



CatalystOne Professional Services

Project and Change Management Service Descriptions



CatalystOne Professional Services



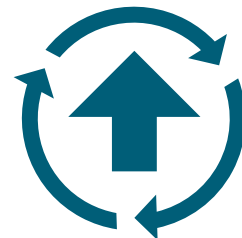
PRE-IMPLEMENTATION

Readiness analysis
Process development
System landscape and integration strategy



DURING IMPLEMENTATION

Process development
System landscape and integration strategy
Project & Change Management



OPTIMISATION & OPERATION

Project & Change Management
End user training & Manuals

At CatalystOne, we strive for rapid, efficient and high-quality implementation of our platform. The purpose of our methodology is to secure an HCM solution that becomes a tool to reach our customers' desired effects - effects that may range from data quality and data security to strategic heights in the HR function to managers having time and means for continuous follow-up and coaching.

15 years of experience tells us that an HCM system is a necessary pre-requisite for gaining full effect of digitization - but the system itself is not enough. Therefore, we offer a suite of CatalystOne Plus services on top of our ordinary implementation services - with the purpose to support, challenge and/or lead the work of our customers on their journey towards a digitized HR function.

Our Plus services are delivered by consultants with solid experience within the areas HR as well as IT, which means that the value of the services are not only a new structure for handling complex operational development, but also gaining access to the knowledge possessed by the consultants themselves.

SUCCESS CRITERIA

In order to gain full effect of our Plus services, the following aspects are crucial:

1. Time and full attention from the key stakeholders identified as important for the task at hand
2. Clear decision paths for the proposals for change that may come out of the workshops

Project and Change Management

To gain full effect of the introduction of an HCM system, structured project- and change management is required, including coordination of change management activities, interaction with stakeholders, planning and execution of communication activities, training and follow-up. This service provides a resources to lead such activities.

Depending on size of organization and complexity of change, a full time or part time engagement by an experienced consultant is required.

FORMAT

The service provides an experienced consultant who takes on the role of receiving project manager (on the customer side) for an implementation project, including the added responsibility of change management.

TIMING

Through-out implementation project

TIME REQUIRED FROM CUSTOMER

N/A

Please do not
hesitate to contact us
should you have any
questions at all



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