

Minutes of Meeting  
September 3, 2020  
Via Video/Teleconference

Notice is hereby given that in accordance with the order the Office of the Governor issued March 16, 2020, and due to imminent threat to public health and safety and urgent public necessity, the Port Freeport Port Commission will conduct a Special Meeting on Thursday, September 3, 2020 at 3:00 p.m. by video/teleconference initiated from the Administration Building, 1100 Cherry Street, Freeport, Texas. In order to meet CDC guidelines for social distancing and slow the spread of the Coronavirus (COVID-19), the public can join the video/teleconference meeting by following the instructions below. When the spread of COVID-19 is no longer an imminent threat to our community, in-person meetings will resume.

The meeting will not be open for the public to physically attend the meeting, but the Port welcomes the public to attend virtually. Public comment will be available at the beginning of the meeting on the agenda item indicated below. Following public comment, the public will not be permitted to communicate with the Port Commission.

This meeting agenda and agenda packet is posted online at [www.portfreeport.com](http://www.portfreeport.com)

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**All participants will be muted until the meeting begins.**

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Commissioners present:

Mr. Shane Pirtle, Chairman  
Mr. Paul Kresta, Vice Chairman  
Mr. John Hoss, Asst. Secretary  
Mr. Rudy Santos, Secretary  
Mr. Ravi Singhania, Commissioner  
Mr. Dan Croft, Commissioner

Staff Members Present:

Mr. Jason Cordoba, Legal Counsel  
Ms. Phyllis Saathoff, Executive Director/CEO  
Mr. Rob Lowe, Director of Administration/CFO  
Mr. Al Durel, Director of Operations  
Mr. Jason Hull, Director of Engineering  
Mr. Jason Miura, Director of Business & Economic Development

Mr. Mike Wilson, Director of Economic Development  
Ms. Missy Bevers, Executive Assistant  
Mr. Brandon Robertson, Network Systems Manager

Commissioner Kresta stated the following information...

Today's date is September 3, 2020, and the time is 3:00 p.m. This is the special meeting of the Port Commission. I am Paul Kresta, Vice Chairman. We are conducting this meeting by video/telephone conference pursuant to Governor Abbott's order suspending certain provisions of the Texas Open Meetings Act in order to minimize the impact of the coronavirus outbreak. This meeting is being recorded as required by the Texas Open Meetings Act.

With the posting of today's meeting a toll-free call in number was indicated on the agenda, along with the agenda packet. Both may be found on the Port's website [www.portfreeport.com](http://www.portfreeport.com). Additionally, the public may join the meeting from a computer, tablet or smartphone or by phone using the toll-free call in number.

The meeting will not be open for the public to physically attend the meeting, but the Port welcomes the public to attend virtually. Public comment will be available at the beginning of the meeting as indicated on the agenda. Following public comment, the public will not be permitted to communicate with the Commission.

In the event any member of the public is having any technical difficulty during the meeting, please call (979) 233-2667, and someone will assist you.

Being considerate of all participants on this call today, we respectfully request everyone "mute" their phones unless you are speaking.

An Executive Session was noticed on the published agenda and will occur unless otherwise indicated during the meeting. It will be announced prior to this body going into Executive Session. During Executive Session the public will not be permitted to hear the meeting, as is the case under the Texas Open Meetings Act.

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Roll Call – Commissioner Kresta stated that Commissioner Singhanian, Commissioner Hoss, Commissioner Santos were present online. Commissioner Pirtle joined the meeting later during Executive Session. Those present in the board room (at a safe distance) included Commissioner Kresta, Phyllis Saathoff – CEO, Rob Lowe - CFO, Jason Hull – Director of Engineering, Al Durel – Director of Operations, Jason Miura – Director of Business Development, Mike Wilson, Director of Economic Development, Brandon Robertson – Network Systems Manager and Missy Bevers, Executive Assistant.
3. Public Comment – There were no public comments.

4. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:
  - A. Under authority of Section 551.072 (Deliberation Concerning Real Property Matters) for discussion regarding:
    1. The potential purchase, exchange, lease or value of real property located at Port Freeport, including but not limited to the real property located at and contiguous to Berths 1, 2, 5 and 7.
    2. The potential exchange, lease or value of real property located at Port Freeport, including but not limited to Parcel 14.
5. RECONVENE OPEN SESSION:
6. Adjourn.

With no further business before the Commission, the meeting adjourned at 4:33 PM.