

AGENDA

**Port Freeport
Operations/Safety/Security Advisory Committee
Special Meeting
Thursday, January 27, 2022, 12:25 pm - 12:45 pm
In Person & Videoconference - Administration Building - 1100 Cherry Street - Freeport**

The meeting will be conducted pursuant to Section 551.127 of the Texas Government Code titled "Videoconference Call." A quorum of the OSS Advisory Committee, including the presiding officer, will be present at the Commissioner Meeting Room located at 1100 Cherry Street, Freeport, Texas. The public will be permitted to attend the meeting in person or by videoconference.

Public comment will be available at the beginning of the meeting during the agenda item devoted to public comment. Public comment may be communicated in person or by videoconference, but in either event public comment will be limited to 5 minutes per participant and must be communicated verbally. Following public comment, the public will not be permitted to communicate with the Committee.

This meeting agenda and agenda packet is posted online at www.portfreeport.com

The videoconference is available online as follows:

Join Zoom Meeting

<https://us02web.zoom.us/j/86916777757?pwd=c2FsMldML1pDTmFLaWldldjdFMkdCQT09>

Meeting ID: 869 1677 7757

Passcode: 375515

Dial by your location

1 346 248 7799 US (Houston)

1 301 715 8592 US (Washington DC)

Meeting ID: 869 1677 7757

Find your local number: <https://us02web.zoom.us/j/kczFelJJwW>

1. Committee Members: Pirtle (Chairman), Santos, Croft
2. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
3. Roll Call.
4. Public Comment. (Public comment will be limited to 5 minutes per participant and can be completed in person or by videoconference)
5. Discussion regarding an amendment to Crane Repair Agreement with ZPMC NAEast Coast, Inc. to provide for payment of standby time as provided in proposal.
6. Receive update regarding safety.
7. Adjourn.

The Committee does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Committee may go into a closed session as permitted by law regarding any item on the agenda.



Phyllis Saathoff, Executive Director/CEO
PORT FREEPORT


In compliance with the Americans with Disabilities Act, the District will provide for reasonable accommodations for persons attending its functions. Requests should be received at least 24 hours in advance.



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MEMORANDUM

TO: Commissioners
Directors
Legal Counsel

FROM: Jason Hull, P.E. 
Director of Engineering

DATE: January 20, 2022

SUBJECT: ZPMC NA East Coast Inc. – Crane Repair Agreement

The contract for the repair of the Port’s crane was awarded to ZPMC NA East Coast Inc. based on a proposal submitted by ZPMC, which included a “lump sum turn-key price” for the work and a separate “stand-by cost (labor and indirects).” The Port’s crane consultant (Paul Bridges & Associates, Inc.) then prepared the Crane Repair Agreement, which was signed by the Port and ZPMC. For some reason, the Crane Repair Agreement did not include the separate “stand-by cost (labor and indirects)” that was part of the proposal submitted by ZPMC.

ZPMC is requesting \$9,500 stand-by time due to an occurrence when workers showed up to work on a date and time approved by the Port and were told they could not proceed on that day due to a surprise ship being scheduled.

Staff recommends that the Crane Repair Agreement with ZPMC be amended to allow for the stand-by costs as provided in the proposal that was submitted by ZPMC.

PORT COMMISSION

JOHN HOSS, CHAIRMAN; RUDY SANTOS, VICE CHAIRMAN; DAN CROFT, SECRETARY; ROB GIESECKE, ASST. SECRETARY;
RAVI K. SINGHANIA, COMMISSIONER; SHANE PIRTLE, COMMISSIONER; PHYLLIS SAATHOFF, EXECUTIVE DIRECTOR/CEO