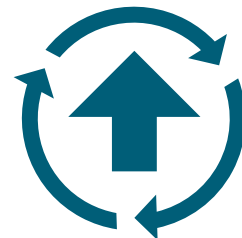
## PRE-IMPLEMENTATION

Readiness analysis  
Process development  
System landscape and integration strategy



## DURING IMPLEMENTATION

Process development  
System landscape and integration strategy  
Project & Change Management



## OPTIMISATION & OPERATION

Project & Change Management  
End user training & Manuals

At CatalystOne, we strive for rapid, efficient and high-quality implementation of our platform. The purpose of our methodology is to secure an HCM solution that becomes a tool to reach our customers' desired effects - effects that may range from data quality and data security to strategic heights in the HR function to managers having time and means for continuous follow-up and coaching.

15 years of experience tells us that an HCM system is a necessary pre-requisite for gaining full effect of digitization - but the system itself is not enough. Therefore, we offer a suite of CatalystOne Plus services on top of our ordinary implementation services - with the purpose to support, challenge and/or lead the work of our customers on their journey towards a digitized HR function.

Our Plus services are delivered by consultants with solid experience within the areas HR as well as IT, which means that the value of the services are not only a new structure for handling complex operational development, but also gaining access to the knowledge possessed by the consultants themselves.

## SUCCESS CRITERIA

In order to gain full effect of our Plus services, the following aspects are crucial:

1. Time and full attention from the key stakeholders identified as important for the task at hand
2. Clear decision paths for the proposals for change that may come out of the workshops

# System landscape and integration strategy

Every new system in an existing IT landscape will mean a change for the users and well as for the IT department. Since any IT landscape needs efficient maintenance it is important that the change is carried out with a holistic approach that secures potential efficiencies like enhanced control and/or automated access control, improved data quality, etc.

The service can include different aspects of IT:

- Analysis of existing IT landscape in order to secure that it forms a coherent unity without overlap, where potential efficiencies are taken into account, master data is held by the right system, data flows as intended, etc
- Added competence at the definition and implementation of integrations between the HCM system and other part of the IT landscape.
- Added competence in interaction with outsourcing IT partners

## FORMAT

The service is typically initiated by a 3-hour workshop with experienced consultants. Based on information about the It landscape made available by the customer prior to the workshop, the consultants together with representatives from the customer's IT operations map out the IT landscape. The results are documented in a comprehensive way and can be used both as a guide for the implementation project, but also as a way to identify overlaps and weaknesses in the It landscape in general.

During the implementation project, the customer can be offered continuous support and added competence as required.

## TIMING

Before starting an implementation project (Analysis of existing IT landscape) Continuously during implementation (Added competence)

## TIME REQUIRED FROM CUSTOMER

Depends on type of assistance needed

Please do not  
hesitate to contact us  
should you have any  
questions at all



#### CONTACT US

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